ARCHDIOCESE OF BALTIMORE

OFFICE OF CHILD AND YOUTH PROTECTION

REFERENCE CHECK FOR VOLUNTEERS

# Written Reference

has applied to serve as a volunteer at **School of the Incarnation**.

The Archdiocese of Baltimore and **School of the Incarnation** have a strong commitment to supporting healthy ministry to children and youth. For this reason, it is our policy to ask certain questions of all applicants for employment and volunteer work, and of the people whose names are provided as reference.

Please check the appropriate response to the following questions.

1. To your knowledge, has the applicant ever been accused of, charged with, or convicted of child abuse? ❒ Yes ❒ No
2. To your knowledge, has the applicant ever been terminated from any volunteer service or employment due to suspected child abuse? ❒ Yes ❒ No
3. Are you aware of any reason why the applicant should not be placed in a position where he/she will be working with children and youth? ❒ Yes ❒ No
4. To your knowledge, is there any reason why applicant should not serve as a volunteer at (name of parish/school). ❒ Yes ❒ No

If yes, please explain:

This reference must be signed and dated.

Printed Name Relationship to Volunteer Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

# PLEASE RETURN THIS FORM TO:

# Jackie Simon-Volunteer Screening Coordinator

# jsimon@schooloftheincarnation.org

# School of the Incarnation

# 2601 Symphony Lane Gambrills, MD 21054

# Fax: (410) 519-2286