

# School of the Incarnation Newsletter

## Thursday, March 12, 2026

Friday, March 13th:	School Closed - Professional Development
Monday, March 16th:	School Closed
<b>Tuesday, March 17th:</b>	<b>Students may accessorize their uniform with green</b> Adult Lenten Study 7:00 - 8:15 PM - see attached flyer for more details!
Wednesday, March 18th:	Spring Clubs/Sports Picture Day
Friday, March 20th:	Spirit Wear Day Faculty vs. Students Basketball games 6:00 PM - ticket link and details below!!
Tuesday, March 24th:	Adult Lenten Study 7:00 - 8:15 PM - see attached flyer for more details!
Wednesday, March 25th:	House Meeting Day - wear your house color! School Mass 1:30 PM
Friday, March 27th:	Spirit Wear Day SOTI Class of 2022 Reunion 7:00 - 8:30 PM in Marian Hall
Wednesday, April 1st:	Summer Uniform begins 8th Gr. presents Living Stations of the Cross 7:00 PM
Thursday, April 2nd:	Holy Thursday ½ day (Noon dismissal) - ESP in session - Please note: ESP will close at 4 PM
April 3 - 10:	School Closed - Easter Break



### **Have you completed your child's re-enrollment checklist for the school year 2026-2027?**

Re-enrollment contract emails have been sent. The enrollment process for returning students is a two-stage process. The first stage was the "Intent to Re-Enroll Form" and the re-enrollment fee which occurred in January.

The second stage includes two steps:

1. Contract – Complete in the parent portal. Tuition contracts for the 2026-2027 school year have been generated and are ready for you to complete. Please login to your Finals site parent portal account to access the contract.

2. FACTS agreement (this must be completed each year) through SchoolAdmin. When you activate your account a \$300 tuition deposit will be withdrawn at that time via your FACTS account.

- If you have more than one child, all contracts must be completed before the system will transfer you to FACTS.
- Please do not try to sign into FACTS directly, as you will not have access to the 2026-2027 school year. It must be accessed through Finals site.



**The deadline to complete the steps listed above is TOMORROW, March 13, 2026.** After this date there will be a late contract fee of \$150.00 per student added to your FACTS account. Unless the contract is signed and the deposit in FACTS is paid you will not be considered enrolled. Please note that we do have candidates on a waitlist. After March 13th, we will be offering any available seats to those candidates.

Please do not hesitate to contact our Director of Enrollment Management and Marketing, Casey Boswell at [cboswell@schooloftheincarnation.org](mailto:cboswell@schooloftheincarnation.org) for your contract questions and Business Manager, Caroline Agresti, with any questions about your FACTS accounts at [cagresti@schooloftheincarnation.org](mailto:cagresti@schooloftheincarnation.org) or calling the school office at 410-519-2285.

## **Tuesday, March 17th**

Happy St. Patty's Day!! On Tuesday, March 17th students may accessorize their uniforms with green.



## **New PreK 3 Program**

We will be expanding our early childhood program next year by opening a PreK 3 classroom. This will be accomplished by converting one of our PreK 4 classrooms to PreK 3. Our program is already licensed for three-year-olds, and we know from a parent survey conducted this fall that there is strong interest in a PreK 3 option. The PreK 3 program will offer several scheduling options to meet the needs of families:

- A five-day, full-day program
- A part-time option meeting Tuesday and Thursday (full day)
- A part-time option meeting Monday, Wednesday, and Friday (full day)

While these options provide flexibility for families, our focus is not simply on offering an early childhood program as a convenient or economical child care option. This program is designed for families who intend to be active members of our school community throughout their child's educational journey, from PreK 3 through kindergarten and beyond.

We are currently building out the application in the parent portal for the PreK 3 class and will be sending more information in the next few days regarding the program itself, tuition, and opening the applications.

## **Annual SOTI Faculty vs. Students Basketball Games- Friday, March 20th**

The Annual Basketball Games featuring student-athletes, teachers, staff, and coaches are here once again! The fun is scheduled for Friday, March 20th at 6:00 PM @ Archbishop Spalding High School. The event tips off with pre-game music and announcements. The Boys' A Basketball Team will play the SOTI Men at 6:30 PM, followed by the Girls' A Basketball Teams playing against the SOTI Women.



We will once again be offering concessions (pizza, baked goods, and water). Come cheer on your fellow students and some of your favorite teachers during one of the best events of the school year! Admission for this event is on sale now (\$8 per adult; \$5 per child).

- ★ Link to purchase tickets in advance: [Basketball Games 2026 Tickets](#)
- ★ Ticket prices at the door will be \$10 per adult and \$5 per child - cash only!

## **Spring MAP Testing Dates - Grade 2 - 8**

- Wednesday, April 15th: Math 8:45-10:45 AM
- Monday, April 20th: Science (Grades 3, 5 & 7) 8:45 - 10:45 AM
- Tuesday, April 21st: Reading 8:45-10:45 AM
- Thursday, April 23rd: Language 8:45-10:00 AM

## **Attention ESP Parents**

ESP will close at 4:00 PM on Holy Thursday, April 2nd. Easter Break begins on Good Friday, April 3rd.

## **Gala 2026 Ticket Sales are open!**

We invite you to join us at The Westin Annapolis on Friday, April 24th, from 7:00 PM to 11:30 PM. Attached you will find more information regarding the event and the 2026 sponsorship opportunities.

You can find the link to purchase sponsorships, VIP tables, and single tickets to The Gala on our school website under the Giving tab. Simply select "The Gala." For your convenience, we have included the link [here](#).

Limited tickets and packages are available, so don't wait - this event is expected to sell out!



Don't want to worry about driving?

We have a block of rooms reserved for The Gala at the group rate of \$239 for the night! The last day to book your room is March 24, 2026. Please use the link below to secure our special rate.

[Book your group rate for School of the Incarnation Gala 04.24.26](#)

We look forward to celebrating with you at The Gala!

[Gala 2026 Announcement](#)

[Gala 2026 Sponsorship Opportunities](#)

[Gala 2026 Sponsorship Form](#)

[Gala 2026 Donor Form](#)

[Gala 2026 FAQ](#)

## **SOTI Summer Camp 2026 Dates and Themes**

We are so happy to share information about this year's summer camps! In addition to the traditional Summer Knights Camps (Gr. K-4), we will continue to offer 5 weeks of Summer Social Camps for students in grades 5-8! All grade levels refer to the 2026-2027 school year. You must be fully registered for the 2026-2027 school year. Below is information for all programs, and a calendar for the scheduled camps.

Each Summer Knights Camp lasts one week and is independent of the other weeks. Families can choose the weeks that work best for them. These camps consist of age appropriate activities and in house field trips which follow the theme for the week. There may be the opportunity for off campus field trips as well (TBD). Off site field trips will have additional field trip fees of no more than \$30.00 per trip.

Each Summer Social Camp lasts one week and is independent of the other weeks. Families can choose the weeks that work best for them. There is one week in June and three in July and one week in August. These camps will consist of age appropriate activities and games to allow the students to spend time with their peers having fun while being active indoors and out. This also includes short day trips for activities such as minigolf, bowling and movies.

\*Special note for 5th grade parents. Fifth grade students participating in summer camps, will spend the morning in the older group (Summer Social Camps). You may choose to have them leave at 12:15 PM with the students in grades 6-8. If you wish for your 5th grader to remain for the full day, they would transition to the Summer Knight Camp from 12:15-4:00 PM.

The registration form and non refundable fee can be processed via the link below or from the school website under the Student Life tab. The registration deadline is Wednesday, March 31st.

Summer Camps registration link: [Summer Camp and Summer Social Registration 2026](#)

Below are the dates and themes for our summer camp:

- June 22-26 Under the Sea
- June 29-July 3rd Cooking Week (Closed July 3)
- July 6 - July 10 Carnival Week
- July 13-17 Christmas in July Week
- July 20-24 Pirates and Princesses Week
- July 27-31 Disney Cinema Week
- August 3-7 Neon Adventures



Below are the dates for our summer social camp:

- June 22 - 26
- July 13 - 17
- July 20 - 24
- July 27 - 31
- August 3 - 7

### **SOTI Summer Sports Camp 2026**

Students in grades K-5 (2026-27 school year)

Dates: June 15 - 18

Camp Hours: 8:00 AM - 3:00 PM

After Care: 3:00 - 6:00 PM



Get ready for an exciting week of action, fun and skill development at our Summer Sports Camp!! Under the guidance of Mr. Smith and other SOTI faculty and staff, students will have the chance to explore different sports, improve their athletic abilities, and enjoy friendly competition. This camp will feature a variety of sports, including basketball, soccer, volleyball, baseball, softball, and lots more, with activities designed to develop skills and foster teamwork. To help provide a meaningful experience, we ask parents to register their child for Summer Sports Camp only if they have a genuine interest in learning and participating in sports.

Link to register: [Summer Sports Camp 2026](#)

### **Tuesday & Thursday Boxed Lunches and Friday Pizza Order**

Reminder - Boxed Lunch and Pizza order details and ordering links can be found on our school website under Resources/Hot Lunch -

<https://www.schoolofthecarnation.org/resources/hot-lunch>



**\*New boxed lunch option for Thursday, March 19th - Chicken Nuggets and french fries**

### **The Spirit Wear store is always open!!**

The new Spirit Wear store will stay open year round. Items may change based on the season or special events. These items will be shipped directly to your home. [Purchase Spirit Wear Here](#)

### **2026 Yearbook**

Each family will receive one complimentary copy of the yearbook. If you would like to pre-order an additional copy/copies of the yearbook, please click on the link below and follow the instructions on the screen to check out. Yearbook ads (for 8th grade students only) are also available to purchase (limited space available)

Link to purchase extra yearbook and/or a yearbook ad (8th grade students only): [Purchase yearbook or ad](#)

*\*The deadline to order is April 20th!!*

### **Feast Day Celebrations**

Friday, April 17th is the Feast Day of **St. Kateri Tekakwitha** and students who are members of her house (Purple House) may dress out-of-uniform. Students must wear the color **PURPLE**. Students who have PE must wear sneakers. Please refer to the Parent/Student Handbook for out-of-uniform guidelines.

### **2025-2026 School Year**

March 13: School Closed for Professional Development  
March 16: School Closed  
April 3 - 10: Easter break  
May 4: School Closed  
June 6: 8th Grade graduation  
June 10: Last day of school

### **2026-2027 School Year**

August 31: First day of school  
November 25-27: Thanksgiving break  
December 23 - January 1: Christmas break  
March 26 - April 2: Easter break  
June 11: Last day of school



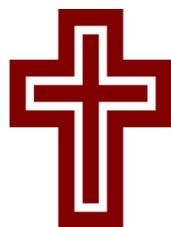
\*link to school calendar: <https://www.schooloftheincarnation.org/events/calendar>

### **Volunteer Certification**

If you would like to volunteer or chaperone for an upcoming event or field trip, you must complete Virtus training. Please follow the steps outlined on our website. The link can be found here: <https://www.schooloftheincarnation.org/resources/parent-volunteering>

If you need assistance or have questions, please contact Lisa Hanson, Volunteer Screening Coordinator, at [lhanson@schooloftheincarnation.org](mailto:lhanson@schooloftheincarnation.org)

Returning parents who have completed Virtus training can contact Lisa Hanson to check your Virtus status.



The God Spot

### **Weekly Rosary**

Parents, faculty, and staff are invited to participate in saying the rosary on Wednesday mornings at 7:15 a.m. in the chapel (enter through front doors – chapel through door to immediate right). We hope that you can join us for all or part of the rosary! Questions - please contact Ms. Hinton at [chinton@schooloftheincarnation.org](mailto:chinton@schooloftheincarnation.org)

## **Lenten Study - This Lent, Experience the Freedom of God's Mercy**

Lent is a sacred season of renewal — a time to turn back to God and allow Him to transform our hearts. Our school and parishes invite you to join our Lenten Study using the Augustine Institute's *Forgiven*, a beautifully produced series that reveals the true power of Confession and the healing grace of God's mercy on FORMED.

Whether you've been away from the Sacrament for years or go regularly, this study will deepen your understanding, strengthen your faith, and help you experience the peace that comes from being fully reconciled with Christ.

Come, be renewed this Lent. *Forgiven: The Transforming Power of Confession*

Please join us on Tuesdays 7:00 pm - 8:15 pm in the SOTI Library. Format- Introduction, video, discussion questions, wrap up/fellowship.

- Mar 17, Session 4
- Mar 24, Session 5



Please see the attached flyer! Questions: Please contact Lisa Delgado at [lisa.delgado@hfcc.org](mailto:lisa.delgado@hfcc.org). Please use this interest form to sign-up: [Lenten Study Interest form](#)

*Special Perk: An Out-of-Uniform Pass will be given out at each session for attending!*

## **Adoration Volunteers Are Needed for May 1st**

On Friday, May 1st we will have Adoration in our school chapel. We are looking for volunteer adorers to provide coverage for 30-60 minute blocks between the hours of 8:00-1:00 This will allow the teachers to bring their classes in for adoration according to their schedule throughout the half day.

To volunteer, please click on this link: [Adoration Volunteer Sign up Link](#)

For general information on Adoration, you may want to visit the following website for Catholic articles and resources: <https://catholic-link.org/how-to-go-to-adoration-eucharist/>



## **BEYOND PROGRAM INFORMATION**

If you have questions or ideas for a club, please contact our school's Auxiliary Services Coordinator, Amy Santini at [asantini@schooloftheincarnation.org](mailto:asantini@schooloftheincarnation.org)

## **GENERAL INFORMATION REMINDERS**

- Middle School Students who are in need of service hours can email Miss Santini to volunteer. Besides helping during club meetings once they start up again for Trimester 3, there is also a need for help with sorting, organizing, and relocating materials used for the various clubs.
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# Parent Advisory Council News

## **Mark your calendars for the Mother/Son Event**

Since Marion Hall will be under renovation, we are moving the time and location to a new venue this year!

- Severna Park Elks Lodge
- Friday May 15, 2026
- 6-8 pm
- More details to follow .....

## **PAC Contact Information**

Melissa Reagan, Brittany Musgrove & Theresa Booker

[PAC@schooloftheincarnation.org](mailto:PAC@schooloftheincarnation.org)

## **PAC Facebook Page**

Did you know the PAC has an [official Facebook page](#)? Join today to stay up to date on important PAC news and events! Please make sure you answer the qualifying questions to be added.

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## From the Community

### **Easter Egg Hunt**

The Knights of Columbus and Lady Auxiliary are sponsoring an Easter Egg Hunt at Our Lady of the Fields Catholic Church on Saturday, April 4th. The event is free to all who join, but families are asked to RSVP so they can make sure to have enough eggs.

Please use this link to RSVP: [Easter Egg Hunt RSVP](#)



### **An Irish Celebration — Holy Family Parish Style!**

Join us for a festive St. Patrick's Day Parish Dinner filled with faith, fellowship, and Irish cheer!

✨ Catered by Killarney House – serving authentic Irish favorites - BYOB

🇮🇪 Live performance by Hunt School of Irish Dance – bringing energy, tradition, & toe-tapping fun for all ages!

📅 Saturday, March 14, 2026

🕒 6:30 - 9:00 PM

📍 Unity Hall at Holy Family Catholic Church, Davidsonville



Ticket Information:

- \$35 for Adults
- \$20 for Ages 13 and under
- Tables are Reserved Seating
- Contact Cyndi Zajic at [familyministry@hfccmail.org](mailto:familyministry@hfccmail.org) to purchase tickets or for more information

Put on your green, invite your friends, and join us for this meaningful and merry parish celebration!  
Erin go Bragh — we can't wait to celebrate with you!

# Honor Roll 2nd Trimester 2025-2026

## **6th Grade Principal's Honor Roll (All A's) – 2nd Trimester 2025-2026**

Nicholas Bailey, Allison Baker, Marin Berget, Dominic Cancienne, Luca Coffman, Isabella D'Angelo, Daniel Delgado, Clara Dembik, Ramona Ducatte, Dylan Falk, Patrick Farr, Oliver Fleury, Leo Gill, Alexa Gorrie, Michael Haight, Kirk Heffern, Emma Henchcliffe, Edward Hickey, Owen Kohler, Kendall Kotschwar, Isabelle Litwak, Matthew Mahlock, Khloe Medina, Molly O'Leary, Olanna Onyemelukue, Joseph Overstreet, Elizabeth Panton, Abigail Paris, Riley Ruiz, Madeleine Wissman

## **6th Grade Honor Roll – 2nd Trimester 2025-2026**

Olivia Arnold, Emma Bennett, Arya Crowley, Ian Docherty, Elijah Evans, Nora Gorman, Bridget Hannon, Grace Hughes, Moyosolaoluwami Isiaq, Brooke Landymore, Preston Louth, Kamilla Martinez, Kaelyn McCarthy, Madelinn Moyer, Everly Pryor, Elizabeth Rehanek, Lucas Roudebush, Dylan Stewart, Lila Toepel

## **7th Grade Principal's Honor Roll (All A's) – 2nd Trimester 2025-2026**

Caleb Adegboyega, Benjamin Andes, Katherine Bailey, Alaric Bartlett, Claire Bittner, Eleanor Brunson, Corey Couture, Parker Davies, Ethan Donald, Rebecca Duchesneau, Remy Easter, Raymond Glasgow, Matthew Govoni, Ashley Green, Maria Hammond, Sean Hanson, Tenley Hooper, Colin Hoover, Stella Howell, Nesia Lam, Avery LaRue, Charlie Lemke, Caitlyn Long, Matthew Marcucilli, Breckin McClellan, Andrew Mohl, Nyla Newton, Savannah Oakley, Katherine Pelz, Dillon Reavey, Julia Riemer, Christian Semelsberger, Yardley Shai, Keaton Shankovich, Temidire Shobayo, Brady Sinnott, Declan Stewart, Emily Tayag, Brendan Wells, Zara Williams, Paul Yoder

## **7th Grade Honor Roll – 2nd Trimester 2025-2026**

Luke Arnold, Jocelyn Baron, Griffin Brown, Cecilia Carmondy, Charles Cusumano, Thomas D'Urso, Elizabeth Drupals, Gianna Facciolo, Aiden Garcia, Emma Jacobus, Reagan Lewis, Charlotte Mautino, Sienna Milligan, Benjamin Nasworthy, Sarah Nasworthy, Emma O'Toole, Mallory Ragland, Spencer Riess, Kevin Siegel, Luke Skippen, Ana Lucia Ten Eyck, Ryan Wampler, Henry Wong

## **8th Grade Principal's Honor Roll (All A's) – 2nd Trimester 2025-2026**

George Beavers, Norah Berget, Sophia Boretti, Catherine Bost, Evan Bouchard, Gianna Campanella, Lily Cancienne, Nathaniel Canestrari, Andrew Clark, McKenna Coffman, Dylan-Jenna Copelin, Angelo Coppola, Grace Cumberledge, Abigail Cunningham, Eleanor Dlugos, Eleanor Docherty, Margaret Duchesneau, Shea Erickson, Jordan Erzen, Gabriella Evans, Carmela Facciolo, Brady Feranec, Olivia Ferrante, Isabelle Flaherty, Madeline Fuchs, Brian Halligan, Rhett Holt, Madison Kaloz, Emily LaManca, Reed Mollot, Julia Murphy, Teagan Padgett, Maxwell Paschall, Andrew Perrelli, Abigail Ritter, Nicholas Saah, Sophia Trancucci

## **8th Grade Honor Roll – 2nd Trimester 2025-2026**

Lyla Ascherl, Neil Cattungal, Harper Crivelli, Jackson Dembik, Gabriel Good, Kelsey Hannon, Charles Harman, Luke Hislop, Audrey McDonald, Aliciana Mierzwicki, Daniel Nmorka, Julia Pessia, Carson Polucha, Milla Pulz, Roman Roach, Blaine Russo, Brendan Russo, Gerrit Schinkel, Smith Seidel, Sloane Toepel, Ronnie Turbi, Jacob Wagman, Siobahn Walsh, Jacob Wills

# School of the Incarnation's 8th Grade Presents: Living Stations of the Cross



Come join the Class of 2026 in prayer as they perform the Living Stations of The Cross!

**Where:** School of the Incarnation, Marian Hall (Gymnasium),  
2601 Symphony Lane, Gambrills, MD 21054

**When:** Wednesday, April 1 at 7:00 p.m.



SCHOOL OF THE  
INCARNATION

**ORDER A  
YEARBOOK TODAY**  
**\$29.00\***

**DEADLINE TO ORDER - APRIL 20, 2026**

### 8th GRADE YEARBOOK ADS

1/8 Page = \$45

1/4 Page = \$95

1/2 Page = \$125

Full Page = \$250

*(Deadline to Order: 4/6/26)*

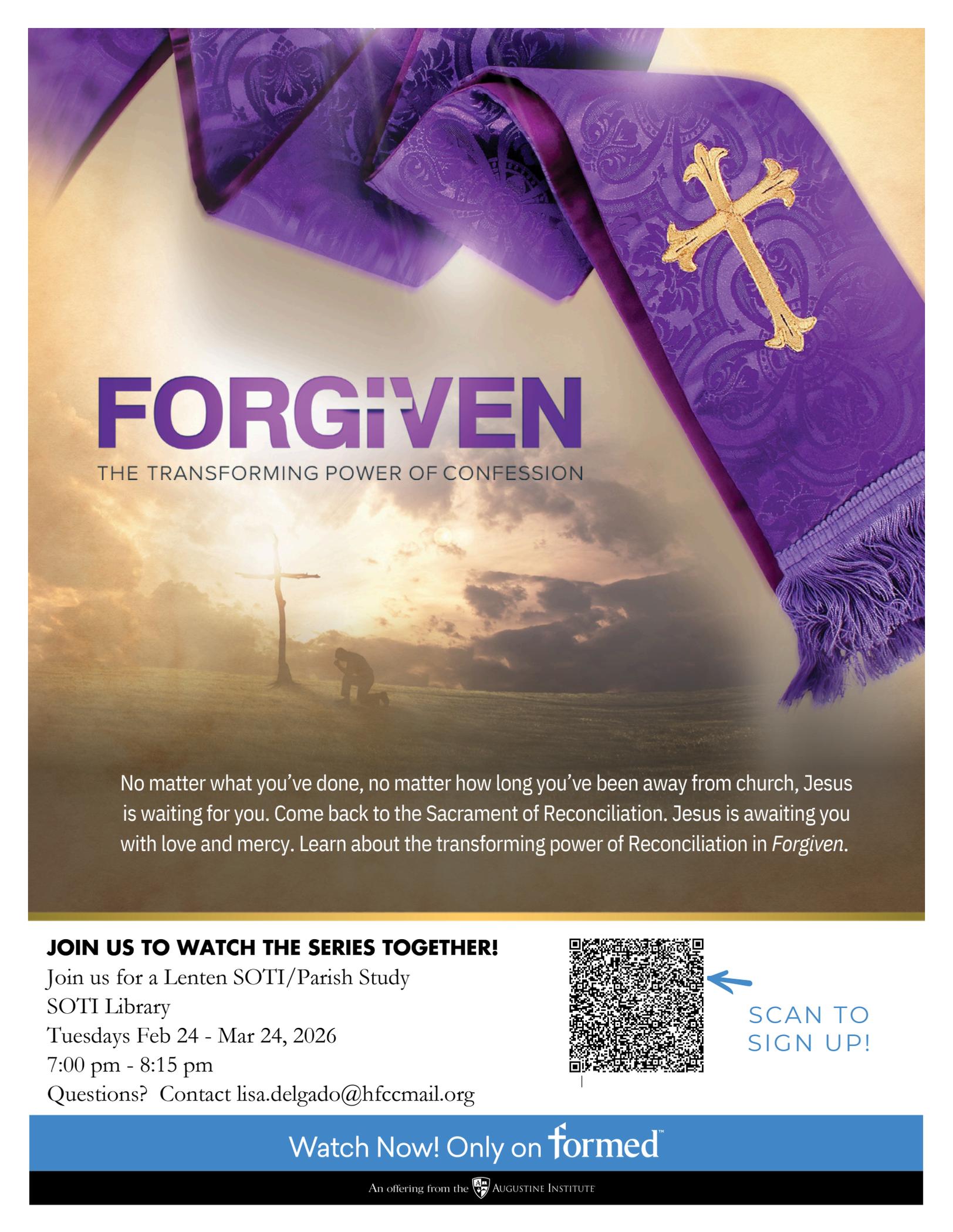
**To Order:**

[CLICK HERE](#)

**Or Scan QR Code:**



\*SOTI PROVIDES (1) YEARBOOK PER FAMILY. ADDITIONAL  
COPIES AVAILABLE FOR PURCHASE FOR \$29 EACH



# FORGIVEN

THE TRANSFORMING POWER OF CONFESSION

No matter what you've done, no matter how long you've been away from church, Jesus is waiting for you. Come back to the Sacrament of Reconciliation. Jesus is awaiting you with love and mercy. Learn about the transforming power of Reconciliation in *Forgiven*.

## JOIN US TO WATCH THE SERIES TOGETHER!

Join us for a Lenten SOTI/Parish Study

SOTI Library

Tuesdays Feb 24 - Mar 24, 2026

7:00 pm - 8:15 pm

Questions? Contact [lisa.delgado@hfccmail.org](mailto:lisa.delgado@hfccmail.org)



SCAN TO  
SIGN UP!

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An offering from the  AUGUSTINE INSTITUTE

# HOLY WEEK AND EASTER SCHEDULE

**SATURDAY MARCH 28**  
**DAY OF SERVICE (8:30AM - 2:00PM)**

*See Bulletin for Details*

**PALM SUNDAY**  
**SATURDAY MARCH 28**

5:00pm Saturday Vigil Mass with the Distribution of Palms

**SUNDAY MARCH 29**

8:00am, 9:30am, 11:30am, 5:00pm Sunday Mass with the Distribution of Palms

★ Faith Formation Classes 8:00am, 9:30am, 12:40pm



**MONDAY OF HOLY WEEK, MARCH 30**

6:00am Mass

6:30-8:30am Eucharistic Adoration in Church

6:30-8:15am Priest Available for Confession

8:30am Mass followed by Rosary

7:00pm Choir Rehearsal

7:00pm Chrism Mass (Cathedral of Mary Our Queen)

Blessing of Sacred Oils and Renewal of Promises by Priests

(Please pray for Fr. Rob, Fr. Ron and all priests)



**TUESDAY OF HOLY WEEK, MARCH 31**

6:00am Mass

6:30am That Man Is You

6:30-8:30am Eucharistic Adoration in Church

6:30-8:15am Priest Available for Confession

8:30am Mass followed by Rosary

6:00pm Musical Reflections on Holy Week

(Piano Recital and Reflections by Alex Ashman, Director of Music, followed by a Reception of Wine and Cheese)



**WEDNESDAY OF HOLY WEEK, APRIL 1**

6:00am Mass

6:30-8:30am Eucharistic Adoration in Church

6:30-8:15am Priests Available for Confession

8:30am Mass followed by Rosary

8:00pm That Man Is You (Evening Session)

**HOLY THURSDAY, APRIL 2**

No 6:00am or 8:30am Mass (Adoration Chapel Closed)

8:00am - 12:00pm Confessions

(Last Confessions before Easter)

7:00pm Mass of the Lord's Supper

Adoration following Mass until 10:00pm



**GOOD FRIDAY, APRIL 3** 

No 6:00am or 8:30am Mass (Parish Office and Adoration Chapel Closed)

3:00pm Celebration of the Lord's Passion

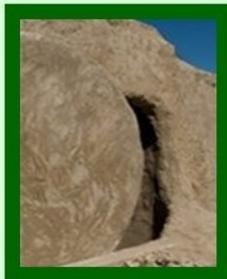
7:00pm Sung Stations of the Cross

**HOLY SATURDAY, APRIL 4**

No 8:30am Mass (Adoration Chapel Closed)

8:30am Blessing of Easter Foods

(Time TBD) Easter Egg Hunt



**CELEBRATION OF EASTER**  
**SATURDAY, APRIL 4**

8:00pm Saturday Vigil Mass of the Lord's Resurrection (Church)

**SUNDAY, APRIL 5**

6:30am Sunday Mass at Sunrise

*(Held in OLF Cemetery Weather Permitting. If inclement weather, will be held in the Church)*

**9:00am and 11:30am Mass at Archbishop Spalding High School**

**Please Notice the Different TIMES.**

**Please notice the Different LOCATION.**

**There is no 5:00pm Mass on Easter Sunday.**

The Parish Offices are closed Good Friday, April 3, through Easter Tuesday, April 7.  
The Adoration Chapel is closed Holy Saturday, April 2, through Easter Tuesday, April 7.  
See the bulletin or [OurLadyoftheFields.org/lent-and-easter](http://OurLadyoftheFields.org/lent-and-easter) for more details.



# New Family Referral Program

Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Our New Family Referral Program rewards current families with a one-time \$250 tuition credit for referring a new family who applies and enrolls. Here's how it works:

- If you know of a family that you believe may be interested in School of the Incarnation, complete the "New Family Referral Form" below and submit to the school office.
- Reach out to the family and share your experiences at School of the Incarnation. Share with them the reasons you have chosen Catholic education and why you think they should do the same. Let them know that you have or will refer their information to the school and that an admissions representative will call or email them to provide more information.
- For each new family that applies and enrolls at least one full-time student, a \$250 tuition credit will be awarded to the current referring family after the new student has been in attendance for 30 days.
- Siblings of current students and previously enrolled students do not qualify as new families. Staff members are not eligible for the referral credit.
- Note that this form must be on file in the front office before the new family has contacted the school on their own for information or to visit so it is best to submit the form as soon as possible after speaking with the new family. In other words, the referral form is not retroactive and you are not eligible for the referral if the family contacts school before the referral.
- This referral program is open to all families with students currently enrolled in PreK4-Grade 8.
- Referral fees are limited to one per family per academic year.

## Current Family

Parent name(s) \_\_\_\_\_

Student name(s) /Grade(s) \_\_\_\_\_

Address \_\_\_\_\_

City, State, MD \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

## New Family

Parent name(s) \_\_\_\_\_

Student name(s)/Grade(s) \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**How do you know this family?** Work Friend Relative Neighbor

Church Community Other \_\_\_\_\_

**Any information we should know?** \_\_\_\_\_

By signing below, I confirm that I personally know this family and have shared the good news about School of the Incarnation with them. I understand that an Admissions representative from the school will be contacting this new family to provide more information and invite the family for a tour. I have read and understand the guidelines of the New Family Referral Program. Contact Casey Boswell at 410.519.2285 with any questions.

**Signature** \_\_\_\_\_

<p><b>-Office use only-</b> Form submission date _____ Contact date _____</p> <p>Enrollment date _____ \$250 tuition credit date _____</p>
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