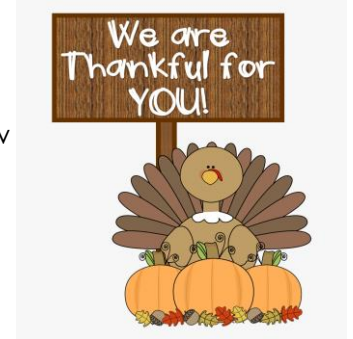


School of the Incarnation Newsletter

November 21, 2019

Friday, November 22 nd :	Spirit Wear Day End of First Trimester HSPT Practice test for 8 th grade students HSA Family Bingo 6:00 – 8:00 PM
Monday, November 25 th :	Giving Back kick-off
Tuesday, November 26 th :	Tag Day -\$1 to dress in Thanksgiving Colors – read below
November 27 – 29:	School Closed – Thanksgiving Holiday
Monday, December 2 nd :	Free out-of-uniform day – see Cereal Drive news below
Wednesday, December 4 th :	8 th Grade - HSPT Exam
Thursday, December 5 th :	8 th Grade - HSPT Exam Snow Date
Friday, December 6 th :	Spirit Wear Day
Saturday, December 7 th :	HSA Christmas Bazaar 9:00 AM - Noon
Monday, December 9 th :	Progress Reports sent home
Thursday, December 12 th :	School Mass 9:50 AM Band Concert 7:00 PM
Friday, December 13 th :	Coffee and Conversation with Admin for Middle School Parents 8:30 AM 1 st Grade Field Trip – St Johns College, Annapolis 11:00 AM – 2:45 PM 2 nd Grade – Christmas Around the World 7 th Grade Science Fair Giving Back set-up 3:00 – 4:15 PM
Saturday, December 14 th :	Parents Night Out 6:00 – 9:00 PM - see below for more details
Monday, December 16 th :	Giving Back Backpack packing day!! 8:30 – 11:00 AM
Tuesday, December 17 th :	2 nd Grade Storyteller visit
Thursday, December 19 th :	Christmas Pageant 2:15 and 7:00 PM
Friday, December 20 th :	12:15 Dismissal – No Afternoon ESP Band Concert 9:00 AM Common Deadline for High School Applications
December 21 – January 1 st :	School Closed – Christmas Holiday



From the Principal's Desk

Dear Parents,

Thank you to the parents who were able to come out last night for the ESP Coffee and Conversation. Mr. Lorenz and I are grateful for the conversation. We will be making some tweaks to ESP after Thanksgiving break, and we will communicate more details with ESP students and parents next week.

Next Tuesday, November 26th, Scott Pawley, one of our Knott Scholars, will be sponsoring a **Tag Day (\$1 to wear thanksgiving colors) and a spirit night at Chipotle and Cold Stone Creamery** to support an initiative he proposed to the Knott Foundation to endow a scholarship/assistance program for students with special needs in AOB PRIDE programs. We are proud of Scott for his initiative, and we hope to show him a lot of SOTI support next week. Scott has prepared two flyers which are also attached to this newsletter.

We will not send a formal school newsletter next week, but on behalf of myself, Mr. Lorenz, faculty and staff, we wish each of you a blessed and Happy Thanksgiving. Indeed we have much for which to give thanks.

In Christ,
Ms. Baker

Spirit Wear Day - Tomorrow, Friday, November 22nd

Tomorrow, Friday, November 22nd is a Spirit Wear Day. Please see page 46 in 2019-2020 Parent/Student Handbook for spirit wear guidelines.

Cereal Drive=Success!

The November Cereal Drive sponsored by the Student Council successfully collected over 750 boxes of cereal donated by students and their families to benefit local food pantries. Along with the generosity of the Wegmans at Waugh Chapel, approximately 1,500 boxes of much needed cereal was donated to the Crofton Food Pantry which supports the food pantry at St. Elizabeth Ann Seton parish and to the SPAN organization which serves the nutritional and financial needs of local neighborhoods. Thank you to everyone who participated in helping to assist those in need in our community. **We will have a congratulatory out of uniform day on Monday, December 2.** Happy Thanksgiving from the Student Council!

Can you help??? Science Fair Judges are still needed

The School of the Incarnation Science Fair is scheduled for Friday, December 13th, and we are currently seeking Virtus certified adults to serve as judges.

Parents, please, consider giving your time to help judge the amazing projects that are being created by our 7th grade students. (7th grade parents are excluded from judging, but parents from all other grade levels are encouraged to participate. Experience in a "STEM" field could be helpful, but is not required.)

Please, contact Kristin Jacobs: kjacobs@schooloftheincarnation.org and volunteer to participate in this exciting event. Judges will be needed from 8:30 am to approximately 12:30 pm on December 13th, and we would like to have our roster of judges established well in advance.

Giving Back - Holiday Help for the Homeless of Baltimore and Annapolis

To celebrate the true meaning of Christmas, School of the Incarnation will be supporting the Giving Back organization with their annual Holiday Help for the Homeless drive. The annual kick-off will be on Monday, November 25th during Morning Prayer. Each child will come home with a sponsor form. We ask that you prayerfully discuss as a family what you can do. A \$25 donation buys a complete backpack filled with warm clothes that could be lifesaving to a homeless person. You can find information about this year's drive and how to get involved on <https://www.homelessdrive.org/>



School of the Incarnation is the greatest supporter of Giving Back!

Important dates:

- Donations made online by Friday, December 13 - **please choose School of the Incarnation** as your group
- Friday, December 13 Set Up Day 3:00-4:15 PM – middle school students are encouraged to stay and earn service hours
- Monday, December 16 Backpack Packing Day 7:30-11:00 AM - Adult volunteers with current certification in VIRTUS needed

Contact Sandi Dlugonski with any questions - sdlugonski@schooloftheincarnation.org

Parents Night Out! hosted by the SOTI Destination Imagination Firebirds

If you have ever wondered what **Destination Imagination** is all about this is a great way for your children to find out. They will be entertained by a **Science Max** video (a Fan Favorite of the *Firebirds*), and participate in STEM instant challenges and projects. The children will also be treated to Pizza and Popcorn. Don't miss the opportunity to wrap up **Holiday Shopping** or enjoy a **Date Night**. The event is December 14, 2019 from 6pm – 9pm. Cost is \$15.00 per child or \$40.00 for a family of 3 children or more. Register online by using [this link](#) or by form included in the newsletter. ****There are also Service Hour Opportunities for SOTI Middle Schoolers!** Contact Jackie Snell (mdsnells@gmail.com) or Caroline Moore (whiteautumndeer@gmail.com).

A note from the School Nurse

Parents please note: A doctor's "visit summary" or a portal report documenting a well-child visit is not an acceptable substitute for the current physical forms that are required and accessible from our school website. The brevity, simplicity and uniformity of the school physical forms are purposeful and needed in the case of an emergency. It is a time saver to be able to skim a one page, checklist physical over having to read an unfamiliar 5 page (or more) medical summary in an emergency. This also applies to the Sports Physical found on our school's website. Thank you for your understanding.

Message from the cafeteria

Parents, please check your child's lunch balance at www.mymealmoney.com Many students have a negative lunch account balance – remember our lunch system is a debit system, not credit. Please send in checks made payable to "Tommy's" in an envelope with your child's name and homeroom or lunch account number. Questions can be emailed to lunch@schooloftheincarnation.org

HSA Christmas Bazaar

It's almost time - Santa is feeding his reindeer and getting his sleigh ready to visit the annual Christmas Bazaar! Saturday, December 7th 9am - Noon. Enjoy breakfast while being entertained by some of Incarnation's finest singers! Purchase your breakfast tickets now- **by December 1st** - see attached flyer! Come see all of our fabulous vendors; The Pampered Chef, Kids Kloset, Usborne Books, Chocolates, Cookies, A Lost Sheep Catholic Store, Coffee Shop Designs, Scentsy, Diane's Brushes, various Jewelry, WabBag4Pets, Mary Kay, The Little Seamstress, Maya Herbs, Inc, Beautifully Crafted Creations, Kelly Home Accents, Tupperware, and many more!! Contact Dana Barile with any questions: manadazzie@gmail.com

Volunteers needed for the Christmas Bazaar. Please email Dana Barile at manadazzie@gmail.com with any questions.

Parents: please use this link - <https://www.signupgenius.com/go/20f0e45aea72fa6f49-2019>

Middle School students: please use this link - <https://www.signupgenius.com/go/20f0e45aea72fa6f49-middle2>

Are You Ready to Party??

To kickoff Gala 2020, the HSA is holding a table raffle. Buy a raffle ticket for \$25 and one lucky winner will receive a table for 10 to the Gala. You can purchase raffle tickets here <https://forms.diamondmindinc.com/schoo.../galatableraffle2020...> or via cash/check to the office marked "Table Raffle" in the memo. Checks should be made payable to "School of the Incarnation." Drawing will be held on December 7th at the Christmas Bazaar. Please see the flyer for more information

Christmas Bazaar Breakfast Tickets On Sale Now!

Breakfast tickets are now on sale and must be purchased by Sunday, December 1st. See the attached flyer for details and payment options.

Save the Date-Spring Gala!

Mark your calendars for the biggest event of the year at SOTI! It's going to be totally awesome! Enjoy an evening of dinner, open bar, live music and dancing! Friday, April 24th, 7-11 p.m. at the Graduate Hotel in Annapolis. More to come...

Have you purchased a Yearbook?

Yearbook prices have increased to \$35. This price is good until January 31, 2020. Yearbook recognition ads are a nice way to celebrate your child's time at School of the Incarnation. Please visit the yearbook page on our website to order your yearbook and recognition ad: <https://www.schooloftheincarnation.org/resources/yearbooks>

FACTS Grant and Aid Information for 2020-2021

FACTS Grant and Aid Applications are now open for the 2020-2021 school year. The deadline to apply for Grant and Aid will be February 29, 2020. There will not be any exceptions to this deadline. FACTS is the validation software used by the Archdiocese of Baltimore, the school and the parishes to verify the applications. FACTS does not provide any aid that is awarded by the AOB, the school and parishes. An information flyer is attached to this week's newsletter. The application can be found through this link:


<https://online.factsmgt.com/signin/3C65P>

If you have any questions or concerns please feel free to reach out to Caroline Agresti, Business Manager, at cagresti@schooloftheincarnation.org.

Skate Zone Coupons for Thanksgiving Break!

Skate off your turkey on 27 or 29 November! Visit Skate Zone over Thanksgiving break and receive FREE admission and a coupon for a slice of pizza and a drink. See flyer below for details. Parents can use the electronic coupon or printed flyer for up to 4 children in their family.

December 2019 Lunch Menu
TOMMY'S FOOD SERVICE @ School of the Incarnation
"Great Food for Great Kids"

Monday	Tuesday	Wednesday	Thursday	Friday
2 Corndog , Homemade Mac N Cheese and steamed green beans	3 Cheeseburger , waffle Fries and sliced cucumber	4 Baked Potato Bar w/ toppings: bacon bits, butter, melted cheese, sour cream and steamed broccoli	5 Breakfast for lunch Pancake, or waffles, sausage, tater tots and baked apples w/ cinnamon sugar	6 Pizza Day  Better Ingredients. Better Pizza.
9 Spaghetti w/ marinara sauce, meatballs and tossed salad	10 Chicken patty sandwich , French Fries and sliced cucumber	11 Soft beef tacos w/ cheese, Spanish rice or buttered noodles and steamed corn	12 Breakfast for lunch Pancake, or French toast sticks, sausage, tater tots and baked apples w/ cinnamon sugar Liturgy	13 Pizza Day  Better Ingredients. Better Pizza.
16 Cheese Ravioli w/ marinara sauce, meatballs and tossed salad	17 Philly cheesesteak or chicken tenders , French Fries and sliced cucumber	18 Breakfast for lunch Pancake, or waffles, sausage, tater tots and baked apples w/ cinnamon sugar	19 Pizza Day  Better Ingredients. Better Pizza.	20 Early Dismissal Cafeteria Closed
23 SCHOOL CLOSED Christmas Break	24 SCHOOL CLOSED Christmas Break	25 SCHOOL CLOSED 	26 SCHOOL CLOSED Christmas Break	27 SCHOOL CLOSED Christmas Break
30 SCHOOL CLOSED Christmas Break	31 SCHOOL CLOSED Christmas Break	Jan 1 SCHOOL CLOSED Happy New Year!	Jan 2 Breakfast for lunch Pancake, or French toast sticks, sausage, tater tots and baked apples w/ cinnamon sugar	Jan 3 Pizza Day  Better Ingredients. Better Pizza.

Combo lunch is \$5.25 it includes the **entrée**, choice of milk or juice or bottled water. **Hotdog or grilled cheese**, plus a side & drink (milk, juice or bottled water) is also combo lunch. **Available daily except pizza day:** variety of subs, hotdog, and grilled cheese sandwich, homemade soup, pretzel and **freshly baked cookies daily**. Nachos on Wednesdays, ice cream on Tuesdays & pizza day. We do not deep fry any food. **Prices and menu may change without notice.**

Ala Carte Price List Only
Not available daily

Available Daily:		Available Daily		French Fries or Tater tots	\$2.75
Hotdog	\$2.75	Cookies (2 pcs in a bag)	\$1.25	Rice or Mashed potato	\$2.75
Grilled Cheese	\$2.75	Cookie (1 pc)	\$0.60	Buttered noodles	\$2.75
Turkey & Cheese Sub	\$3.40	Potato Chips (1oz)	\$1.00	Chicken Patty Sandwich	\$3.75
Ham & Cheese Sub	\$3.40	Sun Chips	\$1.25	Chicken tenders (3pcs)	\$3.25
Homemade Soup:	\$2.75	Pretzel	\$1.00	Chicken wings (4pcs)	\$4.50
chicken noodle		Fruit (whole apple or orange)	\$1.40	Cheeseburger	\$3.75
tomato		Fresh Fruit in Cup (sliced)	\$1.75	Corndog	\$2.75
cheesy potato		Yogurt (Yoplait)	\$1.35	Meatballs (4pcs)	\$2.50
bean soup		Veggie (tossed salad, carrots or sliced cucumber)	\$2.00	Meatball sub	\$2.75
Assorted Salad:	\$4.25	Tuesdays & Pizza day only		Pancake 3/ French toast stick	\$3.25
Greek, Chicken, Tuna, or Egg		Ice cream	\$1.00	Philly cheesesteak	\$3.75
Beverage:		Twister	1.35	Pizza (1 sliced)	\$2.30
Milk or juice	\$0.80	Wednesday only:		Popcorn Shrimp	\$3.75
Bottled water	\$1.00	Nacho Chips w/ cheese	\$2.25	Soft beef taco (1)	\$1.15
Gatorade	\$1.50	Not Available Daily:		Mac N Cheese	\$3.75
				Ravioli (7 pcs)	\$3.75
				Ziti	\$3.75

Please call us at the school cafeteria 410-519-2285 Ext. 2504 or E-mail us at lunch@schooloftheincarnation.org for any inquiries.

Thank you, Tommy and Gina



**TABLE
RAFFLE**

\$25/TICKET

**SOTI'S
EPIC
NIGHT**

A Totally 80's Gala

TICKETS ARE AVAILABLE FOR PURCHASE AT FAMILY BINGO OR
schooloftheincarnation.org/resources/home-school-association

WINNER IS ANNOUNCED
AT THE CHRISTMAS BAZAAR
ON DECEMBER 7.

WINNER RECEIVES A TABLE
FOR 10 GUESTS AT THE GALA!





Parents Night Out!

SOTI Destination Imagination Firebirds

Present the

Holiday STEM Edition

December 14, 6:00-9:00 pm

at the School of the Incarnation



Finish your **Holiday Shopping** or have a **Special Date Night** while your Kids enjoy Pizza, Popcorn and **STEM activities** including a Science Max video, STEM challenges, Games and More!

(School age children only)

Register Early - Limited Space *(click link)*

\$15 per Child

\$40 for 3 or more children

**Opportunity for Middle Schoolers to earn Service Hours*



For more information:

Jackie Snell

mdsnells@gmail.com

Caroline Moore

whiteautumndeer@gmail.com





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Register Early - Limited Space - \$15 per Child _____ \$40 for 3 or more children _____
Please make checks out to the "School of the Incarnation."

***Opportunity for Middle Schoolers to earn Service Hours**

Register online or send in form. See link in newsletter or we can email it to you.

Number of children attending: _____

Child 1: _____ Age _____ Grade _____ Special condition/dietary restriction _____

Child 2: _____ Age _____ Grade _____ Special conditions/dietary restriction _____

Child 3: _____ Age _____ Grade _____ Special conditions/dietary restriction _____

Child 4: _____ Age _____ Grade _____ Special conditions/dietary restriction _____

Child 5: _____ Age _____ Grade _____ Special conditions/dietary restriction _____

Parent 1 Name: _____ Relationship _____ Home/Cell phone night of event _____

Parent 2 Name: _____ Relationship _____ Home/Cell phone night of event _____

Parent email to send reminder: _____

***Emergency Contact other than Parent: _____ Relationship _____

***Emergency Contact Home/Cell phone night of event _____

Name of adult picking up child after event: _____ Relationship _____ Home/Cell phone _____

****Picture ID will be required for drop off and pick up of children. Only parents or emergency contact on registration form will be allowed to pick up child unless otherwise indicated on form.**

\$1 Tag Day & Spirit Night

When: Tuesday, November 26

Where: Chipotle Mexican Grill (4-8)

Cold Stone Creamery (3-7)

The Village at Waugh Chapel

2503 Brandermill Blvd. &

1310 Main Chapel Way

Please help the Knott Scholars create the PRIDE Scholarship. Pupils Receiving Inclusive Diversified Education (PRIDE) is an innovative, K-8 Archdiocese of Baltimore program designed to meet the needs of students with mild to moderate learning

differences. This program is an additional \$2600 on top of tuition, and the cost can be a barrier to families who wish to attend Catholic schools.



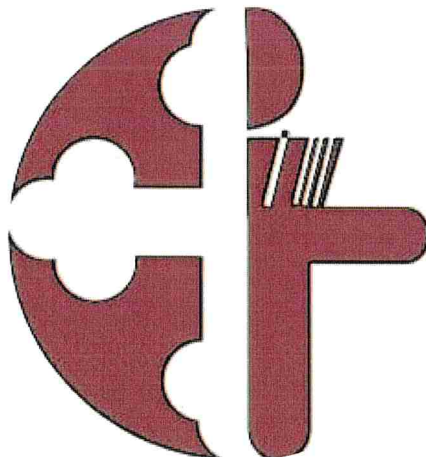
TAG DAY

Theme: Thanksgiving Colors

Tuesday, November 26

Cost: \$1

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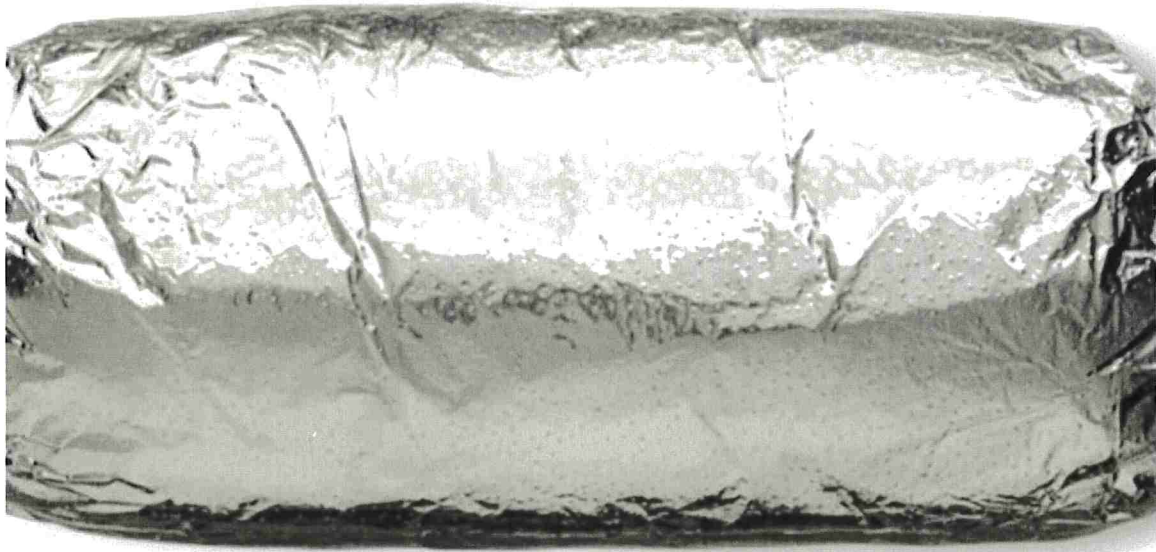
Spirit Night

When: Tuesday, November 26

Where: Chipotle Mexican Grill (4-8)
Cold Stone Creamery (3-7)

The Village at Waugh Chapel

*2503 Brandermill Blvd. &
1310 Main Chapel Way*





The School of the Incarnation HSA
Invites you to the

Christmas Bazaar and Pancake Breakfast

Saturday, December 7, 2019

9:00-12:00 P.M.

School of the Incarnation

2601 Symphony Lane

Gambrills, Maryland 21054

Use this form to purchase breakfast tickets by cash or check. Return form and payment, in an envelope, to school marked: "Attention: Christmas Bazaar Committee". Tickets will not be sent home; but can be picked up at the door the day of the event. Santa will be available for pictures and Christmas lists from 9am to 11am.

To pay with credit card, visit:

<https://forms.diamondmindinc.com/schooloftheincarnation/christmasbazaar2019>

Name: _____ **Phone:** _____

Address: _____ **State:** _____ **Zip:** _____

Email: _____

Youngest Child's Homeroom Teacher: _____

Ticket Information
Adult Pancake Breakfast: \$7.00
Child Pancake Breakfast: \$5.00 (Children 2 and under are free)
There are three seating times: 9:00; 10:00; 11:00

Number of Adults: _____

Number of Children: _____

Number of Children under 2: _____

Time of Seating: _____

(Please choose 9:00; 10:00 or 11:00)

Total Amount Enclosed: _____

(Please make checks payable to School of the Incarnation)

Ticket sales close on Sunday, December 1st.

Parents: If your child is singing, consider planning your meal the hour before or hour after their performance. Don't forget you can shop before or after you eat! Kids can purchase crafts to make and wrap for you and other family members.

SCRIP TO GO

- Payable by cash, check, credit card or Presto-Pay (set up online and deducted directly from your bank account)
 - Orders placed by 9:00am MONDAYS & FRIDAYS will be sent home the same day in your child's folder
-

Your First/Last Name: _____ Date: _____

Youngest Child's First/Last Name: _____

Youngest Child's Grade/Teacher: _____

New to SCRIP to GO!

*Royal Farms

SCRIP TO ORDER

- Can be ordered on this form or online
- Complete list of available retailers can be found at shopwithscrip.com

Your SCRIP Coordinator
Kim Gonzales (km68gonzales@gmail.com)

SCRIP TO GO

* your portion of the rebate at the end of the school year

<u>MERCHANT</u>	<u>% *</u>	<u>CARD VALUE \$</u>	<u># OF CARDS</u>	<u>TOTAL \$ AMOUNT</u>	<u>MERCHANT</u>	<u>% *</u>	<u>CARD VALUE \$</u>	<u># OF CARDS</u>	<u>TOTAL \$ AMOUNT</u>
Amazon	1.5	100			Michael's	2.0	25		
Amazon	1.5	25			Nordstrom	3.0	25		
Amazon	1.5	100			Outback	4.0	25		
Applebee's	4.0	25			Panera Bread	4.5	10		
Applebee's	4.0	50			Panera Bread	4.5	25		
Barnes and Nobles	4.5	10			Papa John's Pizza	4.0	10		
Bath and Body Works	6.5	10			Pottery Bar/William-Sonoma	4.0	25		
Bath and Body Works	6.5	25			Red Robin	4.5	25		
Bed, Bath and Beyond	3.5	25			Regal/United Artists	4.0	25		
Bed, Bath and Beyond	3.5	100			Robert Andrew	5.0	25		
Best Buy	1.5	25			Robert Andrew	5.0	50		
California Pizza Kitchen	4.0	25			Royal Farms	2.0	25		
Chili's	5.5	25			Safeway	2.0	25		
Chili's	5.5	50			Safeway	2.0	100		
Chipotle	5.0	10			Shell	1.2	50		
Cold Stone	4.0	10			Shell	1.2	100		
CVS	3.0	10			Starbucks	3.5	10		
CVS	3.0	25			Starbucks	3.5	25		
Dick's Sporting Goods	4.0	25			Stop & Shop/Giant Foods	2.0	25		
Dick's Sporting Goods	4.0	100			Stop & Shop/Giant Foods	2.0	50		
Dunkin Donuts	1.5	10			Stop & Shop/Giant Foods	2.0	100		
Exxon/Mobil	0.5	50			SuperValu/Cub	2.5	25		
Food Lion	2.5	100			SuperValu/Cub	2.5	100		
Fuji Steakhouse	4.5	25			T.J. Maxx/ Marshalls/Home Goods	3.5	25		
Game Stop	1.5	25			T.J. Maxx/ Marshalls/Home Goods	3.5	100		
Gap/ Old Navy/ Banana Republic/ Athleta	9.5	25			Target	1.0	10		
Gap/ Old Navy/ Banana Republic/ Athleta	9.5	100			Target	1.0	25		
Hallmark	2.0	25			Target	1.0	50		
Houlihans	4.0	25			Target	1.0	100		
IHOP	4.0	25			The Home Depot	1.0	25		
iTunes	2.5	15			The Home Depot	1.0	100		
J. Crew	6.5	25			Under Armour	5.5	25		
Kohl's	2.0	25			Ulta	2.0	25		
Kohl's	2.0	100			Walmart/ Sam's Club	1.3	25		
Krispy Kreme	4.0	10			Walmart/ Sam's Club	1.3	100		
Ledo's (Crofton)	10	25			Wawa	0.5	25		
Little Caesar's	4.0	20			Wawa	0.5	100		
Lowe's	2.0	25			Whole Foods	1.5	100		
Lowe's	2.0	100							
Macy's	5.0	25							

Total # of Cards Ordered: _____ **Payment Amount:** _____
Total \$ Amount of Order: _____ **Payment Method:** _____ **Reviewed By:** _____



New Family Referral Program

Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Our New Family Referral Program rewards current families with a one-time \$250 tuition credit for referring a new family who applies and enrolls. Here's how it works:

- If you know of a family that you believe may be interested in School of the Incarnation, complete the "New Family Referral Form" below and submit to the school office.
- Reach out to the family and share your experiences at School of the Incarnation. Share with them the reasons you have chosen Catholic education and why you think they should do the same. Let them know that you have or will refer their information to the school and that an admissions representative will call or email them to provide more information.
- For each new family that applies and enrolls at least one full-time student, a \$250 tuition credit will be awarded to the current referring family after the new student has been in attendance for 30 days.
- Siblings of current students and previously enrolled students do not qualify as new families. Staff members are not eligible for the referral credit.
- Note that this form must be on file in the front office before the new family has contacted the school on their own for information or to visit so it is best to submit the form as soon as possible after speaking with the new family. In other words, the referral form is not retroactive and you are not eligible for the referral if the family contacts school before the referral.
- This referral program is open to all families with students currently enrolled in PreK4-Grade 8.
- Referral fees are limited to one per family per academic year.

Current Family

Parent name(s) _____

Student name(s) /Grade(s) _____

Address _____

City, State, MD _____

Phone _____

Email _____

New Family

Parent name(s) _____

Student name(s)/Grade(s) _____

Address _____

City, State, Zip _____

Phone _____

Email _____

How do you know this family? Work Friend Relative Neighbor
Church Community Other _____

Any information we should know? _____

By signing below, I confirm that I personally know this family and have shared the good news about School of the Incarnation with them. I understand that an Admissions representative from the school will be contacting this new family to provide more information and invite the family for a tour. I have read and understand the guidelines of the New Family Referral Program. Contact Casey Boswell at 410.519.2285 with any questions.

Signature _____

<p>-Office use only- Form submission date _____ Contact date _____ Enrollment date _____ \$250 tuition credit date _____</p>
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Grant & Aid Assessment

FACTS makes quality education affordable for families by assisting schools in awarding financial aid. We work with schools to create a custom application and collect financial data so schools can make accurate award decisions based on financial need.

To apply for financial aid, visit <https://online.factsmgt.com/signin/3C65P>.

After completing the online application, you will need to upload all required supporting documentation.

The following supporting documents are required to complete the application process:

- **IRS Federal Income Tax Return**, including all supporting schedules (the year of the tax return depends on the tax requirements of your school). If applicant and co-applicant file separately, we require both tax returns for the same tax year.
- Copies of **all the current year W-2 Wage and Tax Statements** for both the applicant and co-applicant.
NOTE: If you are applying before you have received all the current year W-2 Wage and Tax Statements, please submit them as soon as they become available.
- Copies of all supporting tax documents if you have business income/loss from any of the following:
 - Business** - send Schedule C or C-EZ and Form 4562 Depreciation and Amortization
 - Farm** - send Schedule F and Form 4562 Depreciation and Amortization
 - Rental Property** - send Schedule E (page 1)
 - S-Corporation** - send Schedule E (page 2), Form 1120S (5 pages), Schedule K-1 and Form 8825
 - Partnership** - send Schedule E (page 2), Form 1065 (5 pages), Schedule K-1 and Form 8825
 - Estates and Trusts** - send Schedule E (page 2), Form 1041 and Schedule K-1

IMPORTANT: If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your current year Federal Form 1040 Tax Return.

- Copies of all supporting documentation for household Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF). If you do not file a tax return, you are required to provide documentation of all income received.

All documentation received is imaged upon receipt and then destroyed.

You may log in to your FACTS user account to review the status of your application. Please allow 2 weeks processing time before inquiring further about receipt and/or status of the uploaded documents. Application deadlines are set by the institution awarding the aid. If you are applying after the deadline, contact your school to ensure that your application will be accepted.

A non-refundable application fee may be required before your application will be submitted.

NOTE: Award decisions are made by the institution providing the financial aid, not FACTS.



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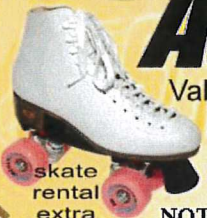
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