

# School of the Incarnation Newsletter

December 19, 2019

Thursday, December 19 <sup>th</sup> :	Christmas Pageant 7:00 PM
Friday, December 20 <sup>th</sup> :	12:15 Dismissal – No Afternoon ESP
	Tag Day – see below for more information
	Band Concert 9:00 AM
	Common Deadline for High School Applications
December 21 – January 1 <sup>st</sup> :	School Closed – Christmas Holiday
Thursday, January 2 <sup>nd</sup> :	Classes resume
	Reenrollment for current students begins
Tuesday, January 14 <sup>th</sup> :	Winter Sports & Club Photos
Friday, January 17 <sup>th</sup> :	12:15 Dismissal - ESP in session
	Tag Day
Monday, January 20 <sup>th</sup> :	No School – Martin Luther King Jr. Day
Tuesday, January 21 <sup>st</sup> :	HSA Information Social 7:00 PM



## From the Principal's Desk

Dear Parents,

As we wind up this time before Christmas Break, I know that we are all busy with the hustle and bustle of the season. I look forward to this evening's pageant as we are reminded of the real reason behind all of our celebrations - the amazing gift of the Incarnate Christ. As you celebrate this Christmas and that tiny, humble little baby born in Bethlehem so many years ago, I pray that Christ himself will make his presence known to you and each of your families in a special way this year - and that your break be filled with happiness, peace, and love.

(Personnel update: we have made an offer to someone to fill the 5th grade IA position that will be open in January. We are finalizing paperwork with that candidate at this time and will share more information when that process is complete.)

In Christ,  
Ms. Baker

### **TOMORROW!! Tag Day - Friday, December 20<sup>th</sup>**

Tomorrow, Friday, December 20<sup>th</sup> is a Tag Day. Students may dress out of uniform. The theme is "Christmas" and students are asked to wear red/green/Christmas attire. Students who have PE on Fridays must wear sneakers. The cost to dress out-of-uniform is \$1 – dollar bills only please – no coins. The money collected will be donated to Giving Back. Please see page 47 in Parent-Student Handbook for out of uniform guidelines.

*\*Please remember – Friday, December 20<sup>th</sup> is a 12:15 dismissal day and there will be no afterschool ESP.*

### **ARRIVAL AND DISMISSAL TOMORROW**

Tomorrow is a half day with no ESP. This means there will be more cars than usual attempting to pick up their students at the end of the day, resulting in roughly 1 gajillion people trying to leave all at once. We are doing our best to help relieve congestion.

First, all early dismissals must be finished by 11:15 so as to allow our Formal Dismissal to proceed uninterrupted.

Next, many parents are going to be in the school to help with Christmas Festivities. Please note these particular instructions. If you are dropping off party items in the morning during Drop-off and then are leaving the school, you may park in the Gold Lot and then exit with the regular traffic flow. If you are arriving with Morning Drop-Off but plan on staying for the entire day, please park in the Maroon Lot strip reserved for guests. Any parents who arrive during the day to attend parties and plan to leave before 11:15 should park around the exit loop/HOV lane. Any parents who arrive during the day and plan to dismiss at 12:15 should park in their standard Maroon or Gold Parking lines even if you are arriving very early. To help ease traffic, consider carpooling, making sure to notify your child's homeroom teacher.

Finally, thank you in advance for your patience and have a Blessed Christmas!

### **Reenrollment for School Year 2020-2021 -- Coming soon!**

The re-enrollment process to secure your child's seat at School of the Incarnation for the 2020-2021 will open soon. It is important for us to know which students are returning before we begin to offer spots to new applicants. You will receive a separate email when you can login to the parent portal to complete the "Intent to Re-Enroll" Form and re-registration fee. The re-enrollment deadline is January 31st. The re-enrollment fee will again be \$100 per student if paid by January 15th.

### **Open House 2020 – January 25th**

Our next open house will be January 25<sup>th</sup> 10:00 am – 1:00 pm. Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Please share the date with any friends or family that might be interested in joining the School of the Incarnation family. Complete the attached New Family Referral Program form to receive a one-time \$250 tuition credit for referring a new family who applies and enrolls.

### **2020-2021 Applications Due - January 31st**

Applications are due on January 31st for all applicants, including Families who currently have a child enrolled and wish to apply for a sibling and children of faculty/staff.

### **Girls on the Run Spring Season Registration Opens JANUARY 13!**

The spring season of Girls on the Run (GOTR) will begin on February 4, with registration open from January 13-26. GOTR is a fun running program for girls in grades 3 through 5. Participating in GOTR helps girls increase self-confidence, develop healthy relationships, and feel good about themselves inside and out! Practices will be held on Tuesday's and Thursday's from 3 til 4:15. The program culminates in a 5K on April 26 at Druid Hill Park in Baltimore. Go to [www.gotrchesapeake.org](http://www.gotrchesapeake.org) to register your daughter. Please contact Sarah Spaulding with any questions ([sspaulding@schooloftheincarnation.org](mailto:sspaulding@schooloftheincarnation.org)).

### **Giving Back - Holiday Help for the Homeless of Baltimore and Annapolis**

What a great week it has been for Giving Back. We are so grateful for all the students and parents who volunteered to make our Backpack Day such a success last week! Our yearly goal is just around the corner. We are now at 80%. Thank you so much to all those who have donated! For those who still want to donate, we encourage you to donate online at [homelessdrive.org](http://homelessdrive.org), please choose School of the Incarnation as your group. If you are unable to donate on line and would like to send a check, please be sure it is made out to Giving Back, Linda's Legacy.



See attached flyer for information on volunteering at the Farmer's Market, Christmas Eve daytime shelter deliveries and night deliveries on the street.

Contact Sandi Dluaonski with any questions - [sdluaonski@schooloftheincarnation.org](mailto:sdluaonski@schooloftheincarnation.org)

### **Have you purchased a Yearbook?**

Yearbook prices have increased to \$35. This price is good until January 31, 2020. Yearbook recognition ads are a nice way to celebrate your child's time at School of the Incarnation. Please visit the yearbook page on our website to order your yearbook and recognition ad: <https://www.schooloftheincarnation.org/resources/yearbooks>

### **FACTS Grant and Aid Information for 2020-2021**

FACTS Grant and Aid Applications are now open for the 2020-2021 school year. The deadline to apply for Grant and Aid will be February 29, 2020. There will not be any exceptions to this deadline. FACTS is the validation software used by the Archdiocese of Baltimore, the school and the parishes to verify the applications. FACTS does not provide any aid that is awarded by the AOB, the school and parishes. An information flyer is attached to this week's newsletter. The application can be found through this link:

<https://online.factsmgt.com/signin/3C65P>

If you have any questions or concerns please feel free to reach out to Caroline Agresti, Business Manager, at [cagresti@schooloftheincarnation.org](mailto:cagresti@schooloftheincarnation.org).



## **Home and School Association (HSA) News**

### **HSA Elections**

It is hard to believe, but 2020 is nearly upon us! The HSA elections committee will begin the election process early in 2020! As you look ahead to the New Year, we hope that many of you will consider lending your talents to the HSA!

In accordance with the by-laws, the HSA will hold elections for the following positions for the 2020-2022 term: Secretary and Parent Representative to the School Board. The term of office for these positions will begin on August 1, 2020 and shall run until July 31, 2022. In addition, we will hold an election for the position of Vice President.

Nominations (including self-nominations) for these positions will be accepted following the HSA meeting on January 21, 2020. Please consider submitting a nomination for these important positions! Details about the positions can be found on the HSA website. Each open position plays a critical role in our school community!

The tentative timeline for the 2020 elections is as follows:

- |   |           |
|---|-----------|
| <input type="checkbox"/> Nominations Open                           | 1/21/2019 |
| <input type="checkbox"/> Nominations due                            | 2/18/2019 |
| <input type="checkbox"/> Nominees' biographies due                  | 2/25/2019 |
| <input type="checkbox"/> Bios posted                                | 2/28/2019 |
| <input type="checkbox"/> Primary Ballots (if necessary) distributed | 3/15/2019 |
| <input type="checkbox"/> Primary Ballots due                        | 3/22/2019 |
| <input type="checkbox"/> Final Candidates Posted                    | 3/25/2019 |
| <input type="checkbox"/> Election Ballots cast at HSA Meeting       | 4/28/2019 |
| <input type="checkbox"/> Election results announced                 | 4/28/2019 |






Serving on the HSA is a great opportunity to serve the school community! Please contact Mary Sowers [marysowers@comcast.net](mailto:marysowers@comcast.net) or Kerry Beavers at [terpkerry@gmail.com](mailto:terpkerry@gmail.com) with any questions!

#### **Save the Date-Spring Gala!**

Mark your calendars for the biggest event of the year at SOTI! It's going to be totally awesome! Enjoy an evening of dinner, open bar, live music and dancing! Friday, April 24th, 7-11 p.m. at the Graduate Hotel in Annapolis. More to come...



**January 2020 Lunch Menu**  
**TOMMY'S FOOD SERVICE @ School of the Incarnation**  
**"Great Food for Great Kids"**

Monday	Tuesday	Wednesday	Thursday	Friday
30 Dec <b>SCHOOL CLOSED</b>  <b>Christmas Break</b>	31 Dec <b>SCHOOL CLOSED</b>  <b>Christmas Break</b>	1 Jan <b>SCHOOL CLOSED</b>  <b>Happy New Year!</b>	2 <b>Corndog</b> , Homemade Mac N Cheese and steamed green beans	3 <b>Pizza Day</b>  Better Ingredients. Better Pizza.
6 <b>Spaghetti w/</b> marinara sauce, meatballs and tossed salad	7 <b>Chicken patty sandwich</b> , waffles Fries and sliced cucumber	8 <b>Soft beef tacos w/</b> cheese, <b>Spanish rice</b> or buttered noodles and steamed corn	9 <b>Breakfast for lunch</b> Pancake, or French toast sticks, sausage, tater tots and baked apples w/ cinnamon sugar	10 <b>Pizza Day</b>  Better Ingredients. Better Pizza.
13 <b>Cheese Ravioli w/</b> marinara sauce, meatballs and tossed salad	14 <b>Philly cheesesteak or chicken tenders</b> , French Fries and sliced cucumber	15 <b>Breakfast for lunch</b> Pancake, or French toast sticks, sausage, tater tots and baked apples w/ cinnamon sugar	16 <b>Pizza Day</b>  Better Ingredients. Better Pizza.	17 <b>Early Dismissal</b>  <b>Cafeteria Closed</b>
20 <b>SCHOOL CLOSED</b>  <b>Martin Luther King Jr. Day</b>	21 <b>Cheeseburger</b> , waffles Fries and sliced cucumber	22 <b>Soft beef tacos w/</b> cheese, <b>Spanish rice</b> or buttered noodles and steamed corn	23 <b>Breakfast for lunch</b> Pancake, or French toast sticks, sausage, tater tots and baked apples w/ cinnamon sugar	24 <b>Pizza Day</b>  Better Ingredients. Better Pizza.
27 <b>Chicken patty sandwich</b> , French Fries and sliced cucumber <b>Liturgy</b>	28 <b>Baked Potato Bar w/</b> toppings: bacon bits, butter, melted cheese, sour cream and steamed broccoli	29 <b>Breakfast for lunch</b> Pancake, or French toast sticks, sausage, tater tots and baked apples w/ cinnamon sugar	30 <b>Pizza Day</b>  Better Ingredients. Better Pizza.	31 <b>Early Dismissal</b>  <b>Cafeteria Closed</b>

**Combo lunch** is \$5.25 it includes the **entrée**, choice of milk or juice or bottled water. **Hotdog or grilled cheese**, plus a side & drink (milk, juice or bottled water) is also combo lunch. **Available daily except pizza day:** variety of subs, hotdog, and grilled cheese sandwich, homemade soup, pretzel and **freshly baked cookies daily**. Nachos on Wednesdays, ice cream on Tuesdays & pizza day. We do not deep fry any food. **Prices and menu may change without notice.**

**Ala Carte Price List Only**  
**Not available daily**

<b>Available Daily:</b>		<b>Available Daily</b>		Buttered noodles	\$2.75
Hotdog	\$2.75	Cookies (3oz)	\$1.25	Chicken Patty Sandwich	\$3.75
Grilled Cheese	\$2.75	Potato Chips (1oz)	\$1.00	Chicken tenders (3pcs)	\$3.25
Turkey & Cheese Sub	\$3.40	Sun Chips	\$1.25	Chicken wings (4pcs)	\$4.50
Ham & Cheese Sub	\$3.40	Pretzel	\$1.00	Cheeseburger	\$3.75
<b>Homemade Soup:</b>	\$2.75	Fruit (whole apple or orange)	\$1.40	Corndog	\$2.75
chicken noodle		Fresh Fruit in Cup (sliced)	\$1.75	Meatballs (4pcs)	\$2.50
tomato		Yogurt (Yoplait)	\$1.35	Meatball sub	\$2.75
cheesy potato		Veggie (tossed salad, carrots or sliced cucumber)	\$2.00	Pancake 3/ French toast stick	\$3.25
bean soup		<b>Tuesdays &amp; Pizza day only</b>		Philly cheesesteak	\$3.75
<b>Assorted Salad:</b>	\$4.25	Ice cream	\$1.00	Pizza (1 sliced)	\$2.30
Greek, Chicken, Tuna, or Egg		Twister	1.35	Popcorn Shrimp	\$3.75
<b>Beverage:</b>		<b>Wednesday only:</b>		Soft beef taco (1)	\$1.15
Milk or juice	\$0.80	Nacho Chips w/ cheese	\$2.25	Mac N Cheese	\$3.75
Bottled water	\$1.00	<b>Not Available Daily:</b>		Ravioli (7 pcs)	\$3.75
Gatorade	\$1.50	French Fries or Tater tots	\$2.75	Ziti	\$3.75
		Rice or Mashed potato	\$2.75		

Please call us at the school cafeteria 410-519-2285 Ext. 2504 or E-mail us at [lunch@schooloftheincarnation.org](mailto:lunch@schooloftheincarnation.org) for any inquiries.

*Thank you, Tommy and Gina*

Giving Back Opportunities 2019	Date and Time	Location	Who should participate?	Items to bring	Contact person
<b>Set up for backpack day</b>	Friday, Dec 13 <sup>th</sup> 3:00-4:15ish	Incarnation Gym	School age students, teens and adults who are VIRTUS certified	Dress comfortable Students should come with a note from a parent giving permission to stay. Rides home should be at school at 4:15.	<b>Sandi Dlugonski</b> <a href="mailto:sdlugonski@schooloftheincarnation.org">sdlugonski@schooloftheincarnation.org</a> Please email to confirm you are coming.
<b>Backpack Day</b>	Monday, Dec 16 <sup>h</sup> 8:00 to 11:00ish	Incarnation Gym	Adults who are VIRTUS certified	Dress comfortable	<b>Sandi Dlugonski</b> <a href="mailto:sdlugonski@schooloftheincarnation.org">sdlugonski@schooloftheincarnation.org</a> Please email to confirm you are coming.
<b>Cookie Bakers</b> (Cookies will be prepared to be handed out at the 24 shelters on Christmas Eve Day.)	Drop off at school by Friday, Dec 20.	Drop off to W101	Great fun for the entire family. Going to a cookie exchange...get everyone to donate a dozen!	2 dozen homemade cookies in disposable containers	No need to email, just drop off.
<b>Farmers' Market</b> (Drop off of donations and help organize donations on to trucks that will be delivered to shelters on Tuesday, Dec 24 <sup>th</sup> .)	<b>Thur. 12/19 10-6</b> <b>Fri. 12/20 10-6</b> <b>Sat. 12/21 1-6</b> <b>Sun. 12/22 1-6</b> <b>Mon 12/23 10-6</b>	50 Harry S. Truman Pkwy, Annapolis (Corner of Riva Rd.)	School age students, teens and adults	Dress for the weather as you will be outside. List of items needed can be found on: <a href="http://www.homelessdrive.org">www.homelessdrive.org</a>	None...just show up to help!  (Please take some pictures and email them to: <a href="mailto:sdlugonski@schooloftheincarnation.org">sdlugonski@schooloftheincarnation.org</a> asap!)
<b>Daytime Shelter Deliveries</b>  	<b>Tuesday, Dec 24<sup>th</sup></b> Arrive 8:00 am Will be broken into teams and depart by 9:00am. Should be home between 12-2 depending on your delivery route.	Commuter lot just down and across from Farmers' Market on Truman Pkwy. (Next to MVA)	All ages: Great for families with children of all ages, even the younger children (preK-4 <sup>th</sup> )  Carpooling is recommended.	*Dress for weather and good shoes for unloading trucks. *Lots of fun to bring candy canes, fruit (apples, oranges, banana's etc.) or cookies to share with residents you will meet. *If you play an instrument and know Christmas songs...feel free to bring and share! *GPS	<b>Sandi Dlugonski</b> <a href="mailto:sdlugonski@schooloftheincarnation.org">sdlugonski@schooloftheincarnation.org</a>  No need to email, just come filled with Christmas spirit to share!!  (Please take some pictures and email them to: <a href="mailto:sdlugonski@schooloftheincarnation.org">sdlugonski@schooloftheincarnation.org</a> asap!)
<b>Christmas Eve Night Delivery</b>  	<b>Tuesday, Dec 24<sup>th</sup></b> Arrive at 3:30pm	Farmers' Market 50 Harry S. Truman Pkwy, Annapolis (Corner of Riva Rd.)	For families with older students (5 <sup>th</sup> and older) It is recommended that adult to child ratio is 1:1.  Carpooling is recommended.	*Dress for weather and good shoes for being on the streets. *Lots of fun to bring candy canes, fruit (apples, oranges, banana's etc.) or cookies to share with people you will meet. *GPS	<b>Sandi Dlugonski</b> <a href="mailto:sdlugonski@schooloftheincarnation.org">sdlugonski@schooloftheincarnation.org</a> <i>If you are planning on attending this life changing delivery, please contact me to talk about specifics.</i> (Please take some pictures and email them to: <a href="mailto:sdlugonski@schooloftheincarnation.org">sdlugonski@schooloftheincarnation.org</a> asap!)

# Incarnation Donation Days!

Monday, Dec 16<sup>th</sup> through Friday, Dec 20<sup>th</sup>

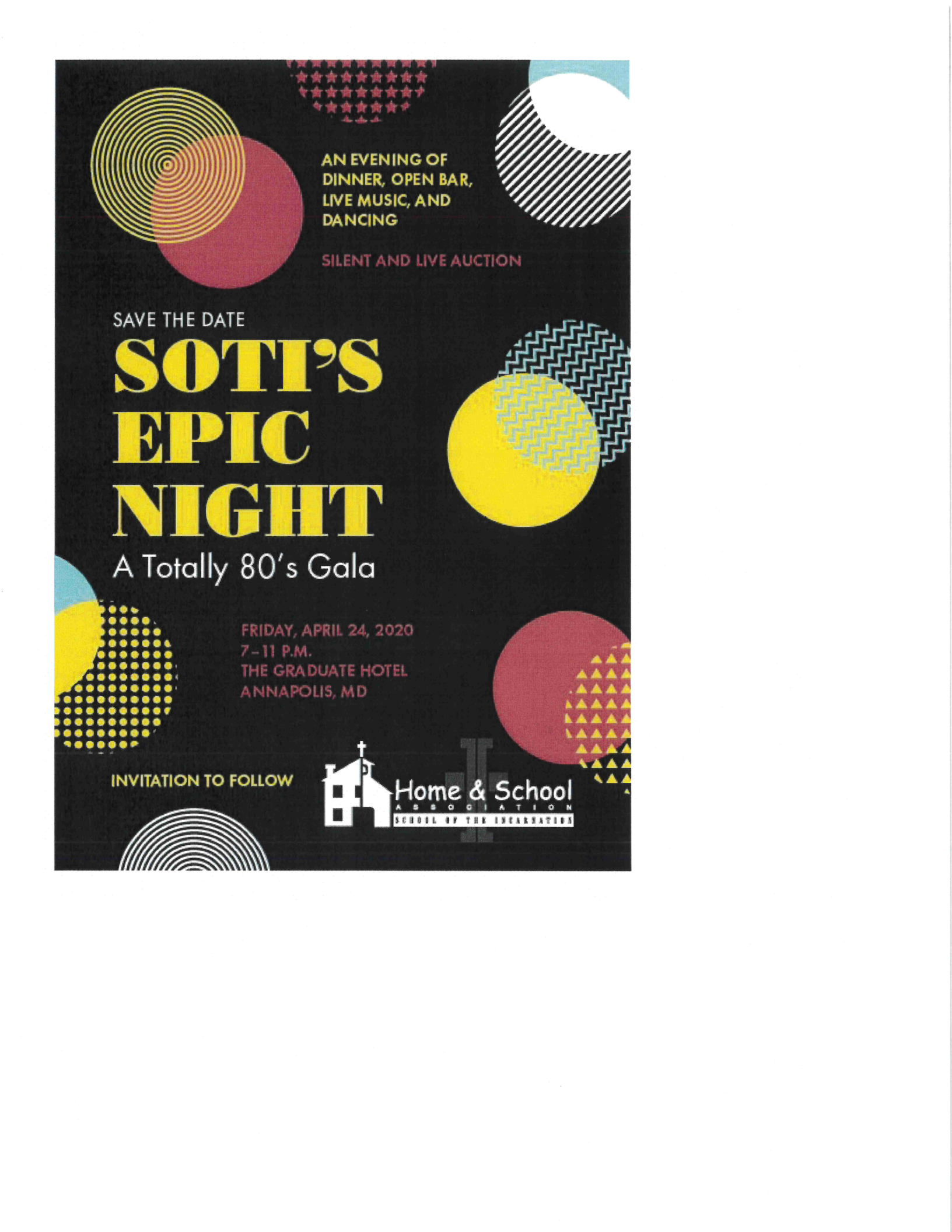
It is time to clean out the closets, drawers and storage areas and fill the U-Haul trucks that will be parked in the side parking lot at school. All donations will be taken to the Farmers' Market, organized and delivered to 24 shelters by the volunteers with Giving Back during the deliveries on Christmas Eve Day. (Tax receipts will be available in the truck.)

**Items Needed: All ages/both genders:** New & Nearly New Blankets, Hats, Gloves, Thermal Socks (New), Thermal Underwear (New), Coats, Sweaters, Clothing items, Shoes, Sleeping Bags, Regular size and travel size Toiletries, Baby Items, Infant Seats, Baby Clothing, Disposable Diapers, Formula, New or gently used Toys, Strollers, Bed Linens. Women's Hygiene and New Underwear.

**Food Needed:** Bottled Water, bottles of juice and non-perishable cans or boxes of food.

**Adult coats are desperately needed! Let's make this the year that all adults in need get a coat to stay warm!**

**Donations towards backpacks are still being accepted toward our School of the Incarnation yearly goal of \$20,000. (Enough to pay for the supplies brought to our school for every child to pack a backpack on Monday, December 16<sup>h</sup>.) We encourage you to donate online at [homelessdrive.org](http://homelessdrive.org) , please choose *School of the Incarnation* as your group. If you are unable to donate online and would like to send a check, please be sure it is made out to Giving Back, Linda's Legacy. Thank you for your support!**



AN EVENING OF  
DINNER, OPEN BAR,  
LIVE MUSIC, AND  
DANCING

SILENT AND LIVE AUCTION

SAVE THE DATE

# SOTI'S EPIC NIGHT

A Totally 80's Gala

FRIDAY, APRIL 24, 2020  
7-11 P.M.  
THE GRADUATE HOTEL  
ANNAPOLIS, MD

INVITATION TO FOLLOW



# **SCRIP TO GO**

- Payable by cash, check, credit card or Presto-Pay (set up online and deducted directly from your bank account)
  - Orders placed by 9:00am MONDAYS & FRIDAYS will be sent home the same day in your child's folder
- 

Your First/Last Name: \_\_\_\_\_ Date: \_\_\_\_\_

Youngest Child's First/Last Name: \_\_\_\_\_

Youngest Child's Grade/Teacher: \_\_\_\_\_

## ***New to SCRIP to GO!***

\*Royal Farms

## ***SCRIP TO ORDER***

- Can be ordered on this form or online
- Complete list of available retailers can be found at [shopwithscrip.com](http://shopwithscrip.com)

Your SCRIP Coordinator  
Kim Gonzales ([km68gonzales@gmail.com](mailto:km68gonzales@gmail.com))



# SCRIP TO GO

\* your portion of the rebate at the end of the school year

<u>MERCHANT</u>	<u>% *</u>	<u>CARD VALUE \$</u>	<u># OF CARDS</u>	<u>TOTAL \$ AMOUNT</u>	<u>MERCHANT</u>	<u>% *</u>	<u>CARD VALUE \$</u>	<u># OF CARDS</u>	<u>TOTAL \$ AMOUNT</u>
Amazon	1.5	100			Michael's	2.0	25		
Amazon	1.5	25			Nordstrom	3.0	25		
Amazon	1.5	100			Outback	4.0	25		
Applebee's	4.0	25			Panera Bread	4.5	10		
Applebee's	4.0	50			Panera Bread	4.5	25		
Barnes and Nobles	4.5	10			Papa John's Pizza	4.0	10		
Bath and Body Works	6.5	10			Pottery Bar/William-Sonoma	4.0	25		
Bath and Body Works	6.5	25			Red Robin	4.5	25		
Bed, Bath and Beyond	3.5	25			Regal/United Artists	4.0	25		
Bed, Bath and Beyond	3.5	100			Robert Andrew	5.0	25		
Best Buy	1.5	25			Robert Andrew	5.0	50		
California Pizza Kitchen	4.0	25			Royal Farms	2.0	25		
Chili's	5.5	25			Safeway	2.0	25		
Chili's	5.5	50			Safeway	2.0	100		
Chipotle	5.0	10			Shell	1.2	50		
Cold Stone	4.0	10			Shell	1.2	100		
CVS	3.0	10			Starbucks	3.5	10		
CVS	3.0	25			Starbucks	3.5	25		
Dick's Sporting Goods	4.0	25			Stop & Shop/Giant Foods	2.0	25		
Dick's Sporting Goods	4.0	100			Stop & Shop/Giant Foods	2.0	50		
Dunkin Donuts	1.5	10			Stop & Shop/Giant Foods	2.0	100		
Exxon/Mobil	0.5	50			SuperValu/Cub	2.5	25		
Food Lion	2.5	100			SuperValu/Cub	2.5	100		
Fuji Steakhouse	4.5	25			T.J. Maxx/ Marshalls/Home Goods	3.5	25		
Game Stop	1.5	25			T.J. Maxx/ Marshalls/Home Goods	3.5	100		
Gap/ Old Navy/ Banana Republic/ Athleta	9.5	25			Target	1.0	10		
Gap/ Old Navy/ Banana Republic/ Athleta	9.5	100			Target	1.0	25		
Hallmark	2.0	25			Target	1.0	50		
Houlihans	4.0	25			Target	1.0	100		
IHOP	4.0	25			The Home Depot	1.0	25		
iTunes	2.5	15			The Home Depot	1.0	100		
J. Crew	6.5	25			Under Armour	5.5	25		
Kohl's	2.0	25			Ulta	2.0	25		
Kohl's	2.0	100			Walmart/ Sam's Club	1.3	25		
Krispy Kreme	4.0	10			Walmart/ Sam's Club	1.3	100		
Ledo's (Crofton)	10	25			Wawa	0.5	25		
Little Caesar's	4.0	20			Wawa	0.5	100		
Lowe's	2.0	25			Whole Foods	1.5	100		
Lowe's	2.0	100							
Macy's	5.0	25							

**Total # of Cards Ordered:** \_\_\_\_\_ **Payment Amount:** \_\_\_\_\_  
**Total \$ Amount of Order:** \_\_\_\_\_ **Payment Method:** \_\_\_\_\_ **Reviewed By:** \_\_\_\_\_



# New Family Referral Program

Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Our New Family Referral Program rewards current families with a one-time \$250 tuition credit for referring a new family who applies and enrolls. Here's how it works:

- If you know of a family that you believe may be interested in School of the Incarnation, complete the "New Family Referral Form" below and submit to the school office.
- Reach out to the family and share your experiences at School of the Incarnation. Share with them the reasons you have chosen Catholic education and why you think they should do the same. Let them know that you have or will refer their information to the school and that an admissions representative will call or email them to provide more information.
- For each new family that applies and enrolls at least one full-time student, a \$250 tuition credit will be awarded to the current referring family after the new student has been in attendance for 30 days.
- Siblings of current students and previously enrolled students do not qualify as new families. Staff members are not eligible for the referral credit.
- Note that this form must be on file in the front office before the new family has contacted the school on their own for information or to visit so it is best to submit the form as soon as possible after speaking with the new family. In other words, the referral form is not retroactive and you are not eligible for the referral if the family contacts school before the referral.
- This referral program is open to all families with students currently enrolled in PreK4-Grade 8.
- Referral fees are limited to one per family per academic year.

## Current Family

Parent name(s) \_\_\_\_\_

Student name(s) /Grade(s) \_\_\_\_\_

Address \_\_\_\_\_

City, State, MD \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

## New Family

Parent name(s) \_\_\_\_\_

Student name(s)/Grade(s) \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**How do you know this family?** Work Friend Relative Neighbor  
Church Community Other \_\_\_\_\_

**Any information we should know?** \_\_\_\_\_

By signing below, I confirm that I personally know this family and have shared the good news about School of the Incarnation with them. I understand that an Admissions representative from the school will be contacting this new family to provide more information and invite the family for a tour. I have read and understand the guidelines of the New Family Referral Program. Contact Casey Boswell at 410.519.2285 with any questions.

**Signature** \_\_\_\_\_

<p><b>-Office use only-</b> Form submission date _____ Contact date _____          Enrollment date _____ \$250 tuition credit date _____</p>
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## Grant & Aid Assessment

FACTS makes quality education affordable for families by assisting schools in awarding financial aid. We work with schools to create a custom application and collect financial data so schools can make accurate award decisions based on financial need.

To apply for financial aid, visit <https://online.factsmgt.com/signin/3C65P>.

After completing the online application, you will need to upload all required supporting documentation.

### The following supporting documents are required to complete the application process:

- **IRS Federal Income Tax Return**, including all supporting schedules (the year of the tax return depends on the tax requirements of your school). If applicant and co-applicant file separately, we require both tax returns for the same tax year.
- Copies of **all the current year W-2 Wage and Tax Statements** for both the applicant and co-applicant.  
**NOTE:** If you are applying before you have received all the current year W-2 Wage and Tax Statements, please submit them as soon as they become available.
- Copies of all supporting tax documents if you have business income/loss from any of the following:
  - Business** - send Schedule C or C-EZ and Form 4562 Depreciation and Amortization
  - Farm** - send Schedule F and Form 4562 Depreciation and Amortization
  - Rental Property** - send Schedule E (page 1)
  - S-Corporation** - send Schedule E (page 2), Form 1120S (5 pages), Schedule K-1 and Form 8825
  - Partnership** - send Schedule E (page 2), Form 1065 (5 pages), Schedule K-1 and Form 8825
  - Estates and Trusts** - send Schedule E (page 2), Form 1041 and Schedule K-1

### **IMPORTANT: If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your current year Federal Form 1040 Tax Return.**

- Copies of all supporting documentation for household Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF). If you do not file a tax return, you are required to provide documentation of all income received.

### **All documentation received is imaged upon receipt and then destroyed.**

You may log in to your FACTS user account to review the status of your application. Please allow 2 weeks processing time before inquiring further about receipt and/or status of the uploaded documents. Application deadlines are set by the institution awarding the aid. If you are applying after the deadline, contact your school to ensure that your application will be accepted.

### **A non-refundable application fee may be required before your application will be submitted.**

**NOTE: Award decisions are made by the institution providing the financial aid, not FACTS.**



# EARN CASH FOR OUR SCHOOL

NO MORE CLIPPING. ALL YOU NEED IS YOUR SMARTPHONE.

The NEW and improved Box Tops mobile app uses state-of-the-art technology to scan your store receipt, find participating products and instantly add Box Tops to our school's earnings online.

LOOK FOR THE NEW LABEL:

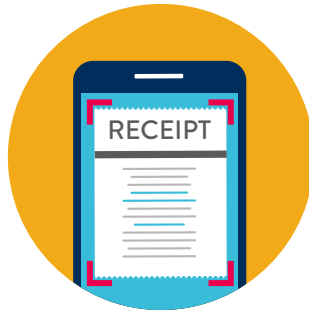


## HERE'S HOW IT WORKS:



### BUY BOX TOPS PRODUCTS

You can find Box Tops on hundreds of products throughout the store.



### SCAN YOUR RECEIPT

Use the app to snap a photo of your receipt within 14 days of purchase.



### EARN CASH FOR OUR SCHOOL

Box Tops earnings are identified and automatically updated at BTFE.com.

You do not need to clip or send Box Tops labels to school.



## BOX TOPS CLIPS ON PACKAGES

Traditional Box Tops clips are being phased out of production but may continue to be found on many products throughout the store as packages transition to the new Box Tops labels. **You can still clip these and send them to school.** Please make sure each clip has a valid expiration date.



**BUY**  
BOX TOPS  
PRODUCTS



**CUT**  
OUT THE BOX TOP  
FROM EACH PACKAGE



**SEND**  
YOUR BOX TOPS  
TO SCHOOL

SEE PRODUCTS & LEARN MORE ABOUT THE BOX TOPS APP AT [BTFE.COM](http://BTFE.COM)

THE ALL-NEW BOX TOPS IS HERE!  
DOWNLOAD THE APP:





YOUR "PARTNER  
IN EDUCATION."



# SCHOOL OF THE INCARNATION

Thanks for partnering with  
Skate Zone this school year!  
Please enjoy these free coupons!

# Happy Holidays

(each electronic coupon can be used for up to 4 people per one transaction)

 <p><b>FREE Admission</b></p> <p>Valid any 1-4pm weekday public session during Winter Break: 12/23, 12/24, 12/26, 12/27, 12/30, 12/31 or 1/1</p> <p>skate rental extra</p> <p>NOT VALID WITH OTHER COUPONS OR OFFERS</p>	<p><b>4 FREE carnival tickets</b> <small>SOTI</small> at our NYE Party: <b>Carnival Countdown!</b> <b>2020</b></p> <p>(tickets for the carnival games) With any paid admission</p> <p>Offer only valid during our New Year's Eve Party on Tuesday December 31st from 6-10pm</p> <p>NOT VALID WITH OTHER COUPONS OR OFFERS</p> 
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