

# School of the Incarnation Newsletter

January 13, 2022

Friday, January 14 <sup>th</sup> :	12:15 Dismissal Spirit Wear Day
<b>Saturday, January 15<sup>th</sup>:</b>	<b>Due date for Intent to Re-enroll and \$100 re-enrollment fee</b>
Monday, January 17 <sup>th</sup> :	School Closed – Martin Luther King Day
Friday, January 21 <sup>st</sup> :	Spirit Wear Day
Friday, January 28 <sup>th</sup> :	Spirit Wear Day
Saturday, January 29 <sup>th</sup> :	Prospective Student Open House 8:30 – 11:00 AM
January 30 – February 4:	Catholic Schools Week
Monday, January 31 <sup>st</sup> :	School Mass 10:00 AM
Friday, February 4 <sup>th</sup> :	12:15 Dismissal Spirit Wear Day
Monday, February 7 <sup>th</sup> :	ACRE test for students in Grade 5 & 8
Friday, February 11 <sup>th</sup> :	No school for Pre-K and Kindergarten students School is session for students in Grades 1 – 8 Spirit Wear Day
Saturday, February 12 <sup>th</sup> :	Wine, Food & Brew 7:00 – 10:00 PM
Friday, May 13 <sup>th</sup> :	SOTI Gala 7:00 – 11:00 PM



## **Re-enrollment for current students for 2022-2023**

The re-enrollment process to secure your child's seat at School of the Incarnation for the 2022-2023 is open now. It is important for us to know which students are returning before we begin to offer spots to new applicants. Please check for the email sent last Thursday with instructions on how to log in to the parent portal in School Admin to complete the "Intent to Re-Enroll" Form and pay the re-enrollment fee. The re-enrollment fee will go up according to the fee schedule below.

**\$100 if paid by January 15<sup>th</sup>**

\$150 if paid between January 16<sup>th</sup> and January 31<sup>st</sup>

\$200 if paid between February 1<sup>st</sup> and February 15<sup>th</sup>

If not paid by February 15<sup>th</sup>, your child's spot will be released.

The intent to re-enroll and payment of the fee is the first step in the re-enrollment process. The second step includes the signing of your contract, initiating your FACTS agreement, and payment of the tuition deposit. This will be launched in early February with a deadline of March 6, 2022. The first tuition payment will be in July 2022.

We require the intent to re-enroll from each student who is enrolled this year. If you know you are not re-enrolling for 2022-2023, please complete the form with your intent to not enroll.

## **Are you ready for Wine, Food & Brew???**

Let's be honest...we all need a night out. A small break away from reality. Add in some amazing food, a cold beverage, comfortable jeans, great music, and a wonderful community, and you have the perfect retreat! Did we mention comfortable jeans?! Fun, fabulous friends?! We have made this dream a reality and it helps your child's school! Join other families, just like you, for the Wine, Food, and Brew on Saturday February 12<sup>th</sup> from 7:00 -10:00 PM. Click on the link to buy your tickets today!

<https://forms.diamondmindinc.com/schooloftheincarnation/winefoodandbrew22>

*\*\*A final event determination and COVID considerations will be made a week prior to the event.*

## **Wine Food and Brew News - Our Out of Uniform fundraiser is back by popular demand!!**

We are hosting our **ONE WEEK Out of Uniform fundraiser!** Parents in attendance at Wine, Food, & Brew may buy out of uniform passes for **their** child(ren) at the special discounted event only price. Students may be out of uniform the week of February 28<sup>th</sup>.

### **Here's how the out of uniform pass pricing works (EVENT PRICE ONLY):**

- If you have two children, the cost is \$20 each (total \$40). If you have more than two children, each additional child will only cost \$10. (Example: 4 children=\$60, 5 children=\$70, etc.)
- Staff members may purchase an out of uniform for the week too! The price structure will work the same. Staff member will be \$20, first child would also be \$20, and additional children would be \$10 each.

### **AFTER EVENT PRICE - Available until 2/25/2022 (the after-event purchase link will become available after the day of the event)**

- If you have two children, the cost is \$25 each (total \$50). If you have more than two children, each additional child will only cost \$15. (Example: 4 children=\$80, 5 children=\$95, etc.)
- Staff members may purchase an out of uniform for the week too! The price structure will work the same. Staff member will be \$25, first child would also be \$25, and additional children would be \$15 each.

### **SAVE THE DATE!**

**The School of the Incarnation Gala will be held on Friday, May 13, 2022, featuring the 80's cover band The Reagan Years!** You won't want to miss this event and it is guaranteed to sell out! Be on the lookout early next week for the Save the Date email!!

Seeking volunteers to help assist with the online auction. Please contact our Development Director, Kristina Rykiel, at [krykiel@schooloftheincarnation.org](mailto:krykiel@schooloftheincarnation.org) to volunteer!

### **BEYOND PROGRAM INFORMATION**

If you are able to volunteer, have an idea for a club, or have any questions, please contact our school's Auxiliary Services Coordinator, [Amy Santini](#).

### **UPDATE:**

In person sessions for the Beyond Program clubs were suspended until January 14th in response to the surge in Covid-19 cases. We're hopeful to be able to resume meetings next week, but please read emails from school for confirmation about your child's particular club.

Prior to Christmas break, the following clubs enjoyed their sessions:

Chess Club: The nice weather allowed for outside game playing to practice skills and learn new "moves" to try. Club members enjoy learning from and teaching one another.

Coding and Technology Club: Students have explored block coding, typing skills, programming and trying to navigate Sphero robots, as well as learning about and then creating paper circuits.

Knightly Readers Book Club: The club members have been reading and discussing "Mrs. Frisby and the Rats of NIMH" during their meetings.

The Arts and Crafts Clubs: Christmas centered projects were made by students during meetings in Dec. The preschool and kindergarten group created a Santa mask, reindeer puppet, scratch art pictures, decorated wooden ornaments, and made cards for the Giving Back: Linda's Legacy organization. The 3rd-5th graders learned the steps involved with basic sewing skills and then used felt fabric to make colorful light bulb ornaments. They also made scratch art pictures and chenille stem candy canes.

The Knightly News Team: For the school's newspaper team, students have been learning about the sections and typical jobs associated with creating a newspaper. Students were assigned events or topics to research during Dec. and Jan. in order to prepare for their first published edition.

### **Applications for 2022-2023 school year**

Applications for new students (**not current students**) are available on our school website. Applications should be submitted by February 4, 2022, to be considered in the first round. If you know a family interested in attending SOTI, please complete the attached referral form.

\*\*Reenrollment for current students begins on Monday, January 3, 2022.

### **FACTS Grant and Aid Applications**

FACTS Grant and Aid Applications are now open for the 2022-2023 school year. The deadline to apply for Grant and Aid will be February 28, 2022. There will not be any exceptions to this deadline. FACTS is the

validation software used by the Archdiocese of Baltimore, the school and the parishes to verify the applications. FACTS does not provide any aid. Aid is awarded by the AOB, the school and parishes. The application can be found through this link: <https://online.factsmgmt.com/signin/3C65P> If you have any questions or concerns please feel free to reach out to Caroline Agresti, Business Manager at [cagresti@schooloftheincarnation.org](mailto:cagresti@schooloftheincarnation.org).

### **Knott Scholarship Applications**

4th and 8th grade students may be eligible to apply for a **Knott Scholarship** this year. Students in 4th grade may apply for a scholarship for 5th-8th grade, and 8th graders may apply for a scholarship for 9th-12th grade. Please see the attached flyer for details to determine eligibility. Applications for the 2022-2023 school year are due by March 25, 2022, at 5:00 PM.

For questions, please contact Kristin Jacobs: [kjacobs@schooloftheincarnation.org](mailto:kjacobs@schooloftheincarnation.org)  
Visit [www.knottscholar.org](http://www.knottscholar.org) for more information

### **Help Wanted**

Tommy's Food Service is looking for part time help in the cafeteria. If you are interested, please email [lunch@schooloftheincarnation.org](mailto:lunch@schooloftheincarnation.org)

### **Recess Monitors Needed**

Are you looking for a way to volunteer at school? We are looking for volunteers to come in and help during outdoor recess for our 4th through 8th grade students. Volunteers must be Virtus certified. If interested please contact Jackie Haslinger at [jhaslinger@schooloftheincarnation.org](mailto:jhaslinger@schooloftheincarnation.org)

### **Substitute Teachers Needed**

SOTI is looking to build up its substitute teacher pool. If you have availability during the day and are interested in supporting our school by stepping into the gap when our teachers are out, please send your resume or reach out to Kristin Jacobs at [kjacobs@schooloftheincarnation.org](mailto:kjacobs@schooloftheincarnation.org)

### **ESP Teachers/Aids Needed**

Do you know a college student or older high school student who loves to work with children and is looking for some part-time work? Our ESP program is still in need of additional staff for the afternoons (3:15-5:30 PM). In order to be considered for ESP Teacher positions, the candidate must be 18 years old. Teens 16-18 are eligible to be considered for assistant positions. Please contact Jackie Haslinger for more information [jhaslinger@schooloftheincarnation.org](mailto:jhaslinger@schooloftheincarnation.org)

### **2022-23 OLF HNS Scholarship Program**

Our Lady of the Fields Holy Name Society is offering two \$1000 scholarships for the 2022-2023 school year. Application is open to all Our Lady of the Fields parishioners with children attending or planning to attend the School of the Incarnation from grade 1 to 8.

Applications are available at Our Lady of the Fields parish office or online at [OurLadyOfTheFields.org](http://OurLadyOfTheFields.org) under Announcements. Completed applications must be received in a sealed envelope at the OLF Parish office by January 31, 2022. Every attempt will be made to notify the selected recipient in order to meet the SOTI registration requirement.

All applications will be held in strictest confidence and destroyed upon completion of the selection process.

Contact Bill Schummer at 410-923-2596 or [wschummer@comcast.net](mailto:wschummer@comcast.net) for any questions.



## Four year, full tuition scholarships to students for Catholic schools!

### General Requirements

◆ **Geography**—Students and families must reside in, be registered in a Catholic parish and have applied to a Catholic school in one of the eligible areas.

(Elementary students: Catholic PARISH schools only.)

◆ **Age**—4th grade students apply for 5th—8th grade;  
8th grade students apply for 9th—12th grade.

◆ **Religion**—Students must be baptized Catholics or officially convert into the Catholic Church.

### Eligible geographic areas

Anne Arundel	Frederick County
Baltimore City	Harford County
Baltimore County	Howard County
	Carroll County

### Academic Requirements

◆ **Grades**—First and second quarter grades must be a minimum numeric grade of 93 in each of these areas:

*English/Language Arts/Reading*

*Math*

*Social Studies*

*Science*

### ◆ **Standardized Testing**

- 4th graders must score in the 92th percentile or above on the SCANTRON Performance Series test in Reading, Math, and Language.
- 8th graders must score in the 94th percentile or above in the SCANTRON Performance Series test in Reading, Math, and Language and **MUST ALSO** have a composite score in the 95th percentile or above on the High School Placement Test.

Applications for the 2022-2023 school year  
are due by March 25, 2022, at 5:00pm.

Go to [www.knottscholar.org](http://www.knottscholar.org) for more information.





# New Family Referral Program

Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Our New Family Referral Program rewards current families with a one-time \$250 tuition credit for referring a new family who applies and enrolls. Here's how it works:

- If you know of a family that you believe may be interested in School of the Incarnation, complete the "New Family Referral Form" below and submit to the school office.
- Reach out to the family and share your experiences at School of the Incarnation. Share with them the reasons you have chosen Catholic education and why you think they should do the same. Let them know that you have or will refer their information to the school and that an admissions representative will call or email them to provide more information.
- For each new family that applies and enrolls at least one full-time student, a \$250 tuition credit will be awarded to the current referring family after the new student has been in attendance for 30 days.
- Siblings of current students and previously enrolled students do not qualify as new families. Staff members are not eligible for the referral credit.
- Note that this form must be on file in the front office before the new family has contacted the school on their own for information or to visit so it is best to submit the form as soon as possible after speaking with the new family. In other words, the referral form is not retroactive and you are not eligible for the referral if the family contacts school before the referral.
- This referral program is open to all families with students currently enrolled in PreK4-Grade 8.
- Referral fees are limited to one per family per academic year.

## Current Family

Parent name(s) \_\_\_\_\_

Student name(s) /Grade(s) \_\_\_\_\_

Address \_\_\_\_\_

City, State, MD \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

## New Family

Parent name(s) \_\_\_\_\_

Student name(s)/Grade(s) \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**How do you know this family?** Work Friend Relative Neighbor

Church Community Other \_\_\_\_\_

**Any information we should know?** \_\_\_\_\_

By signing below, I confirm that I personally know this family and have shared the good news about School of the Incarnation with them. I understand that an Admissions representative from the school will be contacting this new family to provide more information and invite the family for a tour. I have read and understand the guidelines of the New Family Referral Program. Contact Casey Boswell at 410.519.2285 with any questions.

**Signature** \_\_\_\_\_

<p><b>-Office use only-</b> Form submission date _____ Contact date _____          Enrollment date _____ \$250 tuition credit date _____</p>
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