

School of the Incarnation Newsletter

November 12, 2020

Friday, November 13 th :	Spirit Wear Day
Wednesday, November 18 th :	HSA Virtual Parent Meeting for Grade PreK-3 rd 6:30 PM
Thursday, November 19 th :	School Mass 9:50 AM HSA Virtual Parent Meeting for Grade 4 th – 8 th 6:30 PM
Friday, November 20 th :	Spirit Wear Day
Wednesday, November 25 th :	School Closed – Professional Development End of Trimester 1
November 26 th & 27 th :	School Closed – Thanksgiving Break
Wednesday, December 2 nd :	HSPT Exam for 8 th grade in school students
Friday, December 4 th :	Spirit Wear Day
Saturday, December 5 th :	HSPT Exam for 8 th grade remote learners
Tuesday, December 8 th :	School Mass 9:50 AM



FACTS Grant and Aid Applications

FACTS Grant and Aid Applications are now open for the 2021-2022 school year. The deadline to apply for Grant and Aid will be February 28, 2021. There will not be any exceptions to this deadline. FACTS is the validation software used by the Archdiocese of Baltimore, the school and the parishes to verify the applications. FACTS does not provide any aid. Aid is awarded by the AOB, the school and parishes. The application can be found through this link: <https://online.factsmgt.com/signin/3C65P> If you have any questions or concerns please feel free to reach out to Caroline Agresti, Business Manager at cagresti@schooloftheincarnation.org. An informational flyer is attached.

Attention 8th Grade Parents!! Knights of Columbus High School Scholarship Program

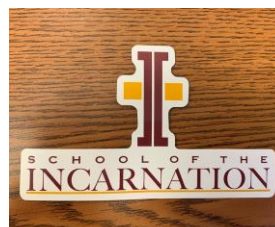
The Maryland State Council of the Knights of Columbus in partnership with the Knights of Columbus Insurance Advisors is the sponsor of several High School Scholarships for its members and for Catholic students in general. Please see attached flyer for more information.

Spirit Wear Sale

In case you missed the first spirit wear sale of the year, we are opening the online store again!! Starting tomorrow, November 6th through December 20th, we will have a mini store open online. Orders will be delivered by January 10th.

Car Decals

Car decals are for sale in the school office - \$5 each.



Applications for 2021-2022 school year

Applications for new students (not current students) are available on our school website. Applications should be submitted by January 29, 2021 to be considered in the first round. If you know a family interested in attending SOTI, please complete the attached referral form.

Yearbook

The price of the yearbook is now \$35. You can order your yearbook here:

https://www.jostens.com/apps/store/productBrowse/1521567/School-of-the-Incarnation/2021-Yearbook/2020082004235888399/CATALOG_SHOP/.



Home and School Association (HSA) News

HSA Virtual Parent Meeting – NEW DATES!!

The **HSA Informational Socially-Distant Social** will now take place at 6:30 PM on the following dates:

- **PK-3rd Focus** - Wednesday, November 18
- **4th-8th Focus** - Thursday, November 19

The link for the meeting can be found [here](#). It will be the same link for both nights.

HSA Fundraising Chair – Lisa Hanson

Introducing Lisa Hanson, HSA Fundraising Chair! Lisa and her family moved to Maryland in 2016 when her husband, Dean, was transferred to Annapolis for his job. They have been actively volunteering at SOTI for the last 4 years. Sean is in 2nd grade and their only SOTI Knight. Until recently, Lisa was a stay at home mom. She is currently a Member Service representative. Prior to moving to Maryland she worked at CSX railroad as a project and process improvement manager. Lisa loves the beach, being outside, reading and being with her family.



HSA Hospitality Committee – Help Needed!!

The HSA Hospitality Committee is organizing committees of parents for each grade level. These committees will support that grade's teachers throughout the year. Examples of what the committees might do include: providing small treats for the teachers throughout the year, coordinating store-bought and individually packaged treats for students at holidays, etc.

Additionally, the HSA Hospitality Committee will be organizing one teacher appreciation event each month to let SOTI teachers and staff know how much we appreciate them this year and always! Each grade level committee will work with HSA Hospitality Committee to coordinate one of these school-wide events throughout the year. Examples of these monthly events include themed care packages for teachers, grab-and-go outdoor breakfast for teachers, individually packaged snacks for teachers, etc.

Parents of in-person and virtual students are invited to volunteer, and the committees will not be tied to a specific cohort or homeroom. Parents will not be volunteering in the classroom, and all activities will follow SOTI's Covid-19 protocols.

For returning SOTI parents, this program will replace room parents for 2020-2021. Like everything this year, we are reimagining how things work! If you have questions, please reach out to Frannie Schneider at frannieschneider@gmail.com.

Sign up to volunteer at <https://www.signupgenius.com/go/20f0b45ada72aa4fa7-20202021>. Thank you for your support!

VOLUNTEERS NEEDED!!!

Since we are not having a normal school year with our amazing in person events we have come up with some plans for other things to get involved in. Please let us know if you would like to volunteer for any of the following events:

- Santagrams - send Santa to neighborhoods/homes of our students, social distancing of course
- Virtual Bingo
- Silent Auction
- Uniform Exchange
- Selling wreaths
- Adopt a Family by cohort!! THIS WILL BE FUN! Instead of a Christmas Party the cohorts can have a wrapping party, both in person cohorts and virtual cohorts.
- Food Drive

If you would like to volunteer please send an email to SOTIHSABOARD@gmail.com.



Grant & Aid Assessment

FACTS makes quality education affordable for families by assisting schools in awarding financial aid. We work with schools to create a custom application and collect financial data so schools can make accurate award decisions based on financial need.

To apply for financial aid, visit <https://online.factsmgt.com/signin/3C65P>

After completing the online application, you will need to upload all required supporting documentation.

The following supporting documents are required to complete the application process:

- **IRS Federal Income Tax Return**, including all supporting schedules (the year of the tax return depends on the tax requirements of your school). If applicant and co-applicant file separately, we require both tax returns for the same tax year.
- Copies of **all the current year W-2 Wage and Tax Statements** for both the applicant and co-applicant.
NOTE: If you are applying before you have received all the current year W-2 Wage and Tax Statements, please submit them as soon as they become available.
- Copies of all supporting tax documents if you have business income/loss from any of the following:
 - Business** - send Schedule C or C-EZ and Form 4562 Depreciation and Amortization
 - Farm** - send Schedule F and Form 4562 Depreciation and Amortization
 - Rental Property** - send Schedule E (page 1)
 - S-Corporation** - send Schedule E (page 2), Form 1120S (5 pages), Schedule K-1 and Form 8825
 - Partnership** - send Schedule E (page 2), Form 1065 (5 pages), Schedule K-1 and Form 8825
 - Estates and Trusts** - send Schedule E (page 2), Form 1041 and Schedule K-1

IMPORTANT: If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your current year Federal Form 1040 Tax Return.

- Copies of all supporting documentation for household Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF). If you do not file a tax return, you are required to provide documentation of all income received.

All documentation received is imaged upon receipt and then destroyed.

You may log in to your FACTS user account to review the status of your application. Please allow 2 weeks processing time before inquiring further about receipt and/or status of the uploaded documents. Application deadlines are set by the institution awarding the aid. If you are applying after the deadline, contact your school to ensure that your application will be accepted.

A non-refundable application fee may be required before your application will be submitted.

NOTE: Award decisions are made by the institution providing the financial aid, not FACTS.

Knights of Columbus Scholarship Program:

The Maryland State Council of the Knights of Columbus in partnership with the Knights of Columbus Insurance Advisors is the sponsor of several High School Scholarships for its members and for Catholic students in general.

Below is a brief summary of these scholarships and information regarding eligibility for scholarship awards.

The Frederick M. Gossman Memorial High School Scholarship-

Designed to assist those **Brother Knights holding membership** in councils within the jurisdiction of Maryland in paying tuition for their sons and daughters at accredited Catholic High Schools; three grants of up to \$1,500.00 per year, for up to four years, will be awarded. Awards will be made with consideration of academic excellence, personal qualifications, and financial need. The children of deceased members are also eligible, provided the member was in good standing at the time of death.

The William J. O'Brien, Jr., Memorial Catholic High School Scholarship-

Three grants of \$1,500.00 per year for up to four years will be awarded. This program is open to **any Catholic student who is a resident of the State of Maryland to include any Catholic student who is a resident of the State of Maryland** to include children and grandchildren of a member of a Knights of Columbus council within the jurisdiction of Maryland. Applicants must have been officially accepted at or must be students at accredited Catholic High Schools. Applications will be judged on academic excellence, personal qualifications, and financial need.

All applications must be received by the Scholarship Committee no later than February 1, 2021.

Interested parents and students may obtain specific information and applications by writing to:

Maryland State Council

Knights of Columbus

State Scholarship Chairman

PO Box 1468

Bowie, MD 20715

Or by visiting the web site at: www.kofc-md.org and clicking on Membership Resources/High School Scholarships link.



New Family Referral Program

Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Our New Family Referral Program rewards current families with a one-time \$250 tuition credit for referring a new family who applies and enrolls. Here's how it works:

- If you know of a family that you believe may be interested in School of the Incarnation, complete the "New Family Referral Form" below and submit to the school office.
- Reach out to the family and share your experiences at School of the Incarnation. Share with them the reasons you have chosen Catholic education and why you think they should do the same. Let them know that you have or will refer their information to the school and that an admissions representative will call or email them to provide more information.
- For each new family that applies and enrolls at least one full-time student, a \$250 tuition credit will be awarded to the current referring family after the new student has been in attendance for 30 days.
- Siblings of current students and previously enrolled students do not qualify as new families. Staff members are not eligible for the referral credit.
- Note that this form must be on file in the front office before the new family has contacted the school on their own for information or to visit so it is best to submit the form as soon as possible after speaking with the new family. In other words, the referral form is not retroactive and you are not eligible for the referral if the family contacts school before the referral.
- This referral program is open to all families with students currently enrolled in PreK4-Grade 8.
- Referral fees are limited to one per family per academic year.

Current Family

Parent name(s) _____

Student name(s) /Grade(s) _____

Address _____

City, State, MD _____

Phone _____

Email _____

New Family

Parent name(s) _____

Student name(s)/Grade(s) _____

Address _____

City, State, Zip _____

Phone _____

Email _____

How do you know this family? Work Friend Relative Neighbor

Church Community Other _____

Any information we should know? _____

By signing below, I confirm that I personally know this family and have shared the good news about School of the Incarnation with them. I understand that an Admissions representative from the school will be contacting this new family to provide more information and invite the family for a tour. I have read and understand the guidelines of the New Family Referral Program. Contact Casey Boswell at 410.519.2285 with any questions.

Signature _____

<p>-Office use only- Form submission date _____ Contact date _____ Enrollment date _____ \$250 tuition credit date _____</p>
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