

# School of the Incarnation Newsletter

January 16, 2020



Friday, January 17 <sup>th</sup> :	12:15 Dismissal - ESP in session Tag Day – read below for more information
Monday, January 20 <sup>th</sup> :	No School – Martin Luther King Jr. Day
Tuesday, January 21 <sup>st</sup> :	HSA Uniform sale 6:00 PM HSA Informative Social 7:00 PM
Saturday, January 25 <sup>th</sup> :	Open House for prospective families 10:00 AM – 1:00 PM
January 26 – 31:	Catholic Schools Week
Monday, January 27 <sup>th</sup> :	School Mass 9:50 AM
T – TH, January 28 – 30:	5 <sup>th</sup> Grade Field Trip – Drownproofing – Arundel Swim Center
Friday, January 31 <sup>st</sup> :	Deadline for current students to complete 2020-21 intent form and pay re-enrollment fee 12:15 Dismissal Day – ESP in session Spirit Wear Day HSA Skate Night – see attached flyer for more details
Saturday, February 1 <sup>st</sup> :	Yearbook price increases to \$40
Tuesday, February 4 <sup>th</sup> :	ACRE test – 5 <sup>th</sup> Grade
Thursday, February 6 <sup>th</sup> :	Confession – 3 <sup>rd</sup> Grade 1:00 PM
Friday, February 7 <sup>th</sup> :	3 <sup>rd</sup> Grade Field Trip – National Aquarium, Baltimore 8:30 AM – 2:30 PM HSA Father/Daughter Dance 7:00 – 9:00 PM
Friday, February 14 <sup>th</sup> :	12:15 Dismissal – ESP in session Tag Day No School for current Pre-K and Kindergarten students – screening day for prospective new students for 2020 – 2021 school year
Monday, February 17 <sup>th</sup> :	No School – Presidents' Day

## From the Principal's Desk

Dear Parents,

This week, I want to highlight two important events that are coming up for the school in the near and not so near future.

**Catholic Schools Week begins January 26.** This week is set aside by the National Catholic Education Association as a time to celebrate everything that is good about Catholic education! We will actually kick off the week on Saturday, **January 25** with an **Open House for prospective families from 10 AM-1PM**. Please share the word and invite any neighbors who may be interested in joining the SOTI families to come and see. Next week we will send a schedule of all of the Catholic Schools Week activities that are planned, including "wear your uniform to Mass" on Sunday, January 26.

Secondly, it's never too early to break out your parachute pants, lace bows, and jelly bracelets for our Totally 80's **Gala in May**. Enjoy a plated dinner and open bar at a brand new venue (**The Graduate** in Annapolis) with a brand new vibe including the band, **The Reagan Years!** Buy your tickets before January 31 for the discounted rate of \$95 per person. It's going to be EPIC! See the included flyer for more information.

Finally, I hope that everyone enjoys this long weekend to honor a very special man, the Reverend Dr. Martin Luther King, Jr. Many years ago I had the opportunity to visit the civil rights museum at the Lorraine Hotel where Dr. King was shot. It is a special museum because it is not just a museum, but also a sacred space. Every visitor ends in silence in Dr. King's hotel room and on the balcony, the place where a great voice for love, justice, and respect for the human person was silenced. We would all do well this weekend if we could take a moment and be able to look into another's eyes and see their beauty, their dignity, and their worth as a human person.

*Life's most persistent and urgent question is, 'What are you doing for others?'*

--MLK

In Christ,  
Ms. Baker

### Tomorrow!!! Tag Day - Friday, January 17<sup>th</sup>

Tomorrow, Friday, January 17<sup>th</sup> is a Tag Day. The theme is Pajama Day – students may wear their favorite pajamas to school. Slippers may be worn but must be brought to school in a bag and changed into once your child is in their homeroom. Students who have PE on Fridays must wear sneakers. The cost to dress out-of-uniform is \$1 – dollar bills only please – no coins. The money collected will be donated to Winter Relief. Please see page 47 in Parent-Student Handbook for out of uniform guidelines.

### **Reenrollment for School Year 2020-2021 -- Now Open!**

The re-enrollment process to secure your child's seat at School of the Incarnation for the 2020-2021 is open now. It is important for us to know which students are returning before we begin to offer spots to new applicants. You should have received an email with instructions on how to login to the parent portal to complete the "Intent to Re-Enroll" Form and pay the re-registration fee.

The re-enrollment deadline is January 31st. The re-enrollment fee will go up according to the fee schedule below.

#### Re-enrollment fee schedule

\$150 if paid between January 16th and January 31st

\$200 if paid between February 1st and February 15th

If not paid by February 15th, your child's spot will be released.

The intent to enroll and fee is the first step in the re-enrollment process. The second step includes signing contracts, initiating your FACTS agreement, and paying the tuition deposit, this will be launched in early February with a deadline of March 6, 2020.

### **Open House 2020 – January 25th**

Our next open house will be January 25<sup>th</sup> 10:00 am – 1:00 pm. Please share the date with any friends or family that might be interested in joining the School of the Incarnation family.

### **2020-2021 Applications due January 31st**

Applications are due on January 31st for all applicants, including families who currently have a child enrolled and wish to apply for a sibling and children of faculty/staff.

### **TEAM GARRETT Fundraiser - orders open Thursday January 16th through Friday January 24th @ 12 noon!**

Show your support for School of the Incarnation's 7th grader Garrett Brown. Proceeds from all Team Garrett gear will be donated to the Brown family in SCRIP cards. Students who purchase a tee shirt or hoodie will be allowed to wear them to school on Friday, February 21st for the Team Garrett TAG day! The Team Garrett TAG day proceeds will be donated to The Children's Oncology Group Foundation in Garrett's name. See attached flyer for pictures.

<https://forms.diamondmindinc.com/schooloftheincarnation/teamgarrett>

### **Weather Related Closings/Delayed Openings/Early Dismissals**

School of the Incarnation follows Anne Arundel County Public School System's decision for school closing, late opening, and early dismissal. Announcements regarding these county decisions are made on WBAL, local television and radio stations. A message will be sent to parents via the communication system and posted on the school's Facebook page and website. Announcements regarding the cancellation of AM Kindergarten sessions do not apply to our kindergarten or full-day pre-K students, since these announcements only refer to half-day programs, but they do apply to our half-day pre-K students. If school opening is delayed, the Extended School Morning Care will begin at 8:00 AM for safety reasons, unless otherwise announced.

If school should close early due to a weather emergency, ESP will remain open until 4:00 PM, unless otherwise announced. However, parents are asked to pick up children as soon as possible to assist staff who also need to travel in inclement weather.

In the case that Anne Arundel County Public Schools are not in session or there is a need that is particular to the school itself, families will be notified via the alert system.

### **Mark your Calendars**

Wine, Food and Brew will be on Saturday, February 22, 2020 from 7:00-10:00 pm. Click here to purchase tickets:

<https://forms.diamondmindinc.com/schooloftheincarnation/winefoodandbrew2020>

### **Message from the cafeteria**

Parents, please check your child's lunch balance at [www.mymealmoney.com](http://www.mymealmoney.com). Many students have a negative lunch account balance – remember our lunch system is a debit system, not credit. Please send in checks made payable to "Tommy's" in an envelope with your child's name and homeroom or lunch account number. Questions can be emailed to [lunch@schooloftheincarnation.org](mailto:lunch@schooloftheincarnation.org)

### **Basketball Clinics for students in Grades 2 - 5**

Please see the attached flyer for information regarding basketball clinics. The registration link can be found in this newsletter, the flyer, and the school's athletics page.

**Coaches needed!!!!** We are in need of a volunteer coach for the following groups: Boys' 2/3 grade, Boys' 4/5 grade, Girls' 2/3 grade and Girls' 4/5 grade. There will be one practice each week, from 3-4:30p, for five weeks (days could change if we have any school closings or conflicts). The basic knowledge of basketball is all you really need. If you are interested in coaching please let me know. I would be happy to give specifics and answer any questions you may have. Anyone that wants to coach would need to have their volunteer screening up-to-date.

The position will be given on a first come, first serve basis. However, if multiple parents volunteer, you are more than welcome to work together.

Basketball Clinic Flyer: [https://docs.google.com/document/d/1\\_fwycbOQucveo4SuirUPMiJH-qGmv3M7d4Zkv9OmS0/edit?usp=sharing](https://docs.google.com/document/d/1_fwycbOQucveo4SuirUPMiJH-qGmv3M7d4Zkv9OmS0/edit?usp=sharing)

Registration link: <https://forms.gle/z6mf2B28EaRsLXsKA>

If you have any questions, please contact Mr. Smith - [kbsmith@schooloftheincarnation.org](mailto:kbsmith@schooloftheincarnation.org)

### **Beyond Program Club Registration Links and updates**

*New club registration links:*

Prior to submitting, please read the important information provided within the form for any club your child is interested in joining. Note any deadlines, limits to the number of participants, as well as the refund policy.

- Art Club (3rd-5th grade): <https://forms.diamondmindinc.com/schooloftheincarnation/artclub3-5>
- Junior Joggers (K-2nd): <https://forms.diamondmindinc.com/schooloftheincarnation/juniorjoggers>
- Club Makerspace (deadline for 1st session on Jan. 17th has passed): <https://forms.diamondmindinc.com/schooloftheincarnation/makerspace>
- Yoga for Middle School (deadline is tomorrow): <https://forms.diamondmindinc.com/schooloftheincarnation/yoga>
- Environmental Club: Caring for Creation: <https://forms.diamondmindinc.com/schooloftheincarnation/environmentalclub20>

*Highlights:*

Two of our school's Robotics Teams participated in an all-day "FIRST Lego League Qualification Tournament" at the Rockville Science Center Universities at Shady Grove on Saturday, Jan. 11th. Teams showed off their hard work by having their robot creations coded to tackle challenges and presenting projects based on local environmental issues. Congratulations to all participants on their dedication and a fun day filled with lots of inclusive problem solving and team work!

*In the works (please be on the lookout for details in upcoming newsletters):*

*Certified drivers as well as parent volunteers to help coach are still needed.*

- Co-ed club sports: Tennis and Golf (grades 4th-8th)
- Guys on the Go (boys in grades 3rd-5th)

If you have any questions or would like to volunteer for any of the programs, please contact Miss Amy

Santini: [asantini@schooloftheincarnation.org](mailto:asantini@schooloftheincarnation.org)

### **"HAPPY FEET" Warm Sock Drive for the Homeless**

Please, help the NJHS collect NEW, warm socks for the homeless. The socks will be distributed by the Happy Helpers Organization and will assist many struggling people to endure the harsh winter months that remain ahead this year.

The greatest need is for Men's socks, but the students will also accept socks for women and children. Thank you in advance for your kindness and consideration! Socks may be turned into homeroom teachers and will be collected through Friday, January 24th.

THE HOMEROOM THAT COLLECTS THE MOST SOCKS WILL EARN A DOUGHNUT BREAKFAST!!!

### **Girls on the Run Spring Season Registration NOW OPEN!!**

The spring season of Girls on the Run (GOTR) will begin on February 4, with registration open from January 13-26. GOTR is a fun running program for girls in grades 3 through 5. Participating in GOTR helps girls increase self-confidence, develop healthy relationships, and feel good about themselves inside and out! Practices will be held on Tuesday's and Thursday's from 3 til 4:15. The program culminates in a 5K on April 26 at Druid Hill Park in Baltimore. Go to [www.gotrchesapeake.org](http://www.gotrchesapeake.org) to register your daughter. Please contact Sarah Spaulding with any questions ([sspaulding@schooloftheincarnation.org](mailto:sspaulding@schooloftheincarnation.org)).

### **Have you purchased a Yearbook?**

Yearbook prices are currently \$35 and will increase to \$40 on February 1st. Yearbook recognition ads are a nice way to celebrate your child's time at School of the Incarnation.

Please visit the yearbook page on our website to order your yearbook and recognition ad (no checks accepted – orders must be placed online):

<https://www.schooloftheincarnation.org/resources/yearbooks>

### **FACTS Grant and Aid Information for 2020-2021**

FACTS Grant and Aid Applications are now open for the 2020-2021 school year. The deadline to apply for Grant and Aid will be February 29, 2020. There will not be any exceptions to this deadline. FACTS is the validation software used by the Archdiocese of Baltimore, the school and the parishes to verify the applications. FACTS does not provide any aid that is awarded by the AOB, the school and parishes. An information flyer is attached to this week's newsletter. The application can be found through this link:

<https://online.factsmat.com/signin/3C65P>

If you have any questions or concerns please feel free to reach out to Caroline Agresti, Business Manager, at [cagresti@schooloftheincarnation.org](mailto:cagresti@schooloftheincarnation.org).



## **Home and School Association (HSA) News**

### **Father Daughter Dance**

The HSA will host the 4th Annual Father Daughter Dance, Friday, February 7th, from 7-9pm in Marian Hall. Please join us for a night of dancing, light refreshments, and a photo booth! Tickets are \$5 per person. You may purchase tickets online or send a check into the office by January 31st. We look forward to seeing you there!

<https://forms.diamondmindinc.com/schooloftheincarnation/fatherdaughter2020>

### **Parent Informative Social on January 21st**

Come early and shop the Uniform Sale and Exchange at 6pm in Marian Hall. Our Hospitality Committee will serve beer, wine and water beginning at 6:30 pm- socialize and catch up with friends. Our meeting will begin at 7pm. Hear what's happening within the Home and School Association for remainder of this school year. Nominations for next year's HSA Executive Board will officially open that evening.

\*Uniform sale will begin at 6:00 PM prior to the start of the Parent Informative Social

### **From Your Shop & Save Team**

THIS IS IT! The very LAST, FINAL, Box Tops Contest EVER!

Send in ALL of your remaining Box Tops to be counted for the BIGGEST & BEST Donut Party of the Year! A WINNER will be chosen from each grade! Get them all in by February 28.

And let us take this time to say, it is a bittersweet ending for your Box Tops Team.

We've had so much fun working together to do our part in helping earn lots of money for SOTI over the years. We couldn't have done it without the generous contributions from our wonderful parents, families, and friends. Thank You.

We are also very grateful to all of our many Team Members, Parish Collectors, and Parent Homeroom Volunteers for sorting, counting, and bagging *thousands and thousands* of those little cardboard squares. Thanks also to the faculty and staff at SOTI for all of your help with our many contests.

It has been a joy to see the delight on the kids' faces when we arrive in the early morning with large boxes of yummy donuts (likewise for the teachers when we deliver their large cups of coffee!). We are truly blessed to have been a part of such a supportive and loving community.

### **SOTI's Epic Night: A Totally 80's Gala is LIVE!!**

Tickets are on sale now for the HSA's annual Spring Gala on Friday, April 24th. Don't miss this adult evening of auctions, dinner and dancing to a live 80's band. Ticket price includes all food and beverages (including open bar). After January 31st, ticket prices will increase. To buy your tickets now, please go to the HSA webpage or [Spring Gala 2020](#). Any questions, please contact Mike Bodendorf at [mbodendorf@hotmail.com](mailto:mbodendorf@hotmail.com)

### **Cash Bash Gala Raffle Tickets on sale NOW!**

Not sure if you can make the Gala? You can still support our biggest fundraiser of the year by purchasing Cash Bash raffle tickets. Winners will be drawn on April 24th at the Gala. There are nine chances to win and you do not need to be present to win. Winners who do not attend will be notified by the school office. Tickets are \$40 each or 3 for \$100 and can be purchased on the HSA webpage or at [Gala Cash Bash 2020](#). Please help support our school!!

### **Show Some Love!**

This year, we will be hosting the annual Teacher Appreciation Luncheon on Friday, January 31st. To make this event special and show our faculty and staff how much we appreciate all they do for our families, we need your help. Please sign-up to bring a dish/beverage or help set-up/decorate or clean-up that day. You can sign-up at [School of the Incarnation Teacher Appreciation Luncheon 2020](#). Any questions, please contact Deb Asher at [dabrady99@yahoo.com](mailto:dabrady99@yahoo.com) or Meg Brown at [kenmegbrown@comcast.net](mailto:kenmegbrown@comcast.net)

### **Save the Date! HSA Skate Night**

Crofton Skate Zone, January 31st 5pm -7pm, for the next Incarnation HSA fundraising event. Come celebrate the end of Catholic Schools week - you, your friends and family can enjoy 2 hours of skating (or scooting), \$5.00 admission and \$4.50 skate rentals- see flyer below for more information!

### **HSA Elections**

Happy New Year! With the turn of the calendar comes an exciting opportunity to become involved in the SOTI Home and School Association (HSA)!

In accordance with the by-laws, the HSA will hold elections for the following positions for the 2020-2022 term: Secretary and Parent Representative to the School Board. The term of office for these positions will begin on August 1, 2020 and shall run until July 31, 2022. In addition, we will hold an election for the position of Vice President.

The current HSA treasurer will be relocating. The term of office for the treasurer position will be for a one year – August 1, 2020 to July 31, 2021.

Nominations (including self-nominations) for these positions will be accepted following the HSA meeting on January 21, 2020. Please consider submitting a nomination for these important positions! Details about the positions can be found on the HSA website. Each open position plays a critical role in our school community!

The tentative timeline for the 2020 elections is as follows:

- Nominations Open 1/21/2019
- Nominations due 2/18/2019
- Nominees' biographies due 2/25/2019
- Bios posted 2/28/2019
- Primary Ballots (if necessary) distributed 3/15/2019
- Primary Ballots due 3/22/2019
- Final Candidates Posted 3/25/2019
- Election Ballots cast at last HSA Meeting/Informative Social  
with election results announced. 4/28/2019

Serving on the HSA is a great opportunity to serve the school community! Please contact Mary Sowers [marysowers@comcast.net](mailto:marysowers@comcast.net) or Kerry Beavers at [terpkerry@gmail.com](mailto:terpkerry@gmail.com) with any questions!

You're invited to School of the Incarnation's  
2nd Annual



**WINE  
FOOD  
& BREW**

Your ticket includes Food & Drink and raffle  
for door Prizes and Drawings Every Hour

This is an over 21 event.

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**FEBRUARY 22, 2020**

7 -10 o'clock in the evening

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**MARIAN HALL**

2601 Symphony Lane  
Gambrills, MD

**TICKETS**

\$30 per person (ends 2/21)  
\$40 at the door

Purchase tickets online at [https://  
forms.diamondmindinc.com/schoolof  
theincarnation/winefoodandbrew2020](https://forms.diamondmindinc.com/schooloftheincarnation/winefoodandbrew2020)

SCHOOL OF THE INCARNATION'S 5TH ANNUAL

# Father Daughter Dance

February 7, 2020

7 - 9 pm

Marian Hall

Girls in Pre-K through 5th grade are cordially invited to enjoy a night filled with entertainment, dancing, light refreshments, and fun. A photo booth is included. Girls may be escorted by Dad, Grandfather, Uncle, or any adult.

Tickets are \$5 per person.

Please purchase tickets by  
Friday, January 31st

[https:// forms.diamondmindinc.com/  
schooloftheincarnation/fatherdaughter2020](https://forms.diamondmindinc.com/schooloftheincarnation/fatherdaughter2020)

Questions, please contact Dana Mierzwicki at  
[dana.mierzwicki@gmail.com](mailto:dana.mierzwicki@gmail.com)

# #TEAMGARRETT APPAREL

Show your support for School of the Incarnation's 7th grader Garrett Brown. Proceeds from all Team Garrett gear will be donated to the Brown family in SCRIP cards. The Team Garrett TAG day proceeds will be donated to The Children's Oncology Group Foundation in Garrett's name.

Students who purchase shirts may come to school out-of-uniform on Friday, February 21st for our #TeamGarrett TAG day!

Orders open **Thursday, January 16th** and sales will close **January 24th, 2020.**

To order your apparel:

<https://forms.diamondmindinc.com/schooloftheincarnation/teamgarrett>

The link will be posted on SOTI studies and in the weekly parent newsletter.



**T-Shirts - \$10**



**Hoodies - \$25**



**Sticker and Bracelet Combo - \$5**



**Full package bundle - \$50**

(Includes tee, hoodie, sticker, bracelet, & \$10 SCRIP donation for the Brown Family!)



**SILENT AND  
LIVE AUCTIONS**

**LIVE BAND!**

**THE  
REAGAN  
YEARS**

**TICKETS**

**\$95/PERSON**

ON OR BEFORE JAN. 31

**\$100/PERSON**

AFTER JAN. 31

**SOTTI'S  
EPIC  
NIGHT**

A Totally 80's Gala

FRIDAY, APRIL 24, 2020

7-11 P.M.

THE GRADUATE HOTEL  
ANNAPOLIS, MD

**OPEN  
BAR**

**PLATED DINNER**





2020 GALA

# FREQUENTLY ASKED QUESTIONS (FAQS)



## I can't attend but I would like to support the Gala. Is there a way to do this?

Yes, there are several ways to support the Gala without attending. You can be an event sponsor, purchase Cash Bash raffle tickets (winners need not be present to win), provide a donation to our silent or live auction, or donate tickets for use by a teacher or staff member.

## Can I invite friends and family?

Yes! We welcome friends, family and alumni (over 21 years of age) to join us for a great evening and cause.

## What is the dress attire?

Although the theme for this year's Gala is 80's, we would prefer you dress for a night on the town. Ladies typically wear fun party dresses/outfits and men are in a jacket, slacks and button-down or suit and tie.

## What does the \$100 ticket cost include?

The \$100 covers your admission, a seated 3-course dinner, unlimited bar for 4 hours, and dancing provided by a live band after dinner.

## Is there parking at The Graduate?

Yes, there is valet parking (\$12) and self-parking (\$8) available at the Hotel. There is also a municipal garage nearby and limited street parking.

## Can I be seated at dinner with friends?

Yes, if you would like to be seated with friends or family, please coordinate for one person to purchase all the seats and provide a list of names of those at your table. We will try to accommodate all requests. Obviously, if you fill a table of 10, we will be able to keep your group together.

## Who is the live band? When will they start?

The Reagan Years will be playing at this year's Gala. We anticipate they will start playing approximately at 9:00 pm.

## How do I bid on items?

School of the Incarnation uses online auction website called Auctria to manage our silent and live auction items for bid. The site will be made live approximately one week before the Gala. You may set up an account for online bidding. Online bidding will close the afternoon of the Gala to allow those guests of our Gala to continue bidding through the evening.

## How do I pay for items that I won?

All bidders, including payment information, are entered into Auctria (secure online auction website). If you are the winning bidder (online or at the event), you will be notified of items won and your credit card on file will automatically be billed.

## What if I am not ready to go home at 11 p.m.?

The Graduate Hotel has a bar/restaurant on the premise. There are also several bars and restaurants within walking distance on West Street.

## Can I stay overnight?


Yes, the Gala Committee has arranged for a block of 10 rooms at a discounted rate for those who would like to make an evening of the event. The rate is **\$219 per night plus tax**. Please call **410-263-7777** and let the reservation specialist know you are with the **School of the Incarnation Gala**. This rate is good through **March 25, 2020**.

## ADDITIONAL QUESTIONS?



### Contact

Mike Bodendorf at [mbodendorf@hotmail.com](mailto:mbodendorf@hotmail.com)  
or Deb Asher at [dabradyy99@yahoo.com](mailto:dabradyy99@yahoo.com)



# School of the Incarnation

## 2020 Basketball Intramurals



Eligibility: Open to boys and girls in grades 2-5

Description: Students will participate in activities to help develop skills and knowledge of basketball. Students will also have an opportunity to apply what they have been practicing by playing in games.

Dates: **GIRLS 2nd/3rd Grade- Tuesdays: 2/4, 2/11, 2/18, 2/25, and 3/3**  
**GIRLS 4th/5th Grade- Mondays: 2/3, 2/10, 2/24, and 3/2; and Friday, 2/28**  
**(No school on 2/17 so session moved)**  
**BOYS 2nd/3rd Grade- Thursdays: 2/6, 2/13, 2/20, 2/27, and 3/5**  
**BOYS 4th/5th Grade- Tuesdays: 2/5, 2/12, 2.19, 2/26, and 3/4**

\*Dates could change due to school closings or other conflicts.

Times: 3:00-4:30PM

Where: Marian Hall

Cost: \$30.00 per student (payment through FACTS). If you want to make a payment outside of the FACTS billing, please send a check to the Business Office made out to School of the Incarnation before the first day.

\*Please register only if your child is available on the scheduled dates for his/her group.

Space will be limited to the first 30 registrations received for each group. Registrations will be accepted on a first come, first served basis.

Please use the following link to register your child: <https://forms.gle/9nFAayuD1tdsjrNF9>

If you have any questions, please contact Mr. Smith ([kbsmith@schooloftheincarnation.org](mailto:kbsmith@schooloftheincarnation.org))



# HAPPY FEET

## Warm Sock Drive for the Homeless

January 6 - 24, 2020

The National Junior Honor Society is collecting  
NEW, warm socks for the homeless.

The socks will be distributed by the Happy  
Helpers Organization to help the homeless get  
through the cold winter months.

# School of the Incarnation

Skate Night



## PAJAMA JAM January

Skates and  
scooters only

### Friday January 31st

**ADMISSION: \$5**

*(free skate mates included)*

### 5:00-7:00pm

**SK8 RENTALS: \$4.50**

If you come dressed in your pajamas, you will receive a prize at the door!

1082 RT. 3 SOUTH CROFTON, MD 21114 • 410-721-7155 • WWW.SK8ZONE.COM



# New Family Referral Program

Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Our New Family Referral Program rewards current families with a one-time \$250 tuition credit for referring a new family who applies and enrolls. Here's how it works:

- If you know of a family that you believe may be interested in School of the Incarnation, complete the "New Family Referral Form" below and submit to the school office.
- Reach out to the family and share your experiences at School of the Incarnation. Share with them the reasons you have chosen Catholic education and why you think they should do the same. Let them know that you have or will refer their information to the school and that an admissions representative will call or email them to provide more information.
- For each new family that applies and enrolls at least one full-time student, a \$250 tuition credit will be awarded to the current referring family after the new student has been in attendance for 30 days.
- Siblings of current students and previously enrolled students do not qualify as new families. Staff members are not eligible for the referral credit.
- Note that this form must be on file in the front office before the new family has contacted the school on their own for information or to visit so it is best to submit the form as soon as possible after speaking with the new family. In other words, the referral form is not retroactive and you are not eligible for the referral if the family contacts school before the referral.
- This referral program is open to all families with students currently enrolled in PreK4-Grade 8.
- Referral fees are limited to one per family per academic year.

## Current Family

\_\_\_\_\_  
Parent name(s)

\_\_\_\_\_  
Student name(s) /Grade(s)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, MD

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

## New Family

\_\_\_\_\_  
Parent name(s)

\_\_\_\_\_  
Student name(s)/Grade(s)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**How do you know this family?** Work Friend Relative Neighbor

Church Community Other\_\_\_\_\_

**Any information we should know?**\_\_\_\_\_

By signing below, I confirm that I personally know this family and have shared the good news about School of the Incarnation with them. I understand that an Admissions representative from the school will be contacting this new family to provide more information and invite the family for a tour. I have read and understand the guidelines of the New Family Referral Program. Contact Casey Boswell at 410.519.2285 with any questions.

**Signature**\_\_\_\_\_

<b>-Office use only-</b>	Form submission date_____	Contact date_____
	Enrollment date_____	\$250 tuition credit date_____



## Grant & Aid Assessment

FACTS makes quality education affordable for families by assisting schools in awarding financial aid. We work with schools to create a custom application and collect financial data so schools can make accurate award decisions based on financial need.

To apply for financial aid, visit <https://online.factsmgt.com/signin/3C65P>.

After completing the online application, you will need to upload all required supporting documentation.

### The following supporting documents are required to complete the application process:

- **IRS Federal Income Tax Return**, including all supporting schedules (the year of the tax return depends on the tax requirements of your school). If applicant and co-applicant file separately, we require both tax returns for the same tax year.
- Copies of **all the current year W-2 Wage and Tax Statements** for both the applicant and co-applicant.  
**NOTE:** If you are applying before you have received all the current year W-2 Wage and Tax Statements, please submit them as soon as they become available.
- Copies of all supporting tax documents if you have business income/loss from any of the following:
  - Business** - send Schedule C or C-EZ and Form 4562 Depreciation and Amortization
  - Farm** - send Schedule F and Form 4562 Depreciation and Amortization
  - Rental Property** - send Schedule E (page 1)
  - S-Corporation** - send Schedule E (page 2), Form 1120S (5 pages), Schedule K-1 and Form 8825
  - Partnership** - send Schedule E (page 2), Form 1065 (5 pages), Schedule K-1 and Form 8825
  - Estates and Trusts** - send Schedule E (page 2), Form 1041 and Schedule K-1

### **IMPORTANT: If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your current year Federal Form 1040 Tax Return.**

- Copies of all supporting documentation for household Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF). If you do not file a tax return, you are required to provide documentation of all income received.

### **All documentation received is imaged upon receipt and then destroyed.**

You may log in to your FACTS user account to review the status of your application. Please allow 2 weeks processing time before inquiring further about receipt and/or status of the uploaded documents. Application deadlines are set by the institution awarding the aid. If you are applying after the deadline, contact your school to ensure that your application will be accepted.

### **A non-refundable application fee may be required before your application will be submitted.**

**NOTE: Award decisions are made by the institution providing the financial aid, not FACTS.**