

School of the Incarnation Newsletter

Thursday, December 11, 2025

Friday, December 12th:	Tag Day - see below for more details Adoration in the Chapel SOTI Theater Club presents Rudolph the Red Nosed Reindeer 6:30 PM
Saturday, December 13th:	SOTI Theater Club presents Rudolph the Red Nosed Reindeer 6:30 PM
Monday, December 15th:	7th Gr. Field Trip - Museum of the Bible, Washington, DC 8:15 AM - 2:30 PM 8th Grade Confession 12:45 PM
Tuesday, December 16th:	STEM Circles (after morning prayer) 6th Grade Confession 9:30 AM
Wednesday, Dec. 17th:	2nd Gr. Christmas Around the World 9:00 AM 6th Gr. Field Trip - Museum of the Bible, Washington, DC 8:15 AM - 2:30 PM
Thursday, December 18th:	House Meeting - wear your house color!! Giving Back Backpack Packing Day 2nd Grade Christmas Pageant 6:30 PM
Friday, December 19th:	½ Day (Noon) Dismissal - No Afternoon (PM) ESP Ugly Christmas sweater/Red & Green dress day
December 22 - January 2:	School Closed - Christmas Break
Monday, January 5th:	Classes Resume
Wednesday, January 7th:	MAP testing for Grades 2nd - 8th 8:45 - 10:45 AM
Thursday, January 8th:	MAP testing for Grades 2nd - 8th 8:45 - 10:00 AM
Friday, January 9th:	Spirit Wear Day Adoration in the Chapel
Tuesday, January 13th:	MAP testing for Grades 2nd - 8th 8:45 - 10:45 AM PAC Spirit Night at Ledo's in Crofton
Friday, January 16th:	½ day (Noon dismissal) - ESP in session Spirit Wear Day



Gentle Reminder for Late Arrivals

After 8:15am, please park and bring your student into the lobby and sign them into school. If the safeties and staff are no longer outside ALL students should come through the main entrance/front doors. This is for safety purposes as all other entrances lock at 8:15am.

Tag Day -TOMORROW!! - Friday, December 12th

Tomorrow, Friday, December 12th will be a Tag Day. The theme is Pajama Day – students may wear their favorite pajamas to school (or to celebrate the annual Army/Navy football game, students may also choose to wear Army/Navy or Air Force/Marine/Coast Guard gear). Slippers may be worn but must be brought to school in a bag and changed into once your child is in their homeroom. Students who have PE on Fridays must wear sneakers. **The cost to dress out-of-uniform is \$1 – dollar bills only please – no coins.** The money collected will be donated to Giving Back. Please refer to the Parent-Student Handbook for tag day/out-of-uniform guidelines.

Re-Enrollment 2026-2027 School Year

Re-enrollment for the 2026-2027 school year for all **current** SOTI students has begun. The re-enrollment fee schedule for the 2026-2027 school year is:

- **\$120/student if paid between December 2nd and January 10th**
- \$200/student if paid between January 11th and January 31st
- \$250/student if paid between February 1st and February 15th
- If not paid by February 15th, your child's spot will be released.



Construction and the Cafeteria Update

December 18th will be the last day for lunch service through Tommy's Food Service. On December 19th, demolition of the existing kitchen will begin and this area will be closed off and become part of the active construction site.

Over the past several weeks, we worked closely with Tommy's Food Service and the Health Department to explore whether any type of limited or a la carte food service could continue without a commercial kitchen in place. This week we received final confirmation that this is not permitted.

Students will continue to eat in the cafeteria, but **all students will need to bring a packed lunch each day**. If a student forgets lunch, they will be sent to the office to call home, as we will not have any backup food available. As a reminder from our Parent-Student Handbook: lunches from outside restaurants may not be brought into the cafeteria except on a child's birthday. **Students may not have food delivered to school through DoorDash or similar services.**

If you have any type of balance (positive or negative) with Tommy's Food Service, please reach out to them directly regarding your account. They have been part of our community since the school opened, and we are grateful for their long partnership! As we prepare for the new cafeteria, the school will be going out to bid for future food service providers. Tommy's Food Service will be included in that process, but we share this only so you are aware that balances may not carry over automatically depending on the outcome.

New Cafeteria Courtyard Bricks and Pavers

As part of our exciting cafeteria expansion, we are creating a beautiful new courtyard - and you can be a permanent part of it! Commemorative bricks and pavers are available for purchase, offering a meaningful way to honor a student, celebrate your family, remember a loved one, or recognize a favorite teacher.

Bricks are available for \$250 and include up to 4 lines of 16 characters. Pavers are \$500 and include up to 8 lines of 18 characters. With purchase of a brick or paver, you can also add a mini brick or paver (\$20-\$25) as a keepsake or gift. (Mini bricks and pavers will not be installed in the courtyard.)

Please use the link below to purchase your brick or paver today! Within 2-3 weeks of your purchase, you will receive a DocuSign link to enter your personalized inscription.

<https://payit.nelnet.net/form/5wcJbadF>

Rudolph the Red Nosed Reindeer: Ticket Sales Open

Please join SOTI's Theater Club as they perform Rudolph the Red Nosed Reindeer. Performance Dates: Friday December 12th at 6:30pm and Saturday December 13th at 6:30pm in Marian Hall. Doors Open at 6:00pm. [Purchase tickets here](#). Tickets are Non-Refundable.



Sibling Applications for the 2026-2027 School Year

Applications for new students (**not current students**) are now available on our school website. Click here to apply: [Application Link](#)

Ugly Christmas Sweater Day – Friday, December 19th - ½ day dismissal for all students – No PM ESP

On Friday, December 19th students are asked to wear ugly Christmas sweaters, other Christmas themed clothes or simply red and/or green. Please remember the dress guidelines for an out-of-uniform apply – refer to the Parent-Student Handbook.

Christmas Parties, Volunteers & Dismissal on Friday, December 19th

Many parent volunteers will be here for class parties throughout the morning. If you are here for a class party and would like to sign your child out after the party, you may do so. However, anyone signing their child out early must do so by 11:00 AM so as to be out of the parking lot by 11:15 and not interfere with the regular dismissal.

Regular dismissal begins with prayers at 12:02 PM. Immediately afterwards, bus and HOV students are dismissed. General dismissal begins at 12:10 PM. Access to the Gold and Maroon lots will close at approximately 12:10 PM or when the students begin to come outside.

****There is no afternoon ESP on Friday, December 19th - all students must be picked up at noon.**

An off campus luncheon has been planned for the faculty and staff after dismissal. Please be mindful of this and be sure to arrive on time.

Giving Back - 20 Years of Holiday Help for the Homeless of Baltimore and Annapolis

School of the Incarnation's 20th Annual Backpack Day is just around the corner and there is still time to make your donations. Being that the need is even greater this year, Giving Back ordered supplies for 3,000 backpacks. A \$25 donation buys a complete backpack filled with warm clothes that could be lifesaving to a homeless person. All donations will need to be made online [Donate here](#) (Please choose School of the Incarnation as your group in the 4th box.)

If you would like to help setup for Backpack Day on Wednesday, December 17th, from 3:00-4:15, or to be a part of the amazing experience of helping students fill their backpacks on Thursday, December 18th, from 7:50-10:30, make sure to sign up using [this chart](#).

You can find information about this year's drive and how to get involved on <https://www.homelessdrive.org/>

If you have any questions, please contact Sandi Dlugonski sdlugonski@schooloftheincarnation.org

MAP Testing for students in grades 2 - 8

The Archdiocese of Baltimore uses the MAP assessment for standardized testing. MAP is an online, untimed assessment that will be administered three times a year in the fall, winter, and spring to students in grades 2 - 8.

- ★ Reading: Wednesday, January 7th 8:45 - 10:45 AM
- ★ Language: Thursday, January 8th 8:45 - 10:00 AM
- ★ Math: Tuesday, January 13th 8:45 - 10:45 AM

FACTS Grant and Aid Applications

FACTS Grant and Aid Applications are now open for the 2026-2027 school year. **The deadline to apply for Grant and Aid will be February 28, 2026.** There will not be any exceptions to this deadline. FACTS is the validation software used by the Archdiocese of Baltimore, the school, and the parishes to verify the applications. FACTS does not provide any aid. Aid is awarded by the AOB, the school and parishes. The application can be found through this link: <https://online.factsmgmt.com/signin/3C65P> If you have any questions or concerns please feel free to reach out to Caroline Agresti, Director of Finance at cagresti@schooloftheincarnation.org.

Feast Day Celebrations

Monday, February 9th-

Sunday, February 8th is the Feast Day of **St. Josephine Bakhita**. Her Feast Day will be observed on Monday, February 9th and students who are members of her house (Green House) may dress out-of-uniform. Students must wear the color **GREEN**. Students who have PE must wear sneakers. Please refer to the Parent/Student Handbook for out-of-uniform guidelines.

Parent Student Handbook Update

Please note an update to the technology policy communicated to Grade 4-8 students and parents on December 2nd. The updated policy is located in Appendix A

The Spirit Wear store is always open!!

The new Spirit Wear store will stay open year round. Items may change based on the season or special events. These items will be shipped directly to your home.

<https://chesapeakedistribution.com/collections/school-of-the-incarnation>

2025-2026 School Year

December 19: ½ Day Dismissal - No Afternoon ESP

December 22 - January 2: Christmas break

January 19: School Closed - Martin Luther King Day

February 13: No School for PreK and Kindergarten students

February 16: School Closed - Presidents' Day

February 27: End of Trimester 2 - remote day for students

April 3 - 10: Easter break

June 6: 8th Grade graduation

June 10: Last day of school



*link to school calendar: <https://www.schooloftheincarnation.org/events/calendar>



BEYOND PROGRAM INFORMATION

If you have questions or ideas for a club, please contact our school's Auxiliary Services Coordinator, Amy Santini at asantini@schooloftheincarnation.org

GENERAL INFORMATION REMINDERS

- Middle School Students who are in need of service hours can email Miss Santini to find out more about which clubs and what days are available for this opportunity.
 - At the end of each club meeting, students are brought to the front doors to meet parents for pick up. ***Thank you for being on time, parking in the lot, and walking to the sidewalk*** to let the volunteers and/or Miss Santini know that you're taking your child. ESP students are taken back to their ESP class if parents haven't arrived.
 - Snacks are optional. If brought, it should be a quick, healthy item (fresh or dried fruit or vegetable, applesauce pouch, and a small protein bar are great options). Please...NO candy, chips, cookies, etc. Labeling the food item with "club snack" is helpful to avoid it being eaten at lunch.
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Parent Advisory Council News

PAC Contact Information

Melissa Reagan, Brittany Musgrove & Theresa Booker

PAC@schooloftheincarnation.org

PAC Facebook Page

Did you know the PAC has an [official Facebook page](#)? Join today to stay up to date on important PAC news and events! Please make sure you answer the qualifying questions to be added.



The God Spot

Adoration Volunteers Are Needed for Friday, January 9th

On Friday, January 9th we will have Adoration in our school chapel. We are looking for volunteer adorers to provide coverage for 30-60 minute blocks between the hours of 8:30-2:30. This will allow the teachers to bring their classes in for adoration according to their schedule throughout the day.

To volunteer, please click on this link:

<https://www.signupgenius.com/go/10C0849AFA92AA5F5C25-51656332-volunteers>

For general information on Adoration, you may want to visit the following website for Catholic articles and resources: <https://catholic-link.org/how-to-go-to-adoration-eucharist/>

Weekly Rosary

Parents, faculty, and staff are invited to participate in saying the rosary on Wednesday mornings at 7:15 a.m. in the chapel (enter through front doors – chapel through door to immediate right). We hope that you can join us for all or part of the rosary! Questions - please contact Ms. Hinton at chinton@schooloftheincarnation.org

Community News

Get Ready for Christmas Cheer at Holy Family Church Davidsonville!

You're invited! Don't miss out on the most wonderful time of the year!



Breakfast with Santa: Sun, Dec 14, 2025 9:00 AM - 12:30 PM A joyful morning filled with pancakes, Santa photo ops, and holiday wishes! The Knights of Columbus are cooking and serving after both Masses. Tickets will be sold at the door. (Cash, Venmo & Check). We hope to see you there!

Ticket Cost Per Person:

- \$10 for adults (13 and older)
- \$5 for ages 5-12
- Free for under 5

☀️ **The Living Nativity:** Sat, Dec 20, 2025 6:00 PM - 8:00 PM Experience the true meaning of Christmas in this heartwarming, unforgettable presentation. All are invited to a special Live Nativity after 5 pm Mass! Experience the story of Christ's birth brought to life! A live event that invites us to reflect on the true meaning of Christmas. Free Entry & Carols, Hot Cocoa, Live Animals!

🎉 **Youth Ministry Night!** Sat, Dec 20, 2025 6:00 PM - 8:00 PM

- Going to Our Living Nativity - Bring a Coat!
- Karaoke Christmas
- Candy Manger Competition
- Enjoying Hot Cocoa and Games

Questions? Contact Valeria Henderson @youthministry@hfccmail.org.

🏰 **Christmas Mass:** Experience the Wonder of Christmas at Holy Family Catholic Church Davidsonville! Join us in celebrating the birth of Jesus Christ.

Christmas Eve Masses

- 3 pm - Church
- 3 pm - Unity Hall (Contemporary Music Group)
- 5:30 pm - Church
- 7:30 pm - Church (Men's Choir)
- 10 pm - Church (Traditional Choir)

Christmas Day Mass

- 10 am - Church



SOTI Theater Club

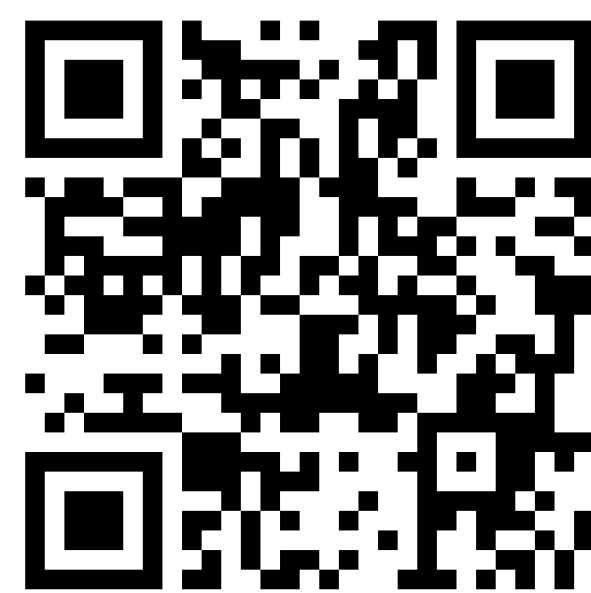
RUDOLPH THE RED-NOSED REINDEER™ **JR.**



Friday, December 12th
Saturday, December 13th

Doors open 6:00 PM
Showtime 6:30 PM

Tickets \$5



** Cash Refreshments sold during intermission.*

SAVE *the* DATE

THE
Gala
2026

April . 24 . 2026

The Westin Annapolis
100 Westgate Circle • Annapolis, MD

Black Tie
Optional



New Family Referral Program

Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Our New Family Referral Program rewards current families with a one-time \$250 tuition credit for referring a new family who applies and enrolls. Here's how it works:

- If you know of a family that you believe may be interested in School of the Incarnation, complete the "New Family Referral Form" below and submit to the school office.
- Reach out to the family and share your experiences at School of the Incarnation. Share with them the reasons you have chosen Catholic education and why you think they should do the same. Let them know that you have or will refer their information to the school and that an admissions representative will call or email them to provide more information.
- For each new family that applies and enrolls at least one full-time student, a \$250 tuition credit will be awarded to the current referring family after the new student has been in attendance for 30 days.
- Siblings of current students and previously enrolled students do not qualify as new families. Staff members are not eligible for the referral credit.
- Note that this form must be on file in the front office before the new family has contacted the school on their own for information or to visit so it is best to submit the form as soon as possible after speaking with the new family. In other words, the referral form is not retroactive and you are not eligible for the referral if the family contacts school before the referral.
- This referral program is open to all families with students currently enrolled in PreK4-Grade 8.
- Referral fees are limited to one per family per academic year.

Current Family

Parent name(s)

Student name(s) /Grade(s)

Address

City, State, MD

Phone

Email

New Family

Parent name(s)

Student name(s)/Grade(s)

Address

City, State, Zip

Phone

Email

How do you know this family? ☐Work ☐Friend ☐Relative ☐Neighbor
☐Church ☐Community ☐Other_____

Any information we should know?_____

By signing below, I confirm that I personally know this family and have shared the good news about School of the Incarnation with them. I understand that an Admissions representative from the school will be contacting this new family to provide more information and invite the family for a tour. I have read and understand the guidelines of the New Family Referral Program. Contact Casey Boswell at 410.519.2285 with any questions.

Signature_____

-Office use only- Form submission date_____ Contact date_____
Enrollment date_____ \$250 tuition credit date _____

OUR LADY OF THE FIELDS



CHRISTMAS MASS TIMES

Christmas Eve
24 DECEMBER 2025

3:00 PM *Archbishop Spalding High School*
5:00 PM *Archbishop Spalding High School*



Christmas Day
25 DECEMBER 2025

9:30 AM *Church*
11:30 AM *Church*

