

School of the Incarnation Newsletter

February 27, 2020

Friday, February 28 th :	Spirit Wear Day Faculty vs. Student Basketball Game 7:00 PM – see below for more information
Saturday, February 29th: March 2 – 6:	Application Deadline for FACTS Grant & Aid Wine, Food & Brew fundraiser out of uniform week for students who purchased the pass Spring Book Fair preview week
Tuesday, March 3 rd :	2 nd Grade Field Trip – Nat'l. Portrait Gallery 9:30 AM – 2:30 PM
Friday, March 6th:	12:15 Dismissal – ESP in session End of T2 Deadline for Tuition contract, deposit and FACTS Agreement for 20-21 school year
Saturday, March 7 th :	HSA Irish Fest 12:00 – 4:00 PM Book Fair sales begin during Irish Fest
March 9 – 13:	Book Fair open 8:00 AM – 4:00 PM
Wednesday, March 11 th :	Spring Sports & Club Photos 8:30 AM
Thursday, March 12 th :	Confession Grade 4/5 1:00 PM
Friday, March 13 th :	Pi Day celebrated – see below for more information
Monday, March 16 th :	Class Photos – starting at 8:30 AM Progress reports sent home
Thursday, March 19 th :	8 th Grade Panoramic Picture 8:30 AM Spring Concert 2:00 PM and 7:00 PM
Friday, March 20 th :	12:15 Dismissal – ESP in session Spirit Wear Day
March 23, 24, 26 & 27:	Standardized Testing for Grades 2-8
March 25 th :	Incarnation Day/Faith Rally School Mass 1:30 PM
March 30 & 31:	Standardized Testing for Grades 2-8
April 1-3:	Standardized Testing Make-up days



From the Principal's Desk

Dear Parents,

If you recall, last summer we sent out an interest survey and a proposal regarding the addition of a second bus for morning and afternoon transportation for our students. There was definitely interest, but given the timing we were not able to actualize the second bus for this year. At present, we are preparing to take up this conversation again and will be forming a **bus task force** to examine our current bus service, assess the areas of need, and strategize how to make bus transportation accessible to more families next year. The task force will meet for the first time on **Wednesday, March 11 at 6 PM**. If you are interested in being a part of this task force or would like to share your input, please email Kerrie Smith at ksmith@schooloftheincarnation.org.

In Christ,
Ms. Baker

Spirit Wear Day - Tomorrow, Friday, February 28th

Tomorrow, Friday, February 28th is a Spirit Wear Day. Please see page 46 in 2019-2020 Parent/Student Handbook for spirit wear guidelines.

Tomorrow Night – Faculty vs. Student Basketball Game

Tomorrow night, Friday, February 28th at 7:00 PM is the faculty vs. student basketball games. The games will be played at Archbishop Spalding High School located at 8080 New Cut Rd. in Severn. Tickets can be purchased at the door - ticket prices will be \$10 for adults and \$5 for students and children. Come and see your favorite teachers and administrators shoot some hoops!

**concessions will be available for cash only. Cheese pizza from Rocco's in Annapolis will be sold for \$3.00 per slice in addition to the normal candy, snacks and drinks.

FACTS Grant and Aid Information for 2020-2021 – Deadline is this Saturday!!

FACTS Grant and Aid Applications are now open for the 2020-2021 school year. **The deadline to apply for Grant and Aid will be February 29, 2020.** There will not be any exceptions to this deadline. FACTS is the validation software used by the Archdiocese of Baltimore, the school and the parishes to verify the applications. FACTS does not provide any aid that is awarded by the AOB, the school and parishes. An information flyer is attached to this week's newsletter. The application can be found through this link:

<https://online.factsmgt.com/signin/3C65P>

If you have any questions or concerns please feel free to reach out to Caroline Agresti, Business Manager, at cagresti@schooloftheincarnation.org.

Spring Book Fair Dates and eWallet

Elephants, Tigers, and Books, oh my! The Jungle themed Spring Scholastic Book Fair is coming up! Book Fair will open Saturday, March 7 from noon to 4 pm during Irish Fest, and will be open Monday through Friday, March 9 - 13, from 8 am to 4 pm. You may also shop online at <https://bookfairs.scholastic.com/bf/schoolofincarnation>.

Please consider creating a eWallet account for your child this year. eWallet is the easy and secure way to provide spending money for your child. Select whatever amount you would like, and unspent funds will not be charged to your credit card. All eWallet accounts are searchable in the Book Fair registers, so no need for your child to bring anything in to shop! Set one up here: <https://bookfairs.scholastic.com/bookfairs/parent-how-it-works.html?fairID=4422391>

Book Fair - Call for Volunteers

Virtus certified volunteers: please consider signing up for a volunteer slot to help with Book Fair. The kids are always so excited to shop at Book Fair, and your help makes it possible! We appreciate the Book Fair volunteers so much!

<https://www.signupgenius.com/go/8050A4BACAD2BA2FE3-spring>

Volleyball Clinics

Please see the attached flyer for information regarding volleyball clinics. The registration link can be found in this newsletter, the flyer, and the school's athletics page.

COACHES NEEDED:

We are in need of a volunteer coach for the following groups: 2/3 grade (B/G Mixed) and 4/5 grade (B/G Mixed). There will be five sessions from 3-4:30pm, for five weeks (days could change if we have any school closings or conflicts). The basic knowledge of volleyball is all you really need. If you are interested in coaching please let me know. I would be happy to give specifics and answer any questions you may have. Anyone that wants to coach would need to have their volunteer screening up-to-date. The position will be given on a first come, first serve basis. However, if multiple parents volunteer, you are more than welcome to work together.

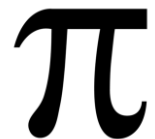
Volleyball Clinic Flyer: https://docs.google.com/document/d/1k2_LEnj6UDy5r-0uWg8FX-T0Po67ubvYWNLX1uuCOk/edit?usp=sharing

Registration link: <https://forms.gle/78XM2jHhD17E3gtAA>

If you have any questions, please contact Mr. Smith (kbsmith@schooloftheincarnation.org)

Pi Day

Pi Day will be celebrated at SOTI on Friday, March 13th. To celebrate, students may dress out-of-uniform but **must** wear a Pi Day shirt (purchased, previously purchased or homemade). Students who have PE on Fridays must wear sneakers. Please see page 47 in Parent-Student Handbook for out of uniform guidelines.



Middle School Lacrosse Tryouts

The link to register your child for middle school lacrosse tryouts can be found below. All information regarding the tryout and athletic requirements can be found on that page. If you have any questions, please contact our Athletic Director, Mr. Keith Smith (kbsmith@schooloftheincarnation.org).

COACHES NEEDED:

We are in need of coaches for the Girls' B Lacrosse teams. The team has games during the months of March, April and May. Games are played on weekdays, at either our school or other schools located in the neighboring area. The current game schedule can be found on the [school's website](#). Practice dates and times are at the discretion of the coach. Prior coaching experience is not required; just knowledge and interest in the sport, as well as the desire to help student-athletes develop their talents. If you are interested in coaching, please contact our Athletic Director, Mr. Keith Smith (kbsmith@schooloftheincarnation.org), as soon as possible for further details.

LACROSSE REGISTRATION LINK: <https://forms.gle/9arxcZRc9joX6oYu6>

Beyond Program Club update

Upcoming Events that all are invited to come out and support:

- February 28th: Dance and Cheer Squads will cheer and perform a dance routine during the Faculty-Student Basketball games at Archbishop Spalding High School. (7-9 PM)
- March 7th: Destination Imagination Teams perform at South River High School for their Regional Tournament (Times to perform: Rising Stars Team: 3:00 and Middle School Team: 3:20)
- March 14th: Robotics teams and Lego League Junior Teams participate in a Catholic Robotics League event at our school (9:30-12:00)
- March 21st: Lego League Junior Teams participate in their end of season "Expo" at South River High School (10:00-12:30)

If you have questions or can volunteer for any of the programs, please contact Miss Amy Santini: asantini@schooloftheincarnation.org

Have you purchased a Yearbook?

The cost of a yearbook is now \$40. Click on the link below to order your yearbook (no checks accepted – orders must be placed online):

https://www.jostens.com/apps/store/productBrowse/1521567/School-of-the-Incarnation/2020-Yearbook/2019080704280202796/CATALOG_SHOP/.



Home and School Association (HSA) News

From Your Shop & Save Team - THIS IS IT! The very LAST, FINAL, Box Tops Contest EVER!

Send in ALL of your remaining Box Tops to be counted for the BIGGEST & BEST Donut Party of the Year!

A WINNER will be chosen from each grade!

Get them all in by this Friday, February 28.

Once again, let us take this time to say, it is a bittersweet ending for your Box Tops Team. We've had so much fun working together to do our part in helping earn lots of money for SOTI over the years. We couldn't have done it without the generous contributions from our wonderful parents, families, and friends. Thank You.

We are also very grateful to all of our many Team Members, Parish Collectors, and Parent Homeroom Volunteers for sorting, counting, and bagging *thousands and thousands* of those little cardboard squares. Thanks also to the faculty and staff at SOTI for all of your help with our many contests.

It has been a joy to see the delight on the kids' faces when we arrive in the early morning with large boxes of yummy donuts (likewise for the teachers when we deliver their large cups of coffee!). We are truly blessed to have been a part of such a supportive and loving community.

Sincerely,

Susan Cockrell, Laura Gardner, and Paula Wichmann

Irish Fest

Please join us for an afternoon of fun at the Irish Fest on Saturday, March 7 from noon to 4 pm. Enjoy live music, children's activities, contests, food and more! Please bring cash as snacks, bar and meals are cash only. See attached flyers for more information, purchase tickets, donate baked goods or enter the Irish Soda Bread contest.



The Irish Fest Committee is in need of Parent Volunteers to help make our Irish Fest another successful event. Click the link and sign up for a slot or two!!!

Parent Volunteer Link:

<https://www.signupgenius.com/go/20F0E45AEA72FA6F49-parent>

Middle School Volunteers, you haven't been left out. Click the link below to help the Irish Fest Committee and earn those service hours.

Middle School Volunteer Link

<https://www.signupgenius.com/go/20F0E45AEA72FA6F49-middle3>



Gala Class Basket Donations NEEDED

Please lookout for an email from your Gala/Class Basket parent. You may have gotten an email already. PLEASE donate to your class baskets. These are money makers at the Gala for our school. Let's make them spectacular!!

CASH BASH Raffle

HSA is selling Cash Bash raffle tickets. Nine chances to win with each chance offering a larger money payout. We will draw winners on April 24th at the Gala. You do not need to be present to win. Tickets are \$40 each or 3 for \$100. Tickets can be bought here <https://forms.diamondmindinc.com/schooloftheincarnation/cashbash2020?token=2111788552> or via check (see flyer).

March 2020 Lunch Menu
TOMMY'S FOOD SERVICE @ School of the Incarnation
"Great Food for Great Kids"

Monday	Tuesday	Wednesday	Thursday	Friday
2 Cheese Ravioli or buttered noodles w/ marinara sauce, meatballs and tossed salad	3 Chicken patty sandwich, waffles Fries and sliced cucumber	4 Chicken tenders mashed potato, gravy, and steamed green beans	5 Pizza Day  Better Ingredients. Better Pizza.	6 Early Dismissal Cafeteria Closed
9 Spaghetti w/ marinara sauce, meatballs and tossed salad	10 Cheeseburger, French Fries and sliced cucumber	11 Baked Potato Bar w/ toppings: bacon bits, butter, melted cheese, sour cream and steamed broccoli	12 Breakfast for lunch Pancake, or French toast sticks, sausage, tater tots and baked apples w/ cinnamon sugar	13 Pizza Day  Better Ingredients. Better Pizza.
16 Corndog, Homemade Mac N Cheese and steamed green beans	17 Chicken tenders, French Fries and sliced cucumber	18 Soft beef tacos w/ cheese, Spanish rice or buttered noodles and steamed corn	19 Pizza Day  Better Ingredients. Better Pizza.	20 Early Dismissal Cafeteria Closed
23 Chicken tenders mashed potato, gravy, and steamed green beans	24 Buttered noodle w/ marinara sauce, meatballs and tossed salad	25 Cheeseburger, French Fries and sliced cucumber Liturgy 1:30	26 Breakfast for lunch Pancake, or French toast sticks, sausage, tater tots and baked apples w/ cinnamon sugar	27 Pizza Day  Better Ingredients. Better Pizza.
30 Cheese Ravioli or buttered noodles w/ marinara sauce, meatballs and tossed salad	31 Chicken patty sandwich, waffles Fries and sliced cucumber	Apr 1 Soft beef tacos w/ cheese, Spanish rice or buttered noodles and steamed corn	Apr 2 Pizza Day  Better Ingredients. Better Pizza.	Apr 3 Early Dismissal Cafeteria Closed

Combo lunch is \$5.25 it includes the **entrée**, choice of milk or juice or bottled water. **Hotdog or grilled cheese**, plus a side & drink (milk, juice or bottled water) is also combo lunch. **Available daily except pizza day:** variety of subs, hotdog, and grilled cheese sandwich, homemade soup, pretzel and **freshly baked cookies daily**. Nachos on Wednesdays, ice cream on Tuesdays & pizza day. We do not deep fry any food. **Prices and menu may change without notice.**

Ala Carte Price List Only
Not available daily

Available Daily: Hotdog \$2.75 Grilled Cheese \$2.75 Turkey & Cheese Sub \$3.40 Ham & Cheese Sub \$3.40 Homemade Soup: \$2.75 chicken noodle tomato cheesy potato bean soup Assorted Salad: \$4.25 Greek, Chicken, Tuna, or Egg Beverage: Milk or juice \$0.80 Bottled water \$1.00 Gatorade \$1.50	Available Daily Cookies (3oz) \$1.25 Potato Chips (1oz) \$1.00 Sun Chips \$1.25 Pretzel, Jello w/ whip cream \$1.00 Fruit (whole apple or orange) \$1.40 Fresh Fruit in Cup (sliced) \$1.75 Yogurt (Yoplait) \$1.35 Veggie (tossed salad, carrots or sliced cucumber) \$2.00 Tuesdays & Pizza day only Ice cream \$1.00 Twister 1.35 Wednesday only: Nacho Chips w/ cheese \$2.25 Not Available Daily: French Fries or Tater tots \$2.75 Rice or Mashed potato \$2.75	Buttered noodles \$2.75 Chicken Patty Sandwich \$3.75 Chicken tenders (3pcs) \$3.25 Chicken wings (4pcs) \$4.50 Cheeseburger \$3.75 Corndog \$2.75 Meatballs (4pcs) \$2.50 Meatball sub \$2.75 Pancake 3/ French toast stick \$3.25 Philly cheesesteak \$3.75 Pizza (1 sliced) \$2.30 Popcorn Shrimp \$3.75 Soft beef taco (1) \$1.15 Mac N Cheese \$3.75 Ravioli (7 pcs) \$3.75 Ziti \$3.75
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Please call us at the school cafeteria 410-519-2285 Ext. 2504 or E-mail us at lunch@schooloftheincarnation.org for any inquiries.

Thank you, Tommy and Gina

School of the Incarnation's
12th Annual
Irish Fest

SATURDAY, MARCH 7, 2020
NOON-4 P.M.



IRISH MUSIC • LIVE IRISH BAND • MAGICIAN



Food (catering by Bayside Bull)

- ♣ Irish beef stew with mashed potatoes, corned beef sliders with chips, pit beef sliders with chips, or veggie wrap with chips
- ♣ Hot dog with chips
- ♣ Snacks and sweets for sale

Meal* Included Tickets

- ♣ \$18/adult and \$10/child

Admission Only Tickets

- ♣ \$10/adult and \$8/child

Free Games and Activities

- ♣ Crafts
- ♣ Kids games
- ♣ Face painting
- ♣ Balloon artist
- ♣ Irish soda bread contest

SOTI Irish Pub (cash only)

- ♣ \$5 Bailey's cocktails
- ♣ \$6 Irish beer or cider
- ♣ \$6 Wine
- ♣ \$25 Bottomless beer/cider
- ♣ \$10 Whiskey tasting flight

* includes a bottle of water

To purchase tickets online, visit <https://forms.diamondmindinc.com/schooloftheincarnation/irishfest2020>.

Purchase your meal tickets early. Meal tickets will be limited at the door. Deadline to purchase meal tickets is March 2, 2020. No tickets will be sent home. A list will be kept at the door to facilitate check-in.

Name: _____

Youngest Child's Name: _____

Teacher: _____

Meal Included Tickets:

of adults _____
 _____ (beef stew)
 _____ (corned beef sliders)
 _____ (pit beef sliders)
 _____ (veggie wrap)
 x \$18 = _____
 # of children _____
 x \$10 = _____

Admission Only Tickets:

of adults _____ x \$10 = _____
 # of children _____ x \$8 = _____
Irish Pub Pre-Order:
 # of bottomless beer/cider** _____
 x \$25 = _____
 # of whiskey tasting flights _____
 x \$10 = _____ (limit two per adult)

** includes a SOTI souvenir pint glass

I would like to enter the Irish soda bread contest.



**Parents and Students,
WE NEED VOLUNTEERS!**



I would like to volunteer for one hour at the Irish Fest.

Email: _____

OFFICE USE ONLY:

Check #: _____

Total Enclosed: _____ (checks should be payable to SOTI)



Calling All Bakers!



Bake Sale Details:

Please consider dropping of baked goodies for us to sell at the event. We could use the following individually proportioned baked items:

- Brownies, Cookies, Cake, and Cupcakes.
- We will happily wrap them individually, if you would like to bring them in. Please remember that we are peanut-free school. If you have any questions, please do not hesitate to contact Dana Barile at manadazzie@gmail.com.
- Drop-off your baked goodies on Friday, March 6 from 7:50am-6:00pm or on Saturday, March 7 from 9:30-11:00am. Make sure they are labeled for the Bake sale.
- Proceeds from the bake sale go to Sarah's House in Fort Meade

I will bring in a bake sale donation.

Please Print Neatly!!!

Name: _____ Email: _____

Youngest Child's Name: _____ Teacher: _____

Please send the form in to the main office labeled "Irish Fest Bake Sale"



Irish Soda Bread Contest

Irish Soda Bread Contest Details:

- Entries for the Irish Soda Bread Contest must be brought to Marian Hall no later than 12:30pm on Saturday, March 7.
- Adult winner will receive a \$25 gift card. Child winner will receive a \$10 gift card.

I would like to enter the contest.

Please Print Neatly!!!

Name: _____ Email: _____

Youngest Child's Name: _____ Teacher: _____

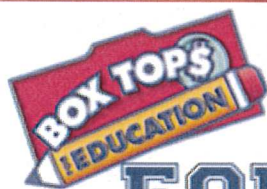
Please send the form in to the main office labeled "Irish Fest Soda Bread"

SOTI'S FINAL BOX TOPS CONTEST

Turn in ALL of your remaining Box Top clippings by
FEBRUARY 28th for a chance to win a Donut
Party!



A WINNER for EVERY Grade !



**BOX TOPS
FOR EDUCATION**

SCHOOL OF THE INCARNATION



Contest
Period

Box Tops Brown
Bag due to HR
Parent

LAST
CONTEST
EVER

Friday
February

Monday
March 1

28



A Home Room
WINNER for
EVERY grade!



School of the Incarnation

2020 Volleyball Clinic



Description: For the upcoming volleyball clinics, students will participate in activities to help develop skills and knowledge of volleyball.

Eligibility: Open to boys and girls in grades 2-5

Dates: 2nd/3rd Grade (Boys/Girls Mixed)- Tuesdays: 3/10, 3/17, 3/24, 3/31 and Friday: 3/13*

4th/5th Grade (Boys/Girls Mixed)- Mondays: 3/9, 3/16, 3/23, 3/30 and Friday: 3/27*

*Dates could change due to school closing or other conflicts.

Times: 3:00-4:30 PM

Where: Marian Hall

Cost: \$30.00 per student (payment through FACTS). If you want to make a payment outside of the FACTS billing, please send a check to the Business Office made out to School of the Incarnation before the first day.

Please register only if your child is available on the scheduled day for his/her group.

REGISTRATION LINK: <https://forms.gle/78XM2jHhD17E3gtAA>

Please contact Mr. Smith (kbsmith@schooloftheincarnation.org) with any questions.



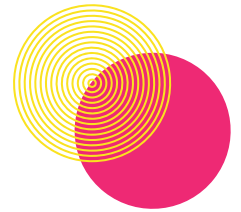
NINE CHANCES TO WIN! Winners will be drawn at SOTI's Epic Night: A Totally 80's Gala on Friday, April 24, 2020. You do not need to be present to win. Anyone (friends, relatives, alumni, etc.) can purchase raffle tickets. Cash Bash drawing times and amounts are below.

DRAWING TIME	AMOUNT	TICKETS ARE \$40 EACH OR BUY 3 FOR \$100.
7:30 p.m.	\$250	_____
7:45 p.m.	\$250	NAME _____
8:00 p.m.	\$250	_____
8:15 p.m.	\$250	EMAIL _____
8:30 p.m.	\$500	QUANTITY
8:45 p.m.	\$500	<input type="checkbox"/> Single Cash Bash ticket — \$40
9:00 p.m.	\$500	<input type="checkbox"/> Three Cash Bash tickets — \$100
9:20 p.m.	\$1,000	Total Cash Bash Tickets _____
9:45 p.m.	\$2,000	Total Amount Enclosed _____



Checks are payable to "SOTI" and marked "Attention: Gala Committee" with this form. To purchase raffle tickets by credit card go to

<https://forms.diamondmindinc.com/schooloftheincarnation/springgala2019?token=1159282430>



School of the Incarnation

2020 GALA SPONSORSHIP/ ADVERTISEMENT FORM

SPONSOR/ADVERTISER INFORMATION

SPONSOR/ADVERTISER CONTACT NAME

SPONSOR/COMPANY NAME

ADDRESS, CITY, STATE, ZIP CODE

PHONE

FAX

EMAIL

AUTHORIZED SIGNATURE

DONATION DATE

SPONSOR AND ADVERTISING OPPORTUNITIES

The various sponsorship and advertising options and corresponding rates are described below. Please complete the form and return it with full payment. Please submit all artwork electronically as a high resolution JPEG, TIFF, or PDF or vector art EPS file. **Please email your ad to the Gala committee at schooloftheincarnationgala@gmail.com. Sponsorships and advertisements are due by March 2, 2020.**

- Platinum Sponsor — \$5,000
- Gold Sponsor — \$3,500
- Silver Sponsor — \$2,500
- Bronze Sponsor — \$1,500
- Maroon Sponsor — \$1,000

- Friend of School of the Incarnation Donation
 - \$500
 - \$250
 - \$100
 - Other: _____

PAYMENT

Please make checks payable to SOTI. You may pay by credit card online at www.schooloftheincarnation.org/resources/home-school-association. Under Upcoming Events, click on "Purchase Sponsorships and Advertisements."

TAX INFORMATION

Your donation may be tax deductible to the extent allowed by law. Contact your tax advisor. Please keep a copy of this form for your tax records. **Federal Tax ID #: 52-2324195**

RETURN FORM TO



School of the Incarnation
Attn: Gala Committee
2601 Symphony Lane
Gambrills, MD 21054



Thank you for your generous donation!



School of the Incarnation
SPONSORSHIP BENEFITS

PLATINUM SPONSOR

\$5,000 — One (1) Opportunity

- A complimentary table for 10 guests at the 2020 Gala.
- Company name and logo on a recognition banner at the Welcome Reception (Atrium) and one banner strategically located in the Ballroom.
- Company logo and branding on cocktail napkins and hors d'oeuvre displays.
- Company logo and branding on table tents.
- Marketing and branding opportunities at all HSA-sponsored events in the 2020–2021 school year (exclusive of the 2021 Gala).
- Recognition within communications promoting the event — mail, web presence, online auction site.

GOLD SPONSOR

\$3,500 — Two (2) Opportunities

- Six (6) tickets for the 2020 Gala.
- Company name and logo on a Hanging Banner strategically located in the Ballroom.
- Company logo and branding on hors d'oeuvre displays.
- Company logo and branding on table tents.
- Recognition within communications promoting the event — mail, web presence, social media.
- Logo placement on Gala online silent auction website.

SILVER SPONSOR

\$2,500 — Two (2) Opportunities

- Four (4) tickets for the 2020 Gala.
- Company name and logo on a Hanging Banner strategically located in the Atrium.
- Company logo and branding on table tents.
- Recognition within communications promoting the event — mail, web presence, social media.
- Logo placement on Gala online silent auction website.

BRONZE SPONSOR

\$1,500 — Three (3) Opportunities

- Two (2) tickets for the 2020 Gala.
- Company logo and branding on table tents.
- Recognition within communications promoting the event — mail, web presence, social media.
- Logo placement on Gala online silent auction website.

MAROON SPONSOR

\$1,000 — Unlimited

- Prominent signage throughout the silent auction tables (Atrium).
- Recognition within communications promoting the event — mail, web presence, social media.
- Logo placement on Gala online silent auction website.



Grant & Aid Assessment

FACTS makes quality education affordable for families by assisting schools in awarding financial aid. We work with schools to create a custom application and collect financial data so schools can make accurate award decisions based on financial need.

To apply for financial aid, visit <https://online.factsmgt.com/signin/3C65P>.

After completing the online application, you will need to upload all required supporting documentation.

The following supporting documents are required to complete the application process:

- **IRS Federal Income Tax Return**, including all supporting schedules (the year of the tax return depends on the tax requirements of your school). If applicant and co-applicant file separately, we require both tax returns for the same tax year.
- Copies of **all the current year W-2 Wage and Tax Statements** for both the applicant and co-applicant.
NOTE: If you are applying before you have received all the current year W-2 Wage and Tax Statements, please submit them as soon as they become available.
- Copies of all supporting tax documents if you have business income/loss from any of the following:
 - Business** - send Schedule C or C-EZ and Form 4562 Depreciation and Amortization
 - Farm** - send Schedule F and Form 4562 Depreciation and Amortization
 - Rental Property** - send Schedule E (page 1)
 - S-Corporation** - send Schedule E (page 2), Form 1120S (5 pages), Schedule K-1 and Form 8825
 - Partnership** - send Schedule E (page 2), Form 1065 (5 pages), Schedule K-1 and Form 8825
 - Estates and Trusts** - send Schedule E (page 2), Form 1041 and Schedule K-1

IMPORTANT: If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your current year Federal Form 1040 Tax Return.

- Copies of all supporting documentation for household Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF). If you do not file a tax return, you are required to provide documentation of all income received.

All documentation received is imaged upon receipt and then destroyed.

You may log in to your FACTS user account to review the status of your application. Please allow 2 weeks processing time before inquiring further about receipt and/or status of the uploaded documents. Application deadlines are set by the institution awarding the aid. If you are applying after the deadline, contact your school to ensure that your application will be accepted.

A non-refundable application fee may be required before your application will be submitted.

NOTE: Award decisions are made by the institution providing the financial aid, not FACTS.

SCRIP TO GO

- Payable by cash, check, credit card or Presto-Pay (set up online and deducted directly from your bank account)
 - Orders placed by 9:00am MONDAYS & FRIDAYS will be sent home the same day in your child's folder
-

Your First/Last Name: _____ Date: _____

Youngest Child's First/Last Name: _____

Youngest Child's Grade/Teacher: _____

New to SCRIP to GO!

*Royal Farms

SCRIP TO ORDER

- Can be ordered on this form or online
- Complete list of available retailers can be found at shopwithscrip.com

Your SCRIP Coordinator
Kim Gonzales (km68gonzales@gmail.com)

SCRIP TO GO

* your portion of the rebate at the end of the school year

<u>MERCHANT</u>	<u>% *</u>	<u>CARD VALUE \$</u>	<u># OF CARDS</u>	<u>TOTAL \$ AMOUNT</u>	<u>MERCHANT</u>	<u>% *</u>	<u>CARD VALUE \$</u>	<u># OF CARDS</u>	<u>TOTAL \$ AMOUNT</u>
Amazon	1.5	100			Michael's	2.0	25		
Amazon	1.5	25			Nordstrom	3.0	25		
Amazon	1.5	100			Outback	4.0	25		
Applebee's	4.0	25			Panera Bread	4.5	10		
Applebee's	4.0	50			Panera Bread	4.5	25		
Barnes and Nobles	4.5	10			Papa John's Pizza	4.0	10		
Bath and Body Works	6.5	10			Pottery Bar/William-Sonoma	4.0	25		
Bath and Body Works	6.5	25			Red Robin	4.5	25		
Bed, Bath and Beyond	3.5	25			Regal/United Artists	4.0	25		
Bed, Bath and Beyond	3.5	100			Robert Andrew	5.0	25		
Best Buy	1.5	25			Robert Andrew	5.0	50		
California Pizza Kitchen	4.0	25			Royal Farms	2.0	25		
Chili's	5.5	25			Safeway	2.0	25		
Chili's	5.5	50			Safeway	2.0	100		
Chipotle	5.0	10			Shell	1.2	50		
Cold Stone	4.0	10			Shell	1.2	100		
CVS	3.0	10			Starbucks	3.5	10		
CVS	3.0	25			Starbucks	3.5	25		
Dick's Sporting Goods	4.0	25			Stop & Shop/Giant Foods	2.0	25		
Dick's Sporting Goods	4.0	100			Stop & Shop/Giant Foods	2.0	50		
Dunkin Donuts	1.5	10			Stop & Shop/Giant Foods	2.0	100		
Exxon/Mobil	0.5	50			SuperValu/Cub	2.5	25		
Food Lion	2.5	100			SuperValu/Cub	2.5	100		
Fuji Steakhouse	4.5	25			T.J. Maxx/ Marshalls/Home Goods	3.5	25		
Game Stop	1.5	25			T.J. Maxx/ Marshalls/Home Goods	3.5	100		
Gap/ Old Navy/ Banana Republic/ Athleta	9.5	25			Target	1.0	10		
Gap/ Old Navy/ Banana Republic/ Athleta	9.5	100			Target	1.0	25		
Hallmark	2.0	25			Target	1.0	50		
Houlihans	4.0	25			Target	1.0	100		
IHOP	4.0	25			The Home Depot	1.0	25		
iTunes	2.5	15			The Home Depot	1.0	100		
J. Crew	6.5	25			Under Armour	5.5	25		
Kohl's	2.0	25			Ulta	2.0	25		
Kohl's	2.0	100			Walmart/ Sam's Club	1.3	25		
Krispy Kreme	4.0	10			Walmart/ Sam's Club	1.3	100		
Ledo's (Crofton)	10	25			Wawa	0.5	25		
Little Caesar's	4.0	20			Wawa	0.5	100		
Lowe's	2.0	25			Whole Foods	1.5	100		
Lowe's	2.0	100							
Macy's	5.0	25							

Total # of Cards Ordered: _____ **Payment Amount:** _____
Total \$ Amount of Order: _____ **Payment Method:** _____ **Reviewed By:** _____



New Family Referral Program

Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Our New Family Referral Program rewards current families with a one-time \$250 tuition credit for referring a new family who applies and enrolls. Here's how it works:

- If you know of a family that you believe may be interested in School of the Incarnation, complete the "New Family Referral Form" below and submit to the school office.
- Reach out to the family and share your experiences at School of the Incarnation. Share with them the reasons you have chosen Catholic education and why you think they should do the same. Let them know that you have or will refer their information to the school and that an admissions representative will call or email them to provide more information.
- For each new family that applies and enrolls at least one full-time student, a \$250 tuition credit will be awarded to the current referring family after the new student has been in attendance for 30 days.
- Siblings of current students and previously enrolled students do not qualify as new families. Staff members are not eligible for the referral credit.
- Note that this form must be on file in the front office before the new family has contacted the school on their own for information or to visit so it is best to submit the form as soon as possible after speaking with the new family. In other words, the referral form is not retroactive and you are not eligible for the referral if the family contacts school before the referral.
- This referral program is open to all families with students currently enrolled in PreK4-Grade 8.
- Referral fees are limited to one per family per academic year.

Current Family

 Parent name(s)

 Student name(s) /Grade(s)

 Address

 City, State, MD

 Phone

 Email

New Family

 Parent name(s)

 Student name(s)/Grade(s)

 Address

 City, State, Zip

 Phone

 Email

How do you know this family? Work Friend Relative Neighbor
Church Community Other_____

Any information we should know?_____

By signing below, I confirm that I personally know this family and have shared the good news about School of the Incarnation with them. I understand that an Admissions representative from the school will be contacting this new family to provide more information and invite the family for a tour. I have read and understand the guidelines of the New Family Referral Program. Contact Casey Boswell at 410.519.2285 with any questions.

Signature_____

-Office use only- Form submission date _____ Contact date _____ Enrollment date _____ \$250 tuition credit date _____
