

School of the Incarnation Newsletter

September 2, 2021

Friday, September 3 rd :	Spirit Wear Day
Monday, September 6 th :	Labor Day – School Closed
Tuesday, September 7 th :	Virtual Parent Meeting PreK – Grade 3 at 6:30 PM
Thursday, September 9 th :	School Mass 10:00 AM Virtual Parent Meeting Grade 4 – 8 at 6:30 PM
Monday, September 13 th :	Cafeteria Lunch service begins
Tuesday, September 14 th :	Back to School Night Grade 4, 5, 7, 8 at 6:30 PM
Thursday, September 16 th :	Back to School Night Grade 1, 2, 3, 6 at 6:30 PM
Monday, September 20 th :	Band Demonstration for Grade 4-8 at 8:30 AM
Friday, October 1 st :	SOTI Homecoming – more info to come



Student Absence, Tardy or Leaving Early

Please remember to email attendance@schooloftheincarnation.org and your child's homeroom teacher by 8:15 AM if your child will be absent, late or leaving early. Information in the email should include your child's full name and reason for absence, expected arrival time or expected early departure time

Early Dismissal/Late Arrival Protocol

At the front doors, there is a sign labeled "Sign In/Out," with a QR code. Parents signing in their child(ren) late to school should scan that QR code with their phone which will direct them to our digital Sign in/Sign Out Form. Once a parent has completed the sign in/sign out form, someone from the front office will admit the student into the building. To sign a student out for early dismissal, please follow the same procedure. Students will be released out the front door once the sign in/sign out form has been completed. Students leaving early must be signed out of school by 2:30 PM so as not to disrupt our regular dismissal procedure.

Back to School Nights

This year, we will be taking the best from what we did in the past as well as some of the new patterns we have learned during the pandemic to host a series of hybrid Back to School Nights. We will be holding the large general sessions (with presentations from the administration) via [GoogleMeet](#) at 6:30 PM on September 7th (PK-3) & 9th (4-8). The link is the same for both meetings. On the following week, parents will be welcome to come to school and meet their child(ren's) teacher(s) in their classrooms for in-person information sessions. In person sessions for parents of students in grades 4,5,7-8 will be at 6:30 on September 14. In person sessions for parents of students in grades 1,2,3, & 6) will be at 6:30 on September 16. Parents of students in PK & K have this opportunity during the phase in days. All of these meetings are for parents only.

Volunteer Certification

If you are new to School of the Incarnation and would like to volunteer or chaperone for an upcoming event or field trip, you must complete Virtus training. Please follow the steps outlined on our website. The link can be found here: <https://www.schooloftheincarnation.org/resources/parent-volunteering>

If you need assistance or have questions, please contact Jackie Haslinger, Volunteer Screening Coordinator, at jhaslinger@schooloftheincarnation.org.

Returning parents who have already completed Virtus training can contact Jackie Haslinger to check your Virtus status.

Student Directory 2021-2022

We are in the process of compiling and publishing our 2021-2022 SOTI Student Directory. If you would like any information about your child (name, address, phone number) withheld from the Directory, please complete the attached form and return the completed form to Mrs. RaVell in the school office or send Directory information to withhold via email jravell@schooloftheincarnation.org Deadline to respond is Friday, September 17th.

Cafeteria Lunch service for Grade K - 8

Cafeteria lunch service will be begin on Monday, September 13th. Please click on this link for more information regarding lunch accounts and procedures: <https://www.schooloftheincarnation.org/resources/hot-lunch> The September lunch menu is attached.

School Mass

School masses will usually be scheduled once a month beginning in September. Due to the number of students in grades Pre-K thru Grade 8, we unfortunately cannot accommodate parents at school masses in Marian Hall. Parents are always welcome to join us when mass is held outside in our parking lot or for morning prayer in Marian Hall every morning at 8:20 AM. Parents joining us for morning prayer should see our receptionist in the lobby to get a visitor badge. Thank you for your understanding.

Spirit Wear Day – every Friday!!

Spirit wear days are distinct from out of uniform days and Tag days. Spirit wear days are when the students, faculty, and staff may come to school dressed in official School of the Incarnation spirit wear. Spirit wear days are optional, and if a student does not choose to dress in spirit wear on these days, he/she should come to school in the regular school uniform. The following are guidelines for spirit wear days:

- Students should wear an official School of the Incarnation spirit wear shirt* which is one of the following acceptable school colors: maroon, gold/yellow, grey, white, or black.
- Any other School of the Incarnation spirit wear can be worn on these days, with the exception of hats, which may not be worn inside the building.
- Spirit wear that is defaced, torn, altered or written on is not permissible.
- Pants - Presentable jeans or pants are acceptable, but not pants that are tight. Leggings or spandex are not allowed for students in grades 3-8. No rips, tears or shear sections.
- Shorts may be worn from August – October 29th and April 1st – June.
- Hair may not be dyed or combed in an unusual fashion.
- When wearing shorts or skirts, these must be visible below the shirt – i.e. the shorts should be long enough to be seen below the bottom of an oversized t-shirt or hoodie.
- When the weather turns cold, spirit wear must be visible. For example: it would be unacceptable to be wearing a SOTI t-shirt which was completely covered by a Spalding sweatshirt.
- Any shoes may be worn, except open-toed sandals, flip flops, clogs, thick-soled or high-heeled shoes.
- Earrings: Boys are not allowed to wear earrings at any time. Earrings for girls should be small posts or hoops.

*Examples include: Always t-shirt, past school issued t-shirts of an approved color such as club shirts, SOTI PE t-shirt, or current SOTI athletic jerseys during the appropriate season.

We Love Spirit Wear!!

The fall spirit wear store is open now! The online store will be open from September 3rd- 17th and orders will be delivered on or around October 22nd! Make sure you get your cold weather items now, the next online spirit wear sale will not be until spring. Click here to order: <https://incarnationfall2021.itemorder.com/sale>

Homecoming Shirts

Can't wait until the end of October for a spirit shirt? We've got you covered! Homecoming shirts will be ready to purchase at the event on October 1st.

Attention parents of Walker and Bike Riders

We need all walker & bike riders to register using this link:

<https://forms.gle/k962ZtTbCwzug47XA>



Volunteers Needed

Our school community is blessed with many gifted individuals. Please consider volunteering your time and talents: https://docs.google.com/forms/d/15j7x4qkc_eeo-nvJu1uqYLbrfjBHX-W3VN5R-IQI2ww/edit

Girls on the Run (GOTR) - We're back!!!

Girls on the Run is an after school activity like no other! This inspiring and empowering program for girls in grades 3 through 5 meets after school until 4:15 on Tuesday's and Thursday's beginning the week of September 20, 2021 and ending the week of November 29th. Girls will learn social and emotional skills, all while training for a 5K! **Registration is open now until September 13. Use the link below to register -**

<https://www.pinwheel.us/register/index/Fall21ProgramGOTRGC>

If you have any questions, feel free to reach out to Sarah Spaulding sspaulding@schooloftheincarnation.org

BEYOND Program Information

After a successful, but shortened, first year in 2019-2020, we're excited to re-launch our extracurricular clubs, teams, service and enrichment activities program! The goal of the Beyond Program is to provide students with a variety of opportunities to explore, be creative, and have fun while engaging in areas of interest "beyond" the regular school day.

Registration fees apply towards facilities management, materials/supplies, administrative costs, paid personnel, volunteer thank yous, and some teams have outside vendor registration fees, required program "kits", and/or tournament fees. Most groups meet once per week for about 1 hour.

If you have any questions or ideas for a club, please contact our school's Auxiliary Services Coordinator, [Amy Santini](#).

Click on the links below for registration for the following two groups that are currently forming. Please note deadlines to register.

1. Dance and Cheer Junior (grades 3-5) and Senior (grades 6-8) Squads

<https://forms.diamondmindinc.com/schooloftheincarnation/t1danceandcheer21-22>

2. Chess Club (grades 3-8)

<https://forms.diamondmindinc.com/schooloftheincarnation/chessclub21-22>

Click below for information on four programs to be offered in the near future.

NOTE: The bottom of any flyers has the form to fill out if your child plans to participate. This will help determine the number of teams and volunteers needed.

1. Destination Imagination (grades K-8)

<https://docs.google.com/document/d/1fjfsUAnHqDRzTKILNknsJ-8Cv9d2cz4PJb-10t6q5-Q/edit>

2. Lego League Challenge/Catholic Robotics League (grades 5-8) and Lego League Explore League (Gr 2-4)

<https://docs.google.com/document/d/1thDsrjsekwgupvEjPpmxlurZMahBVOLFDyLKEUeCryw/edit>

3. Environmental Club: Caring for Creation (all grades)

<https://forms.gle/QDHcB5xxkbHzJEGj7>

4. Knights on a Mission Outreach (all grades)

<https://forms.gle/uGUnkW7nRCKRqxBH9>

SOTI Homecoming – Mark your calendar!!

On Friday, October 1st please plan to spend the afternoon and evening at our fun family event, cheering on our SOTI soccer teams and enjoying food, games, and entertainment. More information to come.



School Directory 2021/2022

Please complete the form below **if you do NOT wish to have your child's name, address and/or phone number published in the school directory** and return the form to the school office or email your request to Jennifer RaVell at jravell@schooloftheincarnation.org by **Friday, September 17th**.

I/We do NOT wish to have the following information published in the school directory. Please check the appropriate box(es) of information you **don't** want listed in the directory.

Name Address Phone Number

Family Name: _____

Student Name: _____ Grade _____ Teacher _____

Student Name: _____ Grade _____ Teacher _____

Student Name: _____ Grade _____ Teacher _____



New Family Referral Program

Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Our New Family Referral Program rewards current families with a one-time \$250 tuition credit for referring a new family who applies and enrolls. Here's how it works:

- If you know of a family that you believe may be interested in School of the Incarnation, complete the "New Family Referral Form" below and submit to the school office.
- Reach out to the family and share your experiences at School of the Incarnation. Share with them the reasons you have chosen Catholic education and why you think they should do the same. Let them know that you have or will refer their information to the school and that an admissions representative will call or email them to provide more information.
- For each new family that applies and enrolls at least one full-time student, a \$250 tuition credit will be awarded to the current referring family after the new student has been in attendance for 30 days.
- Siblings of current students and previously enrolled students do not qualify as new families. Staff members are not eligible for the referral credit.
- Note that this form must be on file in the front office before the new family has contacted the school on their own for information or to visit so it is best to submit the form as soon as possible after speaking with the new family. In other words, the referral form is not retroactive and you are not eligible for the referral if the family contacts school before the referral.
- This referral program is open to all families with students currently enrolled in PreK4-Grade 8.
- Referral fees are limited to one per family per academic year.

Current Family

Parent name(s) _____

Student name(s) /Grade(s) _____

Address _____

City, State, MD _____

Phone _____

Email _____

New Family

Parent name(s) _____

Student name(s)/Grade(s) _____

Address _____

City, State, Zip _____

Phone _____

Email _____

How do you know this family? Work Friend Relative Neighbor
Church Community Other _____

Any information we should know? _____

By signing below, I confirm that I personally know this family and have shared the good news about School of the Incarnation with them. I understand that an Admissions representative from the school will be contacting this new family to provide more information and invite the family for a tour. I have read and understand the guidelines of the New Family Referral Program. Contact Casey Boswell at 410.519.2285 with any questions.

Signature _____

<p>-Office use only- Form submission date _____ Contact date _____ Enrollment date _____ \$250 tuition credit date _____</p>
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