

School of the Incarnation Newsletter

March 3, 2022

February 17 – March 4: Wednesday, March 2 nd : Friday, March 4 th :	Spirit Wear online store is open – see below for link Ash Wednesday - School Mass 10:00 AM End of Trimester 2 Spirit Wear Day
March 7 & 8: Tuesday, March 15th: Thursday, March 17 th : Friday, March 18 th : Friday, March 25 th :	5 th Grade Drownproofing Field Trip 8:45 AM – 1:30 PM Deadline to sign tuition contract and finalize FACTS ½ Day – ESP in session School Closed – Staff Professional Day Incarnation Day School Mass 1:30 PM Spirit Wear Day
Friday, April 1 st : Wednesday, April 6 th : Friday, April 8 th : April 14 – 22: Friday, May 13 th :	Spirit Wear Day Spirit Wear Day 4 th Grade Annapolis Field Trip 8:00 AM – 1:30 PM Spirit Wear Day School Closed – Easter Break SOTI Gala 7:00 – 11:00 PM at Blackwall Barn & Lodge



Have you completed your child's re-enrollment checklist for the school year 2022-2023??

The enrollment process for returning students is a two-stage process. The first stage was the "Intent to Re-Enroll Form" and the re-enrollment fee which occurred in January. The second stage includes 2 steps:

1. Contract - Complete in the parent portal. Tuition Contracts for the 2022-2023 have been generated and are ready for you to complete. To access your contract, you will need to log back into your parent portal account using the following link: [School of the Incarnation Parent Portal](#)
2. FACTS agreement (this must be completed each year) through School Admin. When you activate your account a \$300 tuition deposit will be taken at that time via FACTS.
 - If you have more than one child, all contracts must be completed before the system will transfer you to FACTS.
 - Please do not try to sign onto FACTS directly as you will not have access to the 2022-2023 school year. It must be accessed through School Admin.

The deadline to complete these steps listed above is March 15, 2022. Unless the contract is signed and the deposit in FACTS is paid you will not be considered enrolled. Please note that we do have candidates on a waitlist. After March 18th, we will be offering any available seats to those candidates.

Please do not hesitate to contact our Business Manager Caroline Agresti with any questions about your child's contract by emailing cagresti@schooloftheincarnation.org or calling the school office at 410.519.2285 ext. 2102.

Spirit Wear Store Closes Tomorrow!!

The spring spirit wear store is open now! The online store will close next week on March 4th! Orders placed online will be delivered before spring break! This is the last spirit wear sale of the school year.

<https://incarnation22.itemorder.com/shop/sale/>

Thursday, March 17th

Happy St. Patty's Day!! On Thursday, March 17th students may dress out of uniform. This is a free out-of-uniform day. Students are asked to wear **green**. Please remember the dress guidelines for an out-of-uniform day apply – page 47 in Parent/Student Handbook. Students who have PE on Thursday must wear sneakers.



**Please remember Thursday, March 17th is a ½ day – ESP is in session.*

The Gala is back! Have you purchased your ticket?

The Gala is back! Please join us for an elegant evening on Friday May 13, 2022, at Blackwall Barn & Lodge from 7:00 – 11:00 PM that will feature cocktails, dinner, live auction, and entertainment provided by the best 80's cover band on the east coast THE REAGAN YEARS!

As promised, tickets are selling quickly! Tickets are priced at \$125 per person. We have 26 tickets still available to purchase, so get your ticket today before the event sells out. It will be an amazing night!

Check out the amazing sponsorship packages that are also available!

Do you have a vacation home, trip, or experience you would like to donate for the Live Auction? Contact Development Director, Kristina Rykiel at krykiel@schooloftheincarnation.org to discuss!

You can find all the details on our website under the Giving Tab or by clicking on the link below!

<https://www.schooloftheincarnation.org/giving/gala>

BEYOND PROGRAM INFORMATION

If you can volunteer, have an idea for a club, or have any questions, please contact our school's Auxiliary Services Coordinator, [Amy Santini](#).

UPDATES

Congratulations to our Lego League Explore Teams (Incarnation Knights Juniors, LEGO Knights, and Incarnation Robots) for a successful conclusion to their season! The team members created a poster along with a final Lego community building project centered around this year's theme, "Cargo Connect." Families were invited to see the presentations this past Monday to showcase what was learned, which included coding skills (movement and sound for such built items as a "cargo sorter" and helicopter), problem solving, teamwork, inclusion, and fun! Thank you to Mr. Burkhardt, Mrs. Louth, Mrs. Oliver, and Mrs. Berget for their dedicated leadership of the teams.

The Coding and Technology Club along with the Arts and Crafts Clubs also finished up their Trimester 2 sessions with many fun activities while learning new skills.

Registration links for the following clubs have been emailed to families who completed the Interest Forms. That includes the number of students able to be accommodated based on the number of adult moderators per group. If any openings remain after that registration process closes, then additional families will be contacted.

- Junior Joggers Running Club (Kindergarten-2nd graders)
- Coding and Technology Club (3rd-5th graders)

The following clubs are still in need of volunteers before registration can begin:

- Arts and Crafts Club (grade level groups will depend upon availability of volunteers)
- Science Club (grade level groups will depend upon availability of volunteers)

Please email Miss Santini by March 9th if you are available to volunteer for either of these clubs.

Do you play the piano?

Do you love to play piano? Mrs. Harper is looking for an accompanist to play for our SOTI Masses, as well as for the Spring Concert on March 31st. Our next Mass is March 2nd at 10 am. Please contact Mrs. Harper at bharper@schooloftheincarnation.org if interested. This could be great for an adult or a student who is fairly accomplished on the piano.

2022-2023 School Year

First day of classes for students: August 29, 2022

Christmas Break: December 21- December 30, 2022

Easter Break: April 7 - April 14, 2023

Last day of classes for students: June 8, 2023



New Family Referral Program

Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Our New Family Referral Program rewards current families with a one-time \$250 tuition credit for referring a new family who applies and enrolls. Here's how it works:

- If you know of a family that you believe may be interested in School of the Incarnation, complete the "New Family Referral Form" below and submit to the school office.
- Reach out to the family and share your experiences at School of the Incarnation. Share with them the reasons you have chosen Catholic education and why you think they should do the same. Let them know that you have or will refer their information to the school and that an admissions representative will call or email them to provide more information.
- For each new family that applies and enrolls at least one full-time student, a \$250 tuition credit will be awarded to the current referring family after the new student has been in attendance for 30 days.
- Siblings of current students and previously enrolled students do not qualify as new families. Staff members are not eligible for the referral credit.
- Note that this form must be on file in the front office before the new family has contacted the school on their own for information or to visit so it is best to submit the form as soon as possible after speaking with the new family. In other words, the referral form is not retroactive and you are not eligible for the referral if the family contacts school before the referral.
- This referral program is open to all families with students currently enrolled in PreK4-Grade 8.
- Referral fees are limited to one per family per academic year.

Current Family

Parent name(s) _____

Student name(s) /Grade(s) _____

Address _____

City, State, MD _____

Phone _____

Email _____

New Family

Parent name(s) _____

Student name(s)/Grade(s) _____

Address _____

City, State, Zip _____

Phone _____

Email _____

How do you know this family? Work Friend Relative Neighbor
Church Community Other _____

Any information we should know? _____

By signing below, I confirm that I personally know this family and have shared the good news about School of the Incarnation with them. I understand that an Admissions representative from the school will be contacting this new family to provide more information and invite the family for a tour. I have read and understand the guidelines of the New Family Referral Program. Contact Casey Boswell at 410.519.2285 with any questions.

Signature _____

<p>-Office use only- Form submission date _____ Contact date _____ Enrollment date _____ \$250 tuition credit date _____</p>
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