

School of the Incarnation Newsletter

Thursday, August 31, 2023

Friday, September 1 st :	Spirit Wear Day – see below for more information
Monday, September 4 th :	School Closed – Labor Day
Wednesday, Sept. 6 th :	Zoom Parent Back to School Orientation for All Parents 6:30 – 7:30 PM
Thursday, Sept. 7 th :	School Mass 10:00 AM Zoom St. Ignatius Program Parent Information meeting 6:30 – 7:30 PM (by invite)
Friday, September 8 th :	Spirit Wear Day
Monday, September 11 th :	Cafeteria Service begins for students Gr. 1- 8
Tuesday, September 12 th :	In-Person Back-to-school Grades 4, 5, 7 and 8 6:30 – 8:30 PM
Thursday, September 14 th :	In-Person Back-to-school Grades 1, 2, 3 and 6 6:30 – 8:30 PM
Friday, September 15 th :	Spirit Wear Day
Wednesday, Sept. 20 th :	In-Person PreK/K and New SOTI Parent Social and Partnership Mtg 6:30 – 8:00 PM
Friday, September 22 nd :	Spirit Wear Day
Tuesday, Sept. 26 th :	AOB High School Fair 6:00 – 8:05 PM
Sept. 26 – Oct. 5:	Scholastic Book Fair - Library
Thursday, September 28 th :	Cafeteria Service begins for kindergarten students
Friday, September 29 th :	½ Day Dismissal – ESP in session Spirit Wear Day SOTI Homecoming 2:30 - 7:00 PM
Friday, October 6 th :	School Closed – Professional Development



Student Absence, Tardy or Leaving Early

Please remember to email attendance@schooloftheincarnation.org and your child's homeroom teacher by 8:15 AM if your child will be absent, late or leaving early. Information in the email should include your child's full name and reason for absence, expected arrival time or expected early departure time.

Early Dismissal/Late Arrival Protocol

At the front doors, there is a sign labeled "Sign In/Out," with a QR code. Parents signing in their child(ren) late to school should scan that QR code with their phone which will direct them to our digital Sign in/Sign Out Form. Once a parent has completed the sign in/sign out form, someone from the front office will admit the student into the building. To sign a student out for early dismissal, please follow the same procedure. Students will be released out the front door once the sign in/sign out form has been completed. Students leaving early must be signed out of school by 2:30 PM (11:30 AM on half days) so as not to disrupt our regular dismissal procedure.

Volunteer Certification

If you are new to School of the Incarnation and would like to volunteer or chaperone for an upcoming event or field trip, you must complete Virtus training. Please follow the steps outlined on our website. The link can be found here: <https://www.schooloftheincarnation.org/resources/parent-volunteering>

If you need assistance or have questions, please contact Megan Johannes, Volunteer Screening Coordinator, at mjohannes@schooloftheincarnation.org.

Returning parents who have already completed Virtus training can contact Megan Johannes to check your Virtus status.

Student Directory 2023-2024

We are in the process of compiling and publishing our 2023-2024 SOTI Student Directory. If you would like any information about your child (name, address, phone number) withheld from the Directory, please complete the attached form and return the completed form to Mrs. RaVell in the school office or send Directory information to withhold via email jravell@schooloftheincarnation.org. Deadline to respond is Friday, September 15th.

School Mass

School masses will usually be scheduled once a month beginning in September. Due to the number of students in grades Pre-K thru Grade 8, we unfortunately cannot accommodate parents at school masses in Marian Hall. Parents are always welcome to join us when mass is held outside in our parking lot or for morning prayer in Marian Hall every morning at 8:20 AM. Parents joining us for morning prayer should see our receptionist in the lobby to get a visitor badge. Thank you for your understanding.

Spirit Wear Day – every Friday!!

Spirit wear days are distinct from out of uniform days and Tag days. Spirit wear days are special days designated by the principal when the students, faculty, and staff may come to school dressed in official School of the Incarnation spirit wear. These days usually fall on Friday or may be on a spirit night or any day designated by the principal. All spirit wear days will be listed on the calendar. Spirit wear days are optional, and if a student does not choose to dress in spirit wear on these days, he/she should come to school in the regular school uniform. The following are guidelines for spirit wear days:

- Students should wear an official School of the Incarnation spirit wear shirt* which is one of the following acceptable school colors: maroon, gold/yellow, gray, white, or black.
- Any other School of the Incarnation spirit wear can be worn on these days with the exception of hats which may not be worn inside the building.
- Spirit wear that is defaced, torn, altered or written on is not permissible.
- Dresses and skirts must be of reasonable length (no more than 3 inches above the knee) and not too tight. No thin straps or bare shoulders.
- Pants - Presentable jeans or pants are acceptable, but not pants that are tight. Sweatpants and joggers are acceptable. Opaque leggings or spandex are allowed only with an accompanying top which covers to mid-thigh. Pajama pants are not permitted. No rips, tears, or shear sections.
- Shorts may be worn from August-October 31st and April 1st-June.
- Hair may not be dyed or combed in an unusual fashion.
- When wearing shorts or skirts, these must be visible below the shirt. i.e. the shorts must be a modest length and should be long enough to be seen below the bottom of an oversized t-shirt or hoodie.
- Bike/spandex shorts for students in grades 3-8 are not permitted unless accompanied by a top which covers to mid-thigh. The shorts must be visible below the top.
- When the weather turns cold, spirit wear must be visible. For example: it would be unacceptable to be wearing a SOTI t-shirt which was completely covered by a Spalding sweatshirt.
- For students who have PE on Friday's, they are permitted to wear athletic Spirit Wear, and must also wear athletic shoes. (For example, they may wear a SOTI t-shirt with PE shorts/sweatpants, or other athletic shorts/sweatpants). Students are not permitted to wear jeans or other non-athletic apparel. Opaque leggings or spandex are allowed only with an accompanying top which covers to mid-thigh. No rips, tears, or shear sections. When wearing shorts or athletic skorts/skirts, these must be visible below the shirt. i.e. the shorts should be long enough to be seen below the bottom of an oversized t-shirt or hoodie. If non compliant, students will be asked to change into the PE uniform and issued a uniform infraction.
- If a student is improperly dressed, they will be given alternate clothing to wear or their parents will be called to take them home or bring a change of clothes.
- No hats are to be worn in school unless specified within the themes.
- Any shoes may be worn, except open-toed sandals, flip flops, clogs, thick-soled or high-heeled shoes. Crocs may be worn, but only in sport mode (strap around the back ankle)

- Earrings: Boys are not allowed to wear earrings at any time. Earrings for girls should be small posts or hoops.

*Examples include: Always t-shirt, past school issued t-shirts of an approved color such as club shirts, SOTI PE t-shirt, or current SOTI athletic jerseys during the appropriate season.

WE LOVE SPIRIT WEAR!

We know you are excited for Spirit Wear days! We are too! There are short sleeved "Always" shirts available for sale in the office. We have most sizes in stock for \$10(cash or check). Next week we are opening an online store for other spirit wear items. Stay tuned for the link.



Liturgy Choir

Mrs. Petersen is looking for 4th-8th grade students wishing to participate in the school Masses each month. Students will learn the hymns and songs for the Mass during rehearsals. We will rehearse before school on Thursdays at 7:30am. On Mass days, we will rehearse at 7:30am as well. Students will sing on the stage with me during school liturgies only. They will not perform a formal concert. Rehearsals began Thursday Aug. 31, but we will take new students anytime throughout the year!! *Please email Mrs. Petersen if your 4th-8th grade student is interested!* spetersen@schooloftheincarnation.org.

Fall Concert Choir

Consider joining the Fall Concert Choir with Mrs. Petersen!! We will sing Christmas and Winter songs in preparation for the Winter Concert in December. We meet after school on Wednesdays beginning Sept. 13th until 4:00pm. Please see the attached flier and registration form for more information. [Fall Concert Choir Flyer](#)

Fall Theatre Club

Students in 5th-8th grade interested in acting in a play can join Theatre Club with Mrs. Petersen. We will spend the first few weeks learning how to act and then preparing for a Fall Play that will occur on Dec. 15 & 16 at 7pm. Rehearsals will be on Thursdays, some Fridays, and some Mondays after school. Stage Crew will be acquired at a later date. Rehearsals begin Monday Sept. 18. Please see the attached flier for more information and to sign up. [Fall Theatre Club Flyer](#)

HSPT Prep Class for 8th grade students

Attached, you will find a flier regarding an optional HSPT prep class for rising 8th grade students. This course was originally offered by the AOB for a fee. However, they will no longer be offering this service. Rather, the course has been moved and is now being offered through a private company, Student Achievement Associates. Any questions regarding the course should be directed to the private company. SOTI is not involved in any of the registration or other details related to the course.

BEYOND PROGRAM INFORMATION

Welcome back! Keep an eye out each Thursday in the school's newsletter for interest forms and additional information about our extracurricular clubs, teams, service, and enrichment activities program! The goal of the Beyond Program is to provide students with a variety of opportunities to explore, be creative, and have fun with their peers while engaging in areas of interest "beyond" the regular school day.

Registration fees for clubs within this program apply towards facilities management, materials/supplies, administrative costs, paid personnel, vendor fees, prizes/treats, and some clubs have t-shirts, program "kits" and organization fees.

VOLUNTEERS NEEDED:

Our school community is blessed with many gifted individuals. Please consider volunteering your time and talents with the Beyond Program: <https://forms.gle/gqJKYfGtwJ6fBj299>

INTEREST FORMS (to be completed by Thursday, Sept. 7th)

Interest forms are used to gauge the number of potential participants as well as adult volunteers available for each club. Families who fill out these forms, will be emailed updates and additional details, along with the registration process link, for those who can be accommodated to join that club/team. Once a club has had their first session of the trimester, additional registrations cannot be accepted.

- FIRST Lego Robotics Challenge Teams (5th-8th grade): <https://forms.gle/UU16LBhijGe1uhT5A>
- FIRST Lego Explore Teams (2nd-4th grade): <https://forms.gle/QsKrW2KM33fwwkbR9>
- FIRST Lego Discover Club (1st grade): <https://forms.gle/tNjvvoWBNR6GxrmM6>
- Coding and Technology Club (4th-5th grade): <https://forms.gle/5hGEqnQExYgczevb8>
- Guys on the Go Running Team (boys in 3rd-5th grade): <https://forms.gle/hVjFANKaE3CMPESNA>
- Junior Joggers Running Club (co-ed 1st-2nd grade): <https://forms.gle/ji37GkAYBQsRdkPz7>
- Arts and Crafts Club (1st-2nd grade): <https://forms.gle/Ca5hrMLbKEVqCye8>
- Art Club (3rd-5th grade): <https://forms.gle/x4Xda3dgPziSAe5Z7>
- Knights on a Mission Outreach/Service Club (1st-8th grade): <https://forms.gle/cpqPMjgAfZwkHbGX8>
- The Environmental Experts Club (1st-2nd grade): <https://forms.gle/dF9P8K2P853bPntk8>
- The SOTI Scientists Club (3rd-4th grade): <https://forms.gle/rai8tmEKjWuCe3dV8>
- Knights' Chess Club: <https://forms.gle/ijHh4yf58S7QpDpw6>
- Knightly Readers Book Club (2nd/3rd and 4th/5th grade): <https://forms.gle/mExvzY5YRamQoTMQA>
- The Knightly News (Newspaper/Media Program 6th-8th grade): <https://forms.gle/nyPoDTKzn7wCKb3x6>
- SOTI Social and Scripture Study (girls in 7th-8th grade): <https://forms.gle/TgvgXlmeVmgmhuW88>

GENERAL INFORMATION REMINDERS

For families enrolled in the school's Extended School Program (ESP):

If your child participates in Beyond Program clubs, they come directly to meet their group's leader at dismissal time. The ESP staff is provided rosters for all of the clubs. When a club is finished, all students are brought to the front doors to check if a parent has arrived for pick up. If needed, ESP students are then walked back to their ESP class for regular pick up.

For Preschool and Kindergarten families:

Although club options are not provided at this time for Trimester 1, certain clubs will become available for these grade levels during Trimester 2 and 3.

If you have any questions or ideas for a club, please contact our school's Auxiliary Services Coordinator, Amy Santini at asantini@schooloftheincarnation.org

Girls on the Run Fall Season Registration is open AUGUST 31 through SEPTEMBER 11!

The fall season of Girls on the Run (GOTR) will begin on September 20, with registration open from August 31st - September 11th. GOTR is a fun running program for girls in grades 3 through 5. Participating in GOTR helps girls increase self-confidence, develop healthy relationships, and feel good about themselves inside and out! Practices will be held on Tuesdays and Thursdays from 3:00 - 4:15 PM. The program culminates in a 5K on December 3 at Druid Hill Park in Baltimore. ** Every girl who runs the 5K needs a running buddy with her. Go to www.gotrchesapeake.org to register your daughter. Please contact Sarah Spaulding with any questions (sspaulding@schooloftheincarnation.org).

Save the date for the 2023 SOTI Homecoming!

Join us **September 29th from 2:30-7 p.m.** to celebrate with food, fun, and games for the whole family. Show your school spirit and cheer for our SOTI soccer, field hockey and volleyball teams. More details to come.



Mark your calendars for special back to school events:

- Wednesday, September 6 @ 6:30 - 7:30 PM - ZOOM Parent Back to School Orientation for ALL PARENTS.
- Thursday, September 7 @ 6:30 - 7:30 PM - ZOOM Parent information meeting for those parents with students in the St. Ignatius Program (resource). More information and a personal invitation to be sent separately.
- Tuesday, September 12 @ 6:30 - 8:00 PM - IN PERSON Back to School Night for grades 4,5,7,8
- Thursday, September 14 @ 6:30-8:00 PM - IN PERSON Back to School Night for grades 1,2,3,6
- Wednesday, September 20 @ 6:30 - 8:00 PM - IN PERSON PK/K and New SOTI Parent Social and Partnership Meeting. Meet the PAC and new families and attend helpful sessions led by teachers designed specifically to support families with young children and all families new to our community.
- Friday, September 29 - Homecoming!

AOB High School Fair

School of the Incarnation will be hosting an Archdiocese of Baltimore High School Fair on Tuesday, September 26th from 6:00 pm - 8:05 pm. The Open Fair takes place from 6:00 pm - 6:30 pm, followed by three breakout sessions. Registration is not required.

More information on AOB High School Fairs can be found here:

<https://basecamp.com/2809065/projects/16347021/messages/104596641>

Click this link to access the High School Guide:

<https://www.archbalt.org/schools/our-schools/high-school-admissions/>

ESP Teachers/Aids Needed

Do you know a college student or older high school student who loves to work with children and is looking for some part-time work? Our ESP program is still in need of additional staff for the afternoons (3:15-5:30 PM). In order to be considered for ESP Teacher positions, the candidate must be 18 years old. Teens 16-18 are eligible to be considered for assistant positions. Please contact Lisa Bucci, lbucci@schooloftheincarnation.org for more information.

Duty Assistants for PreK, K & 1st Grade Needed

Looking for a reason to get out of the house for a few hours a day? Know someone who has some time to spare? SOTI is looking for a couple of duty assistants to help with PreK, K & 1st Grade from 11:00 AM - 1:00 PM, Monday-Friday. This is a part-time, hourly position. Candidates must have a high school diploma or equivalent, a commitment to our school values, and some experience with children is preferred. If you are interested or have questions, please reach out to Megan Johannes mjohannes@schooloftheincarnation.org. Interested candidates should send a resume.



Parent Advisory Council News

Volunteers Needed

Hello Parents! Please consider volunteering at an event or on a committee this school year. There are many events and opportunities that can benefit from the many talents of the SOTI parent community, and we would be so glad to have you! Please use the following link to sign up:

<https://tinyurl.com/pacvolsign>

If you are not sure what you would like to sign up for or have questions, please contact the PAC at pac@schooloftheincarnation.org.

PAC Facebook Page

Did you know the PAC has an [official Facebook page](#)? Join today to stay up to date on important PAC news and events!

Save the Date - Trunk or Treat

Our annual Trunk or Treat will be held on Friday October 27th from 6:30-8:00 PM.

School Directory 2023/2024

Please complete the form below **if you do NOT wish to have your child's name, address and/or phone number published in the school directory** and return the form to the school office or email your request to Jennifer RaVell at jravell@schooloftheincarnation.org by **Friday, September 15th**.

I/We do NOT wish to have the following information published in the school directory. Please check the appropriate box(es) of information you **don't** want listed in the directory.

Name Address Phone Number




Family Name: _____

Student Name: _____ Grade _____ Teacher _____

Student Name: _____ Grade _____ Teacher _____

Student Name: _____ Grade _____ Teacher _____

September 2023 Lunch Menu
TOMMY'S FOOD SERVICE @ School of the Incarnation
"Great Food for Great Kids"

Monday	Tuesday	Wednesday	Thursday	Friday
				1 BYOL Bring your own lunch
4 SCHOOL CLOSED LABOR DAY	5 BYOL Bring your own lunch	6 BYOL Bring your own lunch	7 BYOL Bring your own lunch	8 BYOL Bring your own lunch
11 Chicken Nuggets/Corn dogs, French fries and fresh veggie	12 Cheese Ravioli with marinara sauce, meatballs and tossed salad	13 Walking Taco, Spanish rice and corn	14 Breakfast for lunch Pancakes or French toast sticks, sausage, tater tots and baked apples w/ cinnamon sugar	15 Pizza Day  Better Ingredients. Better Pizza.
18 Chicken Patty Sandwich, homemade Mac & cheese and fresh veggie	19 Spaghetti with marinara sauce, meatballs and tossed salad	20 Baked Potato Bar with bacon bits, cheddar cheese, steamed broccoli, butter and sour cream	21 Breakfast for lunch Pancakes or French toast sticks, sausage, tater tots and baked apples w/ cinnamon sugar	22 Pizza Day  Better Ingredients. Better Pizza.
25 Cheeseburger/Hamburger, French fries and fresh veggie	26 Rotini with marinara sauce, meatballs and tossed salad	27 Breakfast for lunch Pancakes or French toast sticks, sausage, tater tots and baked apples w/ cinnamon sugar	28 Pizza Day  Better Ingredients. Better Pizza.	29 EARLY DISMISSAL CAFETERIA CLOSED

Combo lunch is \$6.50. It includes the entrée, choice of milk, juice or bottled water. **Hotdog or grilled cheese** plus a side and drink (milk, juice or bottled water) is also combo lunch. **Available daily except pizza day:** variety of subs, hotdog, and grilled cheese sandwich, homemade soup, pretzel and **freshly baked cookies daily.** Nachos on Wednesdays, ice cream on Tuesdays & pizza days. We do not deep fry any food. **Prices and menu may change without notice.**

Available Daily		Available Daily		Not Available Daily	
Hot dog	\$2.75	Cookies	\$1.25	French Fries	\$2.75
Grilled Cheese	\$2.75	Chips	\$1.25	Rice or Mashed Potato	\$2.75
		Soft Pretzels	\$1.50	Waffle/Curly Fries/Tater tots	\$2.95
Homemade Soup		Pretzel Logs/Bites	\$1.95	Buttered Noodles	\$2.75
Chicken Noodle	\$2.75	Fruit (Apple or Orange)	\$1.50	Chicken Patty Sandwich	\$3.95
Tomato	\$2.75	Fresh Fruit in a Cup	\$2.25	Chicken Tenders (3 pcs)	\$3.50
Vegetable	\$2.75	Yogurt (Yoplait)	\$1.75	Cheeseburger/Hamburger	\$3.95
		GoGurt Yogurt Tube	\$1.00	Corn dog	\$2.75
Salad		String cheese	\$0.60	Meatballs (4 pcs)	\$2.50
Greek, Chicken, Tuna or Egg	\$4.75	Veggie (tossed salad, carrots or sliced cucumber)	\$2.00	Meatball Sub	\$4.00
		Tuesdays and Pizza Days ONLY		Pancakes (3)/French toast sticks (3-4)	\$3.50
Beverage		Ice cream cup	\$1.00	Philly Cheesesteak	\$4.50
Milk or Juice	\$0.90	Twister	\$1.75	Pizza (1 slice)	\$2.85
Bottled Water	\$1.00	Scooter Bar	\$1.50	Mac and Cheese	\$3.95
Gatorade/Propel	\$1.75	Wednesdays ONLY		Cheese Ravioli (7 pcs)	\$3.95
		Nachos, Chips and Cheese	\$2.50	Walking Taco	\$4.25
				Fish sandwich	\$4.00

Please call us at the school cafeteria 410-519-2285 Ext. 2504 or E-mail us at lunch@schooloftheincarnation.org for any inquiries.
Thank you, Tommy and Ivanna



TOMMY'S FOOD SERVICE

"GREAT FOOD FOR GREAT KIDS"

School of the Incarnation
2601 Symphony Lane, Gambrills, MD 21054
410.519.2285 Ext 2504; 410.519.2286 FAX
Email: lunch@schooloftheincarnation.org

August 29, 2023

Dear Parents, Students, Teachers, and Staff,

Tommy's Food Service will be serving our first lunch in the cafeteria on Monday, September 11, 2023. Kindergarten's lunch will start on Monday, October 2, 2023. The lunch menu for September, Tommy's Welcome Letter 2023 and "Tommy's 101" (cafeteria guidelines) will be posted on the School of the Incarnation website www.schooloftheincarnation.org

We will again be instituting a Lunch Account Debit System in the cafeteria this year whereby each student and staff member will have their own account number for purchases. We will be issuing lunch account numbers to new students prior to the first lunch day on September 11th. Returning students and staff will use the same account number. The amount you put on the Debit System will be at your own discretion depending on your anticipated purchases. We accept checks payable to: **Tommy's**, or cash in an envelope with your child's name or lunch account number for proper credit, or online payment via PayPal, just a friendly reminder that PayPal charges a fee not Tommy's. Go to www.paypal.com, our merchant name is lunch@schooloftheincarnation.org. **There will be NO CASH sales at the cash register. We would greatly appreciate that all accounts remain current, as this is a Debit Account System and not a Credit Account.** Lunch account history and account balance can be viewed at www.mymealmoney.com. All purchases remain on the system for 30 days.

Due to rising minimum wage, food cost, the combo lunch cost is \$6.50 and it includes the entrée, choice of milk or juice or bottled water. The following items can be purchased separately: milk, fruit juices, bottled water, fruits, homemade soup, assorted subs (e.g. turkey or ham & cheese), assorted salads (e.g. tuna, chicken or egg), cookies, potato chips, yogurt and other snacks. Available daily except pizza day: hotdogs and grilled cheese sandwiches for \$2.75. Papa John's Pizza will be served on PIZZA Day the meal includes 1 slice of pizza and 1 milk for \$3.75 or just a slice for \$2.85. Tommy's food service uses complete oven baking system. We do not fry any food and are a peanut free kitchen.

We look forward to serving you again this year with a wide variety of nutritious and delicious homemade foods and excellent customer service to all. Please call us at the school cafeteria 410-519-2285 ext.2504 or email at lunch@schooloftheincarnation.org anytime for account inquiry or cafeteria questions. Our preferred method of contact is email.

Sincerely,

Tommy Savvides,
Food Service Director

Ivanna Riley
Cafeteria Manager



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2601 Symphony Lane, Gambrills, MD 21054
410.519.2285 Ext 2504, 410.519.2286 FAX
Email: lunch@schooloftheincarnation.org

TOMMY'S LUNCH 101

Dear Parents/Guardians,

Tommy's Food Service is truly blessed and thankful to be a part of the School of the Incarnation (SOTI) community for 22 years. We strive to provide a variety of your child's favorite foods and healthy snacks, as well as a pleasant experience for you. We do not fry any foods, and prepare most items from scratch each morning using the highest quality products available. Many of our recipes have been in the family for years. **WE WILL BE SERVING OUR FIRST LUNCH ON MONDAY, SEPTEMBER 11, 2023.**

School Lunch Accounts 101

It is very important to remember that lunch accounts utilize a debit system – there is no credit. It is the responsibility of the parent/guardian to fund the account, monitor purchases online, and discuss purchasing habits with their child. We ask that you maintain a positive balance of \$20.00 in the account. **Due to rising minimum wage, food cost, the combo lunch cost is \$6.50** it includes an entrée, milk or juice or bottled water. The average student spends about \$25/week when purchasing daily lunch and occasional snacks

Funding the Lunch Account

There are several ways to add money to your child's lunch account. We accept checks; cash in an envelope with your child's full name and online payments via PayPal. Just a friendly reminder that PayPal charges a fee of 2.9% + 30 cents will be deducted. Please make checks payable to **Tommy's** in an envelope with your child's full name or lunch account number on the memo line for proper credit. ****There is a \$30 NSF (non-sufficient fund) fee assessed to the lunch account for each returned check. This covers our bank fees.**

To send a payment via PayPal, you may go directly to www.paypal.com our merchant name is lunch@schooloftheincarnation.org Always include your child's full name or lunch account number for proper credit. Just a friendly reminder that PayPal charges a fee of 2.9% + 30 cents will be deducted (by PayPal, not Tommy's) and the adjusted amount will be credited to your lunch account on the next business day.

Negative Account Policy

Students will be told verbally when they reach a \$0.00 balance, and email notice when the account reaches (-\$5.00). Email notices will be sent out weekly. Students with negative account will only be given the lunch of the day (no extras, e.g. cookies and no seconds). Currently, we do not charge any fees if the account falls negative.



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Being told they have a zero or negative balance can be upsetting or embarrassing for some students, so please make sure they understand if there is no money in the account, they cannot purchase extras. We try to be flexible and gentle, always giving students a verbal warning when they are approaching the "No Snack Zone".

Monitoring Accounts Online

Go to the www.mymealmoney.com select your school, enter the last name, and ID # in the respective fields. Instead of pressing the enter key on your keyboard, you'll need to manually click on the green GO button. You will see an overview of your child's account in the yellow box immediately below. Parenthesis around the amount (\$0.00) indicates a negative balance. Once you see your child's name and homeroom information, then you can click on the History button to the left to view account details and 30 days of history. Current day history is available after 3:00pm. *The website is not supported on Internet Explorer 9 Beta.

Purchasing Habits

Please consider this a great opportunity to discuss healthy eating habits with your child and begin teaching them about basic money management. These life skills truly begin at home.

We understand that students don't always respect their parent's instructions. If your child does not have your permission to use a lunch account, you must notify Tommy's in writing and bring the account to a zero balance before it will be closed. Otherwise, accounts remain open and available for use.

Questions?

Please contact cafeteria staff with any questions, feedback, or suggestions you may have. Email is the best form of communication. We value your opinion and are always looking for ways to improve how we serve you and your child.

Regards,

Tommy Savvides
Food Service Director
Ivanna Riley
Cafeteria Manager

Contact us at: lunch@schooloftheincarnation.org 410-519-2285 Ext: 2504



Join the Concert Choir!!!



Dear SOTI Families,

I am Shannyn Petersen, the music teacher here at SOTI. I am very excited to get started with the Concert Choir! Feel free to email me with any questions: spetersen@schooloftheincarnation.org.

Fall Concert Choir: 3rd, 4th, 5th, 6th, 7th, & 8th Grade

Rehearsals: Wednesdays from 3:00-4:00pm in the Music Room.

Winter Concert: Tuesday Dec. 5th at 6:30pm

1st Rehearsal: Sept. 13th

Cost: \$75 (Sept.-Dec.)



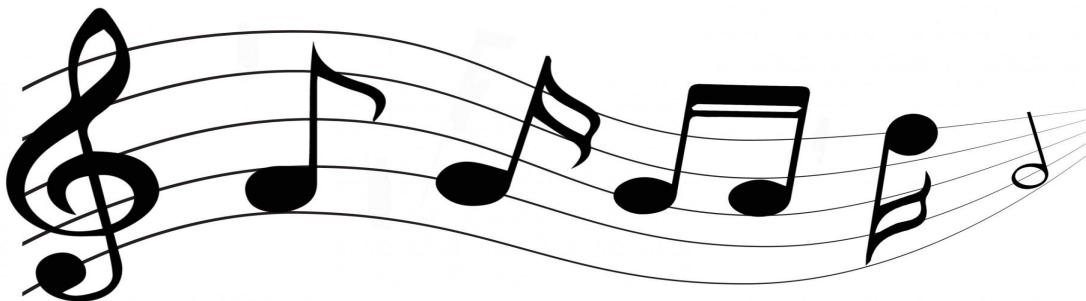
Expectations/Rules:

Attendance: Performances are one of the major goals of singing in a Choir, and attendance at rehearsals is necessary in order to be successful during a performance. Students are more confident in front of an audience when they are well-rehearsed. Please make every effort to attend each rehearsal.

Behavior: Choir is a team activity that depends on everyone working together. Students will be performing in front of an audience and are expected to have good performing etiquette during these performances. Any students who are not behaving well during rehearsals will most likely struggle during a performance. Students consistently not following the rules will be asked to leave the group.

Performances: We will perform a formal Christmas Concert on Tuesday Dec. 5th at 6:30pm. Students are expected to participate. They will dress in proper concert attire (White dress shirt and Black pants or long skirt, black dress shoes). The concert will occur with the band as well.

The link to pay the fee will be sent out at a later date.





Join the Concert Choir!!!



1st STUDENT FIRST & LAST NAME: _____

GRADE: _____ HOMEROOM TEACHER: _____

2nd STUDENT FIRST & LAST NAME: _____

GRADE: _____ HOMEROOM TEACHER: _____

3rd STUDENT FIRST & LAST NAME: _____

GRADE: _____ HOMEROOM TEACHER: _____

PARENT NAMES: _____

PARENT EMAIL: _____

PARENT PHONE NUMBER: _____

My child has permission to stay after school for Choir and will have transportation at 4:00pm. We will do our best to be at every rehearsal and performance. My child understands that his/her behavior will affect their future participation in the Choir.

Parent Signature: _____ Date: _____

COMMENTS:



JOIN THE THEATRE CLUB!!

Fall Play 2023

Who can join? 5th, 6th, 7th, & 8th graders

What will we do? Learn acting skills, audition tips, public speaking skills, how to memorize lines, and put together a play to perform for your friends & family! No experience or audition required!! The play will be announced once the rights have been secured by the publisher.

When will we meet?

****Attendance is expected completely at all rehearsals and performances****

- **Rehearsals:** Most Thursdays, some Fridays, and some Mondays after school from 3:00-4:30pm
 - The schedule will allow for 2 rehearsals a week most weeks using a combination of the 3 days listed above.
 - Calendar is forthcoming
 - **FIRST REHEARSAL: MONDAY SEPT. 18**
- **Tech Week: Mandatory Rehearsals Monday Dec. 11 - Friday Dec. 15 from 3:00-5:30pm (might go later if needed)**
- **Performances: Friday Dec. 15 @2pm & 7pm and Saturday Dec. 16 @7pm**

Where will we meet? SOTI Music Room and Stage

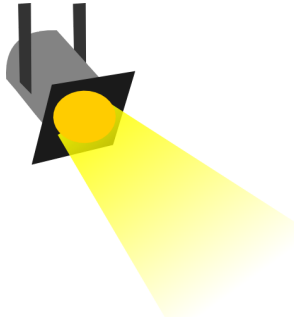
How do we Sign Up? **Please sign up NO LATER THAN SEPT. 18**

To sign up, please fill out the attached Registration & Student Interest Form, & return to Mrs. Petersen. The link to pay the fee will be sent out at a later date.

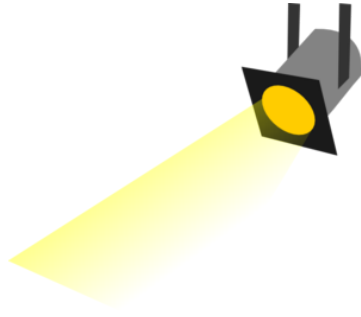
*****Email Mrs. Petersen for more information*****

spetersen@schooloftheincarnation.org

*****If you have multiple students signing up for Theatre Club, please fill out a separate form for each student*****



SOTI Theatre Club



Fall Play 2023

REGISTRATION FORM

(Write Neatly Please)

STUDENT FIRST & LAST NAME: _____

GRADE: _____ HOMEROOM TEACHER: _____

PARENT NAMES: _____

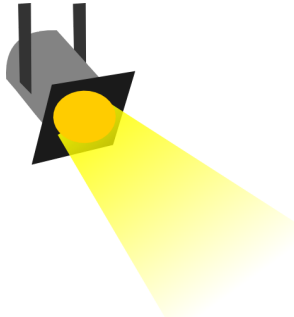
PARENT EMAIL: _____

PARENT PHONE NUMBER: _____

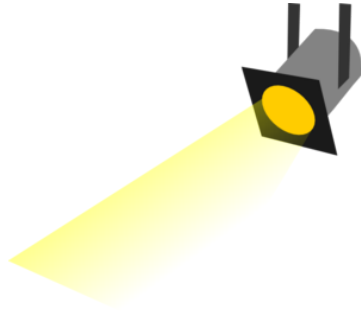
My child has permission to stay after school for Theatre Club and will have transportation at the correct pick up time. We will do our best to be at every rehearsal and performance. My child understands that his/her behavior and work ethic will affect their participation in Theatre. We also understand the Cost and other expectations explained above.

Parent Signature: _____ Date: _____

COMMENTS:



SOTI Theatre Club



Fall Play 2023

STUDENT INTEREST FORM

This is for the student actors to complete:

First & Last Name: _____

Parts I am interested in: *(You can select as many or as few as you would like)*

- LEAD *(a lot of lines to memorize)*
- Minor Character *(Some lines to memorize)*
- Multiple Minor Characters *(May include a costume & personality change in the show)*
- Very Small Part *(Only 1 or 2 Lines)*
- No Speaking Parts *(There may be group lines involved)*
- I am ok with being an Animal
- GIRLS ONLY: I am ok acting as a Male Character
- I am comfortable with any part

Please list any previous theatre experience, characters & the plays/musicals you have performed in (school theatre, Church, community theatre, etc)



HSPT® PREP

STUDENT ACHIEVEMENT ASSOCIATES

REGISTER NOW

FOR THE HSPT® PREP FALL AND/OR SATURDAY BOOT CAMP

The **ONLY** HSPT Prep program in the country that's supported by Scholastic Testing Services, the owner and administrator of the HSPT.

ALL THREE PROGRAMS INCLUDE:

- Live instruction each week provided by experienced educators.
- Two instructors (one Math and one ELA).
- Engaging lessons with opportunities for students to participate and ask questions.
- Students organized by current Math class (e.g., Geometry, Algebra, and Pre-Algebra).
- Small classes capped at 20 students.
- Homework assignments each week to continue preparation between class meetings.
- Class sessions that are recorded and shared with students who are absent from class.
- The opportunity for students to learn with students from across the region and country.

PROGRAM COST - \$135 PER PROGRAM

Students can register for both the Fall course and the Saturday Boot Camp.

Additional information and registration link can be found at:

[HTTPS://HSPTPREPPROGRAMS.COM/](https://hsptprepprograms.com/)



New Family Referral Program

Our current Incarnation families are by far the best ambassadors for spreading the word about our school! Our New Family Referral Program rewards current families with a one-time \$250 tuition credit for referring a new family who applies and enrolls. Here's how it works:

- If you know of a family that you believe may be interested in School of the Incarnation, complete the "New Family Referral Form" below and submit to the school office.
- Reach out to the family and share your experiences at School of the Incarnation. Share with them the reasons you have chosen Catholic education and why you think they should do the same. Let them know that you have or will refer their information to the school and that an admissions representative will call or email them to provide more information.
- For each new family that applies and enrolls at least one full-time student, a \$250 tuition credit will be awarded to the current referring family after the new student has been in attendance for 30 days.
- Siblings of current students and previously enrolled students do not qualify as new families. Staff members are not eligible for the referral credit.
- Note that this form must be on file in the front office before the new family has contacted the school on their own for information or to visit so it is best to submit the form as soon as possible after speaking with the new family. In other words, the referral form is not retroactive and you are not eligible for the referral if the family contacts school before the referral.
- This referral program is open to all families with students currently enrolled in PreK4-Grade 8.
- Referral fees are limited to one per family per academic year.

Current Family

Parent name(s) _____

Student name(s) /Grade(s) _____

Address _____

City, State, MD _____

Phone _____

Email _____

New Family

Parent name(s) _____

Student name(s)/Grade(s) _____

Address _____

City, State, Zip _____

Phone _____

Email _____

How do you know this family? Work Friend Relative Neighbor

Church Community Other _____

Any information we should know? _____

By signing below, I confirm that I personally know this family and have shared the good news about School of the Incarnation with them. I understand that an Admissions representative from the school will be contacting this new family to provide more information and invite the family for a tour. I have read and understand the guidelines of the New Family Referral Program. Contact Casey Boswell at 410.519.2285 with any questions.

Signature _____

<p>-Office use only- Form submission date _____ Contact date _____ Enrollment date _____ \$250 tuition credit date _____</p>

*Sacramental Formation for First Reconciliation and First Eucharist
@ St. Elizabeth Ann Seton Catholic Church*



M E N D

*In Person Gatherings:
MEND: 9/21 - 10/19 - 11/9*

Together, families will encounter Jesus and experience the beauty of Reconciliation through hands-on activities and meaningful conversations. Parents you will learn and grow through sharing your faith and praying with your children.



*In Person Gatherings:
NOURISH: 1/18 - 3/21 - 4/13*



N O U R I S H

A First Communion experience for the entire family. Parents are equipped to teach, share faith, and pray with your children as they discover how the Mass relates to daily life. Families will encounter Jesus and experience the beauty of the Eucharist through a variety of hands-on activities and meaningful conversations.

Please note: All sacramental formation must take place in the parish setting.